



## FIRST THINGS FIRST

*Ready for School. Set for Life.*

### Arizona Early Childhood Development & Health Board *Coconino Regional Partnership Council* Draft Meeting Minutes

#### Call to Order

The Regular Meeting of the First things First Coconino Regional Partnership Council was held on November 18, 2013. The meeting was located at United Way of Northern Arizona, 1515 E. Cedar St Suite D-1 Arizona 86004. Kevin Brown, Chair for the Coconino Regional Partnership Council, called the meeting to order at approximately 3:07 p.m. and welcomed all in attendance.

#### *Members Present:*

Kevin Brown, Chair; Amanda Guay, Vice Chair; Beth Johndrow; Debbie Winlock;

#### *Members Present by Phone:*

Mary Morgan; Sherri Slayton; Noreen Sakiestewa;

#### *Members Absent:*

Agnes Chamberlain; Paula Stefani; Allen Chapa

#### Call to the Public

Rich Bowen, United Way board member, addressed the Regional Council on the topic of continued funding for the KinderCamp program. Daniel Kain, United Way board member, addressed the Regional Council on the topic of continued funding for the KinderCamp program.

#### Disclosure of Conflicts

Member Johndrow declared a conflict of interest for the Quality First strategy and the FTF Professional Rewards strategy.

Member Guay declared a conflict of interest for the Care Coordination /Medical Home strategy.

#### Consent Agenda

Member Sakiestewa motioned to approve the minutes for the October 21, 2013 Coconino Regional Partnership Council Regular meeting. Member Johndrow seconded. Motion carried

#### Discussion and Possible Approval of SFY15 Funding Plan Strategies, Funding Allotments and Target Service Numbers

Chair Brown suggested that this agenda item be discussed first in the interest of time for this meeting. Chair Brown turned the discussion over to Ms. Majure. Ms. Majure presented two possible funding scenarios for the strategies as directed by the Regional Council at the October Regional Council meeting. The first scenario has level funding allotments for most of the strategies. The second scenario shows a 10% increase in most of the strategies. Ms. Majure noted that there are not enough council members present at this meeting to vote on the Quality First strategy and the Quality First Child Care Scholarships strategy. These items will be brought up at a later meeting when there are enough Regional Council members present to conduct the vote.

Ms. Majure presented each of the following strategies. The Regional Council held a brief discussion on these strategies and then made the following motions.

Member Guay motioned that the Coconino Regional Partnership Council approve the **Child Care Health Consultation** strategy for state fiscal year 2015 for the programs enrolled in the Quality First package with the addition of **4** non-Quality First centers and with a frontier adjustment for additional funding to cover mileage and travel for service delivery in the Coconino region. The total budget allotment for this strategy is **\$81,116**. Member Winlock seconded. Member Johndrow and Member abstained from voting due to a conflict of interest. Motion was not approved due to lack of Quorum. This will be tabled for a later meeting date.

Member Johndrow motioned that the Coconino Regional Partnership Council approve the **Family, Friend and Neighbor Care** strategy for state fiscal year 2015 and allot **\$123,200** for this strategy with the target service number of **60** home based providers served through a Request for Grant Agreement renewal. Member Sakiestewa seconded. Motion carried.

Member Winlock motioned that the Coconino Regional Partnership Council approve the **Summer Transition to Kindergarten** strategy for state fiscal year 2015 and allot **\$283,800** for this strategy with the target service number of **264** children served and **264** participating adults through a Government to Government Agreement renewal. Member Guay seconded. Motion carried.

Member Brown motioned that the Coconino Regional Partnership Council approve the **Home Visitation** strategy for state fiscal year 2015 and allot **\$353,000** for this strategy with the target service number of **96** families served, and the secondary target service number of **96** children receiving screenings and **96** developmental screenings conducted through renewal of the Request for Grant Agreement **and** the Government to Government Agreement. Member Sakiestewa seconded. Motion carried.

Member Guay motioned that the Coconino Regional Partnership Council approve the **Parent Education Community-Based Training** strategy for state fiscal year 2015 and allot **\$110,000** for this strategy with the target service number of **63** participating adults through a Request For Grant Agreement renewal. Member Winlock seconded. Motion carried.

Member Winlock motioned that the Coconino Regional Partnership Council approve the **Reach Out and Read strategy** for state fiscal year 2015 and allot **\$50,600** for this strategy with the target service numbers of **17** participating practices and **7,000** books distributed through a Request for Grant Agreement renewal. Member Johndrow seconded. Motion carried.

Member Guay motioned that the Coconino Regional Partnership Council approve the **Oral Health** strategy for state fiscal year 2015 and allot **\$140,800** for this strategy with the target service numbers of **1,350** children receiving oral health screenings, **1,100** fluoride varnishes applied and **60** prenatal women receiving oral health screenings through a Government to Government Agreement renewal. Member Sakiestewa seconded. Motion carried.

Member Johndrow motioned that the Coconino Regional Partnership Council approve the **Care Coordination/Medical Home** strategy for state fiscal year 2015 and allot **\$300,000** for this strategy with the target service numbers of **461** children served, **461** children receiving screenings, **600** developmental screenings conducted, **50** families provided with health insurance enrollment assistance, **461** hearing screenings, and **461** vision screenings through a Request For Grant Agreement renewal. Member Slayton seconded. Motion carried.

