

## Job Description

The Regional Partnership Councils are voluntary local governance bodies responsible for planning and implementing actions to improve early childhood development and health outcomes within a defined geographic area of the state (a region). Regional Partnership Council members apply, are screened and interviewed, and then are appointed by the State Board.

Regional Partnership Council Members provide vision and leadership, as well as local governance and oversight, for the development of programs, services and collaborations to ensure every child birth through age five is safe, healthy and ready to enter kindergarten prepared to learn.

The ideal candidate for Regional Partnership Council membership will possess:

- a passion for ensuring every child has every opportunity possible to succeed,
- the commitment to excellence in creating healthy, safe and developmentally appropriate environments for young children,
- a belief in the strength of parents, and
- a belief in the value of community collaboration.

### ***Purpose:***

Each member of the Regional Partnership Council is an integral part of the leadership team providing direction and vision toward the achievement of the goals of the First Things First within their region. Council members are responsible for conducting the duties as defined under the law (A.R.S. 8-13-1161), making recommendations and setting implementation policy toward a successful system to improve early childhood development and health. Regional Councils oversee efforts for their region in partnership and with oversight of the State Board. Key responsibilities are local governance, strategic planning and forwarding the mission of First Things First.

### ***Requirements:***

1. Applicants must work or reside in the region.
2. Applicants must provide three suitable references for contact.
3. Applicants must be willing to serve a four year term on the Regional Partnership Council.
4. Applicants must be able to commit to at least ten hours of work per month, including meeting preparation, committee meetings and Regional Partnership Council meetings.

### ***Applicant Experience and Ability:***

1. Demonstrated ability to work well with others in a diverse setting.
2. Demonstrated ability to work for consensus and to collaborate.
3. Willingness to commit the time required for participation.
4. Ability to share ideas while respecting the views of others.
5. Ability to probe proposals assertively, knowledgeably and purposefully.
6. Ability to analyze proposals clearly and critically.
7. Demonstrated ability to communicate ideas clearly, and participate constructively.

8. Ability to understand the fundamental and strategic needs of the region.
9. Evidence of prior experience serving on a business, community or agency governing board is considered extremely helpful, but is not required.

***Responsibilities:***

1. Act in the best interest of the region's children and residents.
2. Work to engage community participation region-wide.
3. Attend all Regional Partnership Council Meetings.
4. Prepare for Regional Council meetings, including review of meeting materials and documents.
5. Attend workshops, member training and any other special meetings scheduled.
6. Promote the mission and goals of First Things First.
7. Oversee the development of the Regional Needs and Assets Assessment.
8. Develop and oversee a Regional Funding Plan.
9. Identify or develop programs for funding and service delivery to achieve outcomes established by the First Things First State Board.
10. Conduct meetings and business according to the policies established by the First Things First Board, including but not limited to operating under the requirements of Arizona's Open Meeting Law and Conflict of Interest Law.

***Resources:***

1. Regional Coordinator and support staff to facilitate and support all aspects of the work of the Regional Partnership Council.
2. Regional Partnership Council orientation, training and technical assistance as needed.
3. Mileage and per diem reimbursement for out-of-town meetings and trainings.

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