



# FIRST THINGS FIRST

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## Navajo/Apache Regional Partnership Council

### Meeting Minutes

#### **Call to Order**

The regular meeting of the First Things First—Navajo/Apache Regional Partnership Council was held on Wednesday, January 12, 2011, at 3:00 p.m., at Northland Pioneer College, Room 112, 1001 W. Deuce of Clubs, Show Low, Arizona 85901.

Chair Barela called the meeting to order at approximately 3:05 p.m. and welcomed everyone.

#### **Members Present:**

Tom Barela, Sheila Chairez, Michael Downs (via telephone), Claude Endfield, Leslie Meyer, Margie Tapia (via telephone), Cathy Taylor and Michael Zimmerman

**Members Absent:** None

#### **Others Present:**

Kate Dobler-Allen, Kelley Murphy, Michelle Pansulla and Maureen Theobald

#### **Member Reports and Updates**

None

#### **Call to the Public**

None

#### **Disclosure of Conflicts**

Member Endfield disclosed a conflict of interest with Agenda Item #8 because of her employment with Northland Pioneer College.

#### **Discussion and Possible Adoption of December 8, 2010 Regular Meeting Minutes**

The Regional Council reviewed the minutes of the regular meeting held on December 8, 2010, of the Navajo/Apache Regional Partnership Council. Member Taylor moved that the Regional Council approve the minutes of the Navajo/Apache Regional Partnership Council regular meeting, held on December 8, 2010. Member Tapia seconded; the motion passed.

#### **Regional Coordinator's Report**

- a. Monthly Report:** Coordinator Dobler-Allen shared the Regional Coordinator's report and informed the members that the First Things First Board will be holding its April 4-5, 2011 Meeting in the Show Low area. Coordinator Dobler-Allen reminded members there are three vacancies on the Regional Council.
- b. Operational Plan:** Coordinator Dobler-Allen reviewed the FY 2010-2011 Operational Plan.
- c. Community Outreach Liaison Update:** Community Outreach Liaison Michelle Pansulla reviewed her December report. There will be an article in the February issue of the *Maverick* magazine.

**Presentation and Discussion of Child Care Health Consultant Data and Implementation Status**

First Things First Senior Health Policy Specialist Kelley Murphy relayed that the grantee for this region ended services on December 31, 2010. Additionally, the general components of the Child Care Health Consultation strategy were discussed, as well as the relationship between Quality First and the Child Care Health Consultant strategy. After discussion, Chair Barela directed Coordinator Dobler-Allen to open discussion with a government entity related to contracting for this strategy, and to bring that information to the February meeting. Chair Barela also requested regular reports on the status of this strategy, once a contract is in place.

*Chair Barela called for a brief break from approximately 4:00 p.m. to 4:03 p.m.*

**Presentation, Discussion and Possible Approval of Amendment to the Director Mentoring Contract with Northland Pioneer College for Fiscal Year 2011**

As expressed earlier, Member Endfield has a conflict of interest with this agenda item. Coordinator Dobler-Allen reminded the members that this strategy has a target number of six child care directors; however, there is only one participant in the Emergent Leaders program. In light of this, Northland Pioneer College has submitted a budget modification to host a Directors' Institute for Child Care Center Directors to be held in late spring 2011. After discussion, Member Zimmerman moved that the Regional Council accept the suggested budget modification submitted by Northland Pioneer College. Member Taylor seconded; the motion passed.

**Presentation, Discussion and Possible Approval of Home Visiting Direction for Fiscal Year 2011 and Fiscal Year 2012**

Member Zimmerman informed the members of the options for implementation of this strategy. After discussion, Member Downs moved that the Regional Council move forward with an inter-governmental agreement with the Navajo County Public Health District. Member Endfield seconded; the motion passed. Coordinator Dobler-Allen clarified that both Fiscal Year 2011 and Fiscal Year 2012 funds will be utilized for this contract, and that a 15-month contract beginning April 1, 2011 will be pursued.

**Discussion of Needs and Assets Planning Approach for the 2012 Needs and Assets Report**

Coordinator Dobler-Allen reminded the members that they have approved additional funds for the next Needs and Assets report to be conducted in Fiscal Year 2012 in order to get a more in-depth report. Coordinator Dobler-Allen reviewed the options available to the Chair for forming a planning workgroup.

**Adjournment**

The next meeting of the Navajo/Apache Regional Partnership Council will be held on Wednesday, February 9, 2011, at 3:00 p.m., at Northland Pioneer College, Room LC-109, 1611 South Main Street, Snowflake, Arizona 85937. There being no further business, Chair Barela adjourned the meeting at approximately 4:50 p.m.



Thomas Barela, Chair



Kate Dobler-Allen, Regional Coordinator