Member Guay motioned that the Coconino Regional Partnership Council approve the **Service Coordination** strategy for state fiscal year 2015 and allot **\$150,000** for this strategy through a Request for Grant Agreement. Member Slayton seconded. Motion carried.

Member Sakiestewa motioned that the Coconino Regional Partnership Council approve the **Community Outreach** strategy for state fiscal year 2015 and allot **\$80,000** for this strategy with an FTF directed Parent Awareness and Community Outreach position at 1.0 Full Time Equivalent. Member Guay seconded. Motion carried.

Member Winlock motioned that the Coconino Regional Partnership Council approve the **Community Awareness** strategy for state fiscal year 2015 and allot **\$15,000** for this strategy. Member Brown seconded. Motion carried.

Member Johndrow motioned that the Coconino Regional Partnership Council approve the **Media strategy** for state fiscal year 2015 and allot **\$50,000** for this strategy. Member Morgan seconded. Motion carried.

Member Winlock motioned that the Coconino Regional Partnership Council approve the **Statewide Evaluation** strategy for state year 2015 and allot **\$162,127** for this strategy. Member Slayton seconded. Motion carried.

#### **FTF Quality Assurance Overview Presentation**

This agenda item was the second item discussed. Chair Brown turned the discussion over to Mona Qafisheh, FTF Quality Assurance Specialist. Ms. Qafisheh provided an overview of the FTF Quality Assurance division and process.

#### **Discussion and Possible Approval of System Building Priority Themes for Coconino Region**

Chair Brow turned the discussion for this agenda item over to Ms. Majure who provided an overview of the system building discussions to date for the Coconino region. Ms. Majure recommended approving the system building theme related to the development of a coordinated early care and education system in the Coconino region.

After a brief discussion, Member Johndrow motioned to approve the system building theme for the Coconino Regional Council to focus on for the next year, the development of a coordinated early care and education system in the Coconino region for families with children birth to age 5 that ensures the availability of high quality, safe, and affordable child care/education experiences and facilitates school readiness with the system lever of Components and Infrastructure and the kindergarten readiness indicator – number or percentage of children enrolled in an early care and education program with a Quality First rating of three to five, and/or number or percentage of children demonstrating school readiness at kindergarten entry in the development domains of social-emotional, language and literacy, cognitive, and motor and physical. Member Winlock seconded. Motion carried.

#### **Regional Director Report**

Chair Brown turned this discussion for this agenda item over to Ms. Majure. Ms. Majure provided an overview of the Regional Director report. Ms. Majure announced that another meeting would have to be held to approve the strategies were not approved today. She will let the council know when this meeting will be scheduled. Ms. Majure asked Ms. Pardo to share a success story from the region. Ms. Pardo provided a brief story about a family participating in the Growing Up Great parent education training program.

#### **Regional Council Member Updates**

There were no updates.

#### **Next Regional Council Meeting Date: December 9, 2013 @ 3:00pm @ United Way of Northern Arizona Conference Room**

Chair Brown announced that the next Regional Council Meeting will be on Monday, January 13, 2014 at 3:00pm at the United Way of Northern Arizona Conference Room. Ms. Majure announced there would be no meeting on December 9, 2013.

#### **Adjourn**

Chair Brown called for a motion to adjourn the meeting. Member Winlock moved to adjourn the meeting. Member Guay seconded. Meeting adjourned at 5:04pm.

Respectfully SUBMITTED

Dated this 22nd day of November, 2013

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD

Coconino Regional Partnership Council



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Ellen Majure, Regional Director

APPROVED BY:

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Kevin Brown, Chair



## FIRST THINGS FIRST

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### Arizona Early Childhood Development & Health Board Coconino Regional Partnership Council Draft Meeting Minutes

#### Call to Order

A Special Meeting of the First things First Coconino Regional Partnership Council was held on November 22, 2013. The meeting was located at First Things First, 405 N. Beaver Ste. 1. Arizona 86001. Kevin Brown, Council Chair for the Coconino Regional Partnership Council, called the meeting to order at approximately 12:36 p.m. and welcomed all in attendance.

#### *Members Present:*

Kevin Brown, Chair

#### Members Present by Phone:

Amanda Guay, Vice Chair; Beth Johndrow; Paula Stefani; Sherri Slayton; Noreen Sakiestewa; Alan Chapa; Debbie Winlock

#### *Members Absent:*

Agnes Chamberlain; Mary Morgan; Beth Johndrow

#### Disclosure of Conflicts

Member Stefani declared a conflict for agenda Item 3 (Discussion and Possible Approval of SFY15 Funding Plan Strategies, Funding Allotments and Target Service Numbers) Quality First strategies.

#### Discussion and Possible Approval of SFY15 Funding Plan Strategies, Funding Allotments and Target Service Numbers

Chair Brown turned the discussion for this agenda item over to Ms. Majure who provided a brief overview of the strategies for possible approval at this meeting. The Regional Council held a brief discussion on these strategies and then made the following motions.

Member Slayton motioned that the Coconino Regional Partnership Council approve the **Quality First strategy package** for **19** centers and **5** homes with the addition of **2** ratings only centers with scholarships with an estimated funding allotment of **\$352,100** as presented in today's Funding Plan document. The Quality First package includes the following strategies for enrolled providers: Quality First Academy; Warmline Triage and the Warmlines for Child Care Health Consultation, Inclusion, Mental Health Consultation; Quality First Coaching and Incentives. The estimated amounts included in this motion will be updated and finalized according to the Quality First model and the Quality Ratings of the enrolled sites and updated information will be brought back to the Regional Council at a future meeting. Member Sakiestewa seconded. Member Stefani abstained. Motion approved.

Member Brown motioned that the Coconino Regional Partnership Council approve the **Quality First Child Care Scholarship** strategy with an estimated **143** Quality First Child Care Scholarships for an estimated budget allotment of **\$1,084,577**. The **estimated** amounts included in this motion will be updated and finalized according to the

Quality First model and the Quality Ratings of the enrolled sites and updated information will be brought back to the Regional Council at a future meeting. Member Chapa seconded. Motion approved.

Member Stefani motioned that the Coconino Regional Partnership Council approve the **FTF Professional REWARDS** strategy for state fiscal year 2015 and allot **\$72,765** for this strategy with the target service number of **54** incentive awards distributed. Member Winlock seconded. Motion approved.

The next Regional Council Meeting will be held on January 13, 2013 at 3:00pm at the United Way of Northern Arizona Conference Room.

**Adjourn**

Chair Brown called for a motion to adjourn the meeting. Member Sakiestewa motioned to adjourn the meeting. Member Chapa seconded. Meeting adjourned at 12:48pm.

Respectfully SUBMITTED

Dated this 22nd day of November, 2013

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD

Coconino Regional Partnership Council



\_\_\_\_\_  
Ellen Majure, Regional Director

APPROVED BY:

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Kevin Brown, Chair



## FIRST THINGS FIRST

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### Arizona Early Childhood Development & Health Board Coconino Regional Partnership Council Draft Meeting Minutes

#### Call to Order

A Special Meeting of the First things First Coconino Regional Partnership Council was held on December 5, 2013. The meeting was located at First Things First, 405 N. Beaver Ste. 1. Arizona 86001. Kevin Brown, Chair for the Coconino Regional Partnership Council, called the meeting to order at approximately 2:30 p.m. and welcomed all in attendance.

#### *Members Present:*

Noreen Sakiestewa

#### Members Present by Phone:

Kevin Brown Chair; Paula Stefani; Sherri Slayton; Alan Chapa; Debbie Winlock

#### *Members Absent:*

Agnes Chamberlain; Mary Morgan; Beth Johndrow; Amanda Guay

#### Disclosure of Conflicts

None

#### Discussion and Possible Approval of SFY15 Funding Plan Strategy, Funding Allotment and Target Service Number Quality First Child Care Health Consultation

Chair Brown turned the discussion over to Ms. Turner who provided a brief overview on the Possible Approval of SFY15 Funding Plan Strategy, Funding Allotment and Target Service Number Quality First Child Care Health Consultation. Member Sakiestewa motioned to approve the Coconino Regional Partnership Council Child Care Health Consultation strategy for state fiscal year 2015 for the programs enrolled in the Quality First package with the addition of 4 non-Quality First centers; AND with a frontier adjustment for additional funding to cover mileage and travel for service delivery in the Coconino region. The total budget allotment for this strategy is **\$83,160**.

Member Winlock seconded. Motion approved.

#### Adjourn

Member Stefani called for a motion to adjourn the meeting. Member Brown seconded. Meeting adjourned at 2:37pm.

Respectfully SUBMITTED

Dated this 11th day of December, 2013

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD

Coconino Regional Partnership Council

Ellen Majure, Regional Director

APPROVED BY:

\_\_\_\_\_  
Kevin Brown, Chair



Coconino Regional Partnership Council

**AGENDA ITEM:** Review and Update of Final SFY15 Coconino Funding Plan to be presented at the FTF State Board Meeting on January 22, 2014

**BACKGROUND:** This is the annual Funding Plan document for SFY15 that will be presented to the State Board for approval on January 22, 2014. The Regional Council approved all strategies, funding levels, target service numbers and funding mechanisms at the November 18<sup>th</sup>, November 22<sup>nd</sup> and December 5<sup>th</sup> Regional Council meetings.

You may recall that the Regional Council approved the Quality First package with an *estimated* funding allotment of **\$352,100** and the Quality First Child Care Scholarship strategy with an *estimated* allotment of **\$1,084,577** at the November 22<sup>st</sup> Regional Council meeting.

You will see in the final SFY15 Funding Plan report (page 2), that the final strategy allotments for these strategies **are the same** as the estimated funding allotments:

**Quality First Package:**

QF Coaching & Incentives	\$313,992
QF Academy	\$ 24,440
QF Warmline Triage	\$ 2,128
QF Inclusion Warmline	\$ 5,040
QF CCHC Warmline	\$ 1,316
QF MHC Warmline	\$ 5,184
<b>Total QF Package:</b>	<b>\$352,100</b>

**QF Child Care Scholarships \$1,084,577**

**RECOMMENDATION:** The Regional Director submits this document for information only.



# FIRST THINGS FIRST

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## SFY 2015 Regional Funding Plan

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Coconino Regional Partnership Council

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Presented to the First Things First Board  
January 21-22, 2014

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**Coconino Funding Plan Summary  
SFY15 Proposed**

Allocations and Funding Sources	2015	Recommendations to the Board SFY15 Strategies and Allotments
FY Allocation	\$2,372,024	
Population Based Allocation	\$1,357,649	
Discretionary Allocation	\$778,912	
Other (FTF Fund balance addition)	\$235,462	
Carry Forward From Previous Year	\$1,536,068	
<b>Total Regional Council Funds Available</b>	<b>\$3,908,092</b>	
Strategies	Proposed Allotment	
Quality First Coaching & Incentives ( <i>Statewide</i> )	\$313,992	
Quality First Academy ( <i>Statewide</i> )	\$24,440	
Quality First Warmine Triage ( <i>Statewide</i> )	\$2,128	
Quality First Inclusion Warmline ( <i>Statewide</i> )	\$5,040	
Quality First CCHC Warmline ( <i>Statewide</i> )	\$1,316	
Quality First MHC Warmline ( <i>Statewide</i> )	\$5,184	
Quality First Scholarships ( <i>Statewide</i> )	\$1,084,577	
Child Care Health Consultation ( <i>Statewide</i> )	\$83,160	
Family, Friends & Neighbors	\$123,200	
Summer Transition to Kindergarten	\$283,800	
Home Visitation	\$353,000	
Parent Education Community-Based Training	\$110,000	
Reach Out and Read	\$50,600	
Oral Health	\$140,800	
Care Coordination/Medical Home	\$300,000	
FTF Professional REWARD\$ ( <i>Statewide</i> )	\$72,765	
Service Coordination	\$150,000	
Community Outreach ( <i>FTF Directed</i> )	\$80,000	
Community Awareness ( <i>FTF Directed</i> )	\$15,000	
Media ( <i>FTF Directed</i> )	\$50,000	
Statewide Evaluation ( <i>statewide</i> ) ( <i>FTF Directed</i> )	\$162,127	
	<b>\$3,411,129</b>	
<b>Total Unallotted</b>	<b>\$496,963</b>	

**COCONINO REGIONAL PARTNERSHIP COUNCIL**

**Regional Funding Plan  
SFY15  
July 1, 2014 - June 30, 2015**

- I. Regional Allocation Summary**  
Funds Available for SFY14 and 15
- II. Review of SFY14 Funding Plan**
  - A. Strategy Allotments and Awards
  - B. Strategies and Units of Service
- III. SFY15 Funding Plan**
  - A. Regional Priorities, Selected FTF Indicators and Priority Roles, and Strategies to Achieve Outcomes
  - B. Changes in Strategies from SFY14 to SFY15
  - C. Target Service Units Proposed
  - D. New Proposed Strategies
  - E. SFY15 Proposed Funding Summary including the SFY13 -15 Regional Partnership Council Budget

**Section I.**  
**Regional Allocation Summary**  
 Funds Available for SFY 15

**Coconino Regional Partnership Council**

<b>Allocations and Funding Sources</b>	<b>SFY2013</b>	<b>SFY2014</b>	<b>SFY2015</b>
FY Allocation	\$1,937,735	\$2,374,725	<b>\$2,372,024</b>
Population Based Allocation	\$1,071,332	\$1,360,497	<b>\$1,357,649</b>
Discretionary Allocation	\$662,533	\$787,065	<b>\$778,912</b>
Other (FTF Fund balance addition)	\$203,870	\$227,163	<b>\$235,462</b>
Carry Forward From Previous Year	\$1,510,056	\$1,671,736	<b>\$1,536,068</b>
<b>Total Regional Council Funds Available</b>	<b>\$3,447,791</b>	<b>\$4,046,461</b>	<b>\$3,908,092</b>

**Section II. A.  
Review of SFY14 Funding Plan  
Strategy Allotments and Awards**

**SFY 14  
Coconino  
Funding Plan Summary**

Allocations and Funding Sources		2014	
FY Allocation			\$2,374,725
Population Based Allocation			\$1,360,497
Discretionary Allocation			\$787,065
Other (FTF Fund balance addition)			\$227,163
Carry Forward From Previous Year			\$1,671,736
<b>Total Regional Council Funds Available</b>			<b>\$4,046,461</b>
Strategies	Allotted	Awarded	
Quality First	\$364,307	\$360,580	
Quality First Scholarships	\$643,048	\$643,048	
Child Care Health Consultation	\$64,289	\$64,289	
Family, Friends & Neighbors	\$112,000	\$112,000	
Summer Transition to Kindergarten	\$258,000	\$258,000	
Home Visitation	\$333,000	\$333,000	
Parent Education Community-Based Training	\$100,000	\$100,000	
Reach Out and Read	\$46,000	\$46,000	
Native Language Preservation*	\$31,772	\$31,772	
Oral Health	\$128,000	\$127,999	
Care Coordination/Medical Home	\$260,000	\$259,978	
FTF Professional REWARD\$	\$66,150	\$66,150	
Service Coordination	\$100,000	\$18,800	
Community Outreach	\$80,000	\$80,000	
Community Awareness	\$10,000	\$10,000	
Media	\$50,000	\$50,000	
Needs and Assets	\$17,000	\$14,450	
Statewide Evaluation	\$125,759	\$125,759	
	<b>Total</b>	<b>\$2,789,325</b>	<b>\$2,701,825</b>
	<b>Total Unallotted</b>	<b>\$1,257,136</b>	<b>\$87,500</b>

\*Native Language Preservation – This strategy provided funding for the Hopi Lavayi Language Assessment, to reimburse the Hopi Tribe for the final payment for this project in SFY14 for work completed in SFY13.

**Section II. B.**  
**Review of SFY14 Funding Plan**  
**Strategies and Units of Service**

<b>Coconino</b>		
<b>Units of Service by Strategy</b>		
<b>Strategy Description</b>	<b>Fiscal Year 2014</b>	
	<b>Targeted Units</b>	<b>Contracted Units</b>
<b>Quality First Strategy</b>		
Number of center based providers served	18	0
Number of home based providers served	8	0
Number of Rating Only Centers	0	0
<b>Quality First Scholarships Strategy</b>		
Number of scholarship slots for children 0-5	128	128
<b>Child Care Health Consultation Strategy</b>		
Number of center based providers served	18	18
Number of home based providers served	8	8
Number of Non-QF Centers	0	0
Number of Non-QF Homes	0	0
<b>Scholarships TEACH Strategy</b>		
Number of professionals receiving	44	0
<b>Family, Friends &amp; Neighbors Strategy</b>		
Number of home based providers served	60	60
<b>Summer Transition to Kindergarten Strategy</b>		
Number of children served	260	240
Number of participating adults	260	240
<b>Home Visitation Strategy</b>		
Number of families served	97	90
Number of children receiving screening	0	0
Number of developmental screenings	0	0
Number of hearing screenings conducted	0	0
Number of vision screenings conducted	0	0
<b>Parent Education Community-Based Training</b>		
Number of participating adults	50	63
<b>Reach Out and Read Strategy</b>		
Number of books distributed	8,976	6,330
Number of participating practices	14	16
<b>Native Language Preservation Strategy</b>		
Number of books distributed	0	0
Number of home and/or center based	0	0
Number of participating adults	0	0
Number of participating professionals	0	0
<b>Oral Health Strategy</b>		
Number of children receiving oral health	1,000	1,250
Number of fluoride varnishes applied	950	1,015
Number of participating adults	650	650
Number of participating professionals	20	0
Number of prenatal women receiving oral	50	50
<b>Care Coordination/Medical Home Strategy</b>		
Number of children served	433	400
Number of children receiving screening	0	0
Number of developmental screenings	0	0
Number of families served (HIE Assistance)	0	0
Number of hearing screenings conducted	0	0
Number of vision screenings conducted	0	0
<b>FTF Professional REWARD\$ Strategy</b>		
Number of incentive awards distributed	49	54
<b>Service Coordination</b>		
No Service Units		
<b>Community Outreach</b>		
No Service Units		
<b>Community Awareness</b>		
No Service Units		
<b>Media</b>		
No Service Units		
<b>Statewide Evaluation</b>		
No Service Units		

Notes about SFY14 contracted service units:**Quality First:**

Due to operational changes, a "0" Contracted Unit is shown in the table above, however, the Targeted Unit and the Contracted Unit are the same i.e. the targeted unit is what was contracted for with Quality First grantees on behalf of each region.

**Scholarships TEACH Service Numbers:**

In SFY14 the targeted service unit for TEACH reflects the number of scholarships for statewide funded TEACH (as part of the QF package). Because TEACH is a state funded contract, the contract service units do not appear in this regional table. The contracted service unit for the region is 17 Scholarships. The contracted service units are lower than the target service units to reflect actual scholarship usage.

**Summer Transition to Kindergarten**

The Grantee, Coconino Superintendent of Schools, determined that due to the costs associated with administering this strategy, they are able to serve 240 children and 240 participating adults for FY14, which is less than the targeted 260 children and 260 adults.

**Home Visitation**

For the secondary TSU's (children receiving screenings, developmental screenings, hearing screenings and vision screenings), a "0" is shown in the table above. These TSU's were not required for SFY14. They are required for SFY15 and have been set.

**Parent Education Community-Based Training**

The grantee determined they could serve a higher number of families (63) than the target service number (50), by providing additional parent education classes.

**Reach Out and Read**

Due to the funding level, the grantee determined they could provide and distribute fewer books (6,330) than the targeted number of books (8,976), but they could serve a higher number of participating practices (16) than the targeted number (14) of participating practices.

**Native Language Preservation**

There are no identified target service numbers for this strategy. This strategy provided funding for the Hopi Lavayi Language Assessment to reimburse the Hopi Tribe for the final payment for this project in SFY14 for work completed in SFY13.

**Oral Health**

Based on the grantee's evaluation of their SFY13 implementation plan in reaching children and families with oral health outreach services, they determined during the grantee renewal process that they are able to increase the number of screenings (1,250) and fluoride varnishes (1,015) to children.

**Care Coordination/Medical Home**

For the secondary TSU's (children receiving screenings, developmental screenings, families served, hearing screenings and vision screenings), a "0" is shown in the table above. These TSU's were not required for SFY14. They are required for SFY15 and have been set.

**FTF Professional REWARDS**

The grantee determined that they could provide a higher number of incentive awards for SFY 14 based on the reassessment of the average cost per incentive award, which was lower than expected.

**Section III. A.  
SFY15 Funding Plan**

**Regional Priorities, Selected FTF Indicators and Priority Roles, and Strategies to Achieve Outcomes**

Regional Priority to be addressed	School Readiness Indicators Correlated to the needs and priority roles	FTF Priority Roles in the Early Childhood System	SFY13-15 Strategies
<p>There is a need for families to have improved opportunities for parent education and access to the tools and resources necessary to support their child's development.</p> <p>Many children across the region are arriving at kindergarten unprepared for school in the areas of early literacy and reading.</p> <p>Many children continue to have untreated tooth decay across the region.</p> <p>Many children qualifying for early intervention services in the Northern hub, the Winslow hub and the Williams hub are not getting those services, primarily in the areas of Speech therapy and Occupational therapy.</p> <p>Families across the region need improved access to high quality early childhood development and health programs.</p> <p>There is a need to improve families' access to high quality child care (regulated and unregulated).</p> <p>Many families across the region go without basic needs which has a negative long-term impact on health and birth outcomes.</p>	<ol style="list-style-type: none"> <li>1. #/% children demonstrating school readiness at kindergarten entry in the development domains of social-emotional, language and literacy, cognitive, and motor and physical</li> <li>2. #/% of children enrolled in an early care and education program with a Quality First rating of 3-5 stars*</li> <li>5. % of children with newly identified developmental delays during the kindergarten year</li> <li>9. #/% of children age 5 with untreated tooth decay</li> <li>10. % of families who report they are competent and confident about their ability to support their child's safety, health and well being</li> </ol>	<p>Early Care and Education System Development and Implementation – Convene partners and provide leadership in the development and implementation of a comprehensive early care and education system that is aligned both across the spectrum of settings and with the full continuum of the education system. <i>EL-1</i></p> <p>Quality Early Care and Education Standards, Curriculum and Assessment – Convene partners, provide leadership, and provide funding for the development and implementation of quality standards for early childhood care and education programs and related curricula and assessments. <i>EL-2</i></p> <p>Quality, Access, and Affordability of Regulated Early Care and Education Settings – Convene partners, provide leadership, and provide funding for increased availability of and access to high quality, regulated, culturally responsive and affordable early care and education programs. <i>EL-3</i></p> <p>Access to Quality Health Care Coverage and Services – Collaborate with partners to increase access to high quality health care services (including oral health and mental health) and affordable health care coverage for young children and their families. <i>HLTH-2</i></p> <p>Supports and Services for Families - Convene partners, provide leadership, provide funding, and advocate for development, enhancement, and sustainability of a variety of high quality, culturally responsive, and affordable services, supports, and community resources for young children and their families. <i>FS&amp;L-2</i></p>	<p>Quality First (including CCHC, CC Scholarships, TEACH) Additional CCHC (SFY15) Additional QF Rating Only (SFY15)</p> <p>Family, Friend, Neighbor Care</p> <p>Summer Transition to Kindergarten</p> <p>Home Visitation</p> <p>Native Language (SFY13, SFY14)*</p> <p>Parent Education</p> <p>Community-Based Training</p> <p>Reach Out and Read</p> <p>Oral Health</p> <p>Recruitment-Stipend/ Loan Forgiveness (SFY13)</p> <p>Care Coordination/ Medical Home (SFY14, SFY15)</p> <p>FTF Professional REWARD\$</p> <p>Service Coordination</p> <p>Community Outreach</p> <p>Community Awareness</p> <p>Media</p> <p>Needs and Assets (FY14)</p> <p>Statewide Evaluation</p>

\* This strategy provided funding for the Hopi Lavayi Language Assessment to reimburse the Hopi Tribe for the final payment for this project in SFY14 for work completed in SFY13.

**Section III. B.**

**SFY15 Funding Plan**

**Changes in Strategies from SFY14 to SFY15**

Strategy Name	SFY14	SFY15												
Quality First - includes the following components: QF Coaching & Incentives, QF Academy, QF Warmline Triage, QF Inclusion Warmline, QF CCHC Warmline, QF MHC Warmline														
Funding Level Changes:	\$364,307	<p style="text-align: center;">\$352,100</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">QF Coaching &amp; Incentive</td> <td style="text-align: right;">\$313,992</td> </tr> <tr> <td>QF Academy</td> <td style="text-align: right;">\$24,440</td> </tr> <tr> <td>QF Warmline Triage</td> <td style="text-align: right;">\$2,128</td> </tr> <tr> <td>QF Inclusion Warmline</td> <td style="text-align: right;">\$5,040</td> </tr> <tr> <td>QF CCHC Warmline</td> <td style="text-align: right;">\$1,316</td> </tr> <tr> <td>QF MHC Warmline</td> <td style="text-align: right;">\$5,184</td> </tr> </table>	QF Coaching & Incentive	\$313,992	QF Academy	\$24,440	QF Warmline Triage	\$2,128	QF Inclusion Warmline	\$5,040	QF CCHC Warmline	\$1,316	QF MHC Warmline	\$5,184
QF Coaching & Incentive	\$313,992													
QF Academy	\$24,440													
QF Warmline Triage	\$2,128													
QF Inclusion Warmline	\$5,040													
QF CCHC Warmline	\$1,316													
QF MHC Warmline	\$5,184													
TSU Change: # of centers # of homes	18 8	21 5												
Target Population Change:	No Change	No Change												
Explanation of Change:		<p>The funding level has changed as a result of the star rating progression that is used for enrolled programs which results in changes to coaching and incentives for QF programs. In addition, 3-5 star programs do not receive incentives.</p> <p>The Regional Council is also adding 1 center slot, removing 3 vacant home slots and adding 2 Rating Only centers which results in changes to the TSU's and funding level.</p>												

Strategy Name	SFY14	SFY15
<b>QF Scholarships (previously QF Child Care Scholarships)</b>		
Funding Level Change:	\$643,048	\$1,084,577
TSU Change: # of scholarship slots	128	143
Target Population Change:	No Change	No Change
Explanation of Change(s):		<p>The Regional Council is making changes to the number of scholarships in SFY15, due to the addition of 1 center and 2 rating only centers with scholarships . Target service units changed from 128 in SFY14 to 143 in SFY15.</p> <p>In addition, the funding and target service number changes are also due to the revision of the SFY15 Quality First model approved by the State Board in June 2013, which impacts the eligibility of programs to receive scholarships based upon star ratings and participant size. The funding level changed because the market rates are no longer factored into the overall formula for the cost of the scholarship but standard rates are being used.</p>
<b>Child Care Health Consultation</b>		
Funding Level Change:	\$64,289	\$83,160
TSU Change: # of centers # of homes	18 8	23 5
Target Population Change:	No Change	No Change
Explanation of Change(s):	No Change	<p>The Regional Council is increasing funding to cover the cost of travel to deliver service in remote areas across the region, and to cover the cost of adding 4 non-QF centers for CCHC services.</p>

Strategy Name	SFY14	SFY15
<b>Summer Transition to Kindergarten</b>		
Funding Level Change:	\$258,000	\$283,800
TSU Change:		
# of children served	260	264
# of participating adults	260	264
Target Population Change:	No Change	No Change
Explanation of Change:		The Regional Council is increasing funding to cover the administration and oversight costs of the program, and to expand the number of children served.
<b>Home Visitation</b>		
Funding Level Change:	\$333,000	\$353,000
TSU Change:		
# of families served	97	96
# of children screened	0	96
# of developmental screenings conducted	0	96
#of hearing screenings conducted	0	0
# of visions screenings conducted	0	0
Target Population Change:	No Change	No Change
Explanation of Change:		Required Secondary Strategy TSUs added.  The Regional Council is increasing funding to cover regional travel costs and to increase the number of families served from the contracted service number for SFY14 of 90 families served.

Strategy Name	SFY14	SFY15
<b>Parent Education Community-Based Training</b>		
Funding Level Change:	\$100,000	\$110,000
TSU Change: # of participating adults	50	63
Target Population Change:	No Change	No Change
Explanation of Change:		The Regional Council is increasing funding in SFY15 for required staff training and travel, and to increase the number of adults served. The number of adults served for both SFY14 and SFY15 is an unduplicated count.
<b>Reach Out and Read</b>		
Funding Level Change:	\$46,000	\$50,600
TSU Change: # of books distributed # of participating practices	8,976 14	7,000 17
Target Population Change:		
Explanation of Change:		The Regional Council is adding funding for SFY15 to increase the number of participating practices and to distribute additional books.  For SFY14, the grantee determined that with the level of funding available, they could distribute a lower number of books, 6,330 books instead of the target service number of 8,976 books. For SFY15, they will increase the number of books distributed over the contracted number for SFY14 with the increased funding.

Strategy Name	SFY14	SFY15
<b>Native Language Preservation</b>		
Funding Level Change:	\$31,772	\$0
Explanation of Change:		This strategy provided funding for the Hopi Lavayi Language Assessment to reimburse the Hopi Tribe for the final payment for this project in SFY14 for work completed in SFY13.
<b>Oral Health</b>		
Funding Level Changes:	\$128,000	\$140,800
TSU Change:		
# of children receiving oral health screenings	1,000	1,350
# of fluoride varnishes applied	950	1,100
# of participating adults	650	0
# of participating professionals	20	0
# of prenatal women receiving oral health screenings	50	60
Target Population Change:	No Change	No Change
Explanation of Change:		The Regional Council is adding funding for SFY15 to increase the number of children and prenatal women served.  Due to the requirements for the TSU's for number of participating adults and number of participating professionals (group training sessions of at least 30 minutes duration for both TSU's), the grantee will not be providing this target service for SFY15.

Strategy Name	SFY14	SFY15
<b>Care Coordination/Medical Home</b>		
Funding Level Changes:	\$260,000	\$300,000
TSU Change:		
# of children served	433	461
# of families served (Health Insurance Enrollment Assistance)	0	50
# of children receiving screenings	0	461
# of developmental screenings conducted	0	600
# of hearing screenings conducted	0	461
# of vision screenings conducted	0	461
Target Population Change:	No Change	No Change
Explanation of Change:		Required Secondary Strategy TSUs added. The Regional Council is adding funding for SFY15 to increase the number of children served.
<b>FTF Professional REWARD\$</b>		
Funding Level Changes:	\$66,150	\$72,765
TSU Change:		
# of incentive awards distributed	49	54
Explanation of Change:		The Regional Council is adding funding for SFY15 to increase the number of incentive awards distributed.
<b>Service Coordination</b>		
Funding Level Changes:	\$100,000	\$150,000
TSU Change:	No Change	No Change
Explanation of Change:		This strategy has been mostly inactive in SFY2014. In SFY2015 the Regional Council is increasing funding, and an RFGA will be released to fully implement this strategy.

Strategy Name	SFY14	SFY15
<b>Community Awareness</b>		
Funding Level Changes:	\$10,000	\$15,000
Explanation of Change(s):		The Regional Council is increasing funding to provide additional educational reinforcement items including onesies, notepads, bookstickers, tote bags, and message boards, and to purchase additional display boards. These items will be utilized at community events, early childhood fairs, and community presentations to enhance and support community outreach activities.
<b>Community Outreach</b>	No Change	No Change
<b>Media</b>	No Change	No Change
<b>Statewide Evaluation</b>		
Funding Level Change:	\$125,759	\$162,127
Explanation of Change(s):		The funding level is based on the FTF Research and Evaluation Implementation Plan for SFY13 – SFY15.

**Section III. C.**  
**SFY15 Funding Plan**  
**Target Service Units Proposed**

Strategy	Service Unit	2014		2015
		Target	Contracted	Target
Quality First	Number of center based providers served	18	-	19
	Number of home based providers served	8	-	5
	Number of rating only centers			2
Quality First Scholarships	Number of scholarship slots for children 0-5 years	128	128	143
Child Care Health Consultation	Number of center based providers served	18	18	19
	Number of home based providers served	8	8	5
	Number of Non-QF Centers	-	-	4
	Number of Non-QF Homes	-	-	-
Scholarships TEACH	Number of professionals receiving scholarships	44	-	-
Family, Friends & Neighbors	Number of home based providers served	60	60	60
Summer Transition to Kindergarten	Number of children served	260	240	264
	Number of participating adults	260	240	264
Home Visitation	Number of families served	97	90	96
	Number of children receiving screening			96
	Number of developmental screenings conducted			96
	Number of hearing screenings conducted			-
	Number of vision screenings conducted			-
Parent Education Community-Based Training	Number of participating adults	50	63	63
Reach Out and Read	Number of books distributed	8,976	6,330	7,000
	Number of participating practices	14	16	17
Native Language Preservation	Number of books distributed	-	-	
	Number of home and/or center based providers	-	-	
	Number of participating adults	-	-	
	Number of participating professionals	-	-	
Oral Health	Number of children receiving oral health screenings	1,000	1,250	1,350
	Number of fluoride varnishes applied	950	1,015	1,100
	Number of participating adults	650	650	-
	Number of participating professionals	20	-	-
	Number of prenatal women receiving oral health	50	50	60
Care Coordination/Medical Home	Number of children served	433	400	461
	Number of children receiving screening			461
	Number of developmental screenings conducted			600
	Number of families served (HIE Assistance)			50
	Number of hearing screenings conducted			461
	Number of vision screenings conducted			461
FTF Professional REWARD\$	Number of incentive awards distributed	49	54	54

Notes about SFY14 and SFY15 proposed targets

**Quality First:**

Due to operational changes, a "-" is shown for the Contracted Unit in the table above, however, the Targeted Unit and the Contracted Unit are the same i.e. the targeted unit is what was contracted for with Quality First grantees on behalf of each region.

### **Scholarships TEACH Service Numbers:**

In SFY14 the targeted service unit for TEACH reflects the number of scholarships for statewide funded TEACH (as part of the QF package). Because TEACH is a state funded contract, the contract service units do not appear in this regional table. The contracted service unit for the region is 17 Scholarships. The contracted service units are lower than the target service units to reflect actual scholarship usage. For SFY15, a targeted service unit is not included because the region did not allot funding to Additional (Regional) TEACH Scholarships.

### **Summer Transition to Kindergarten**

For SFY14, the Grantee determined that due to the costs associated with administering this strategy, they could serve 240 children and 240 parents for FY14, which is less than the targeted 260 children and 240 parents.

For SFY15, the grantee will serve a higher number of children (254) and participating adults (254) due to the increase in the funding allotment.

### **Home Visitation**

For SFY15, secondary Target Service Units, Developmental, Vision and Hearing Screenings, have been identified for this strategy. A Target Service Number of "-" indicates that the strategy does not include that activity, i.e. it is not a required part of the FTF strategy Standard of Practice or Scope of Work.

### **Parent Education Community-Based Training**

For SFY14, the grantee determined they could serve a higher number (63) of families than the target service number (50), by providing additional parent education classes.

For SFY15, the grantee will continue to serve 63 families. The Regional Council approved target service numbers for SFY14 and for SFY15 that are unduplicated numbers of families served.

### **Reach Out and Read**

For SFY14, due to the funding level, the grantee determined they could provide and distribute fewer books (6,330) than the targeted number of books (8,976), but they could serve a higher number of participating practices (16) than the targeted number (14) of participating practices.

For SFY15, the grantee will provide and distribute a higher number of books (7,000) and serve an additional participating practice, for a total of 17 participating practices, due to the increase in the funding allotment for SFY15.

### **Native Language Preservation**

This strategy provided funding for the Hopi Lavayi Language Assessment to reimburse the Hopi Tribe for the final payment for this project in SFY14 for work completed in SFY13.

### **Oral Health**

For SFY14, the grantee committed to providing higher numbers of screenings and fluoride varnishes to children and a higher number of oral health screenings for prenatal women.

For SFY15, again the grantee will commit to providing higher numbers of screenings and fluoride varnishes to children and a higher number of oral health screenings for prenatal women due to an increase in the funding allotment. Because of the requirements for the Target Service Units - Number of Participating Adults and number of participating professionals (group training sessions of at least 30 minutes duration for both TSU's), the grantee will not be providing this target service.

### **Care Coordination/Medical Home**

For SFY15, secondary Target Service Units; Developmental Screening, Vision and Hearing Screening, and a tertiary Target Service Unit; Health Insurance Enrollment Assistance, have been identified for Care Coordination/Medical Home.

**FTF Professional REWARDS**

For SFY14, the grantee determined that they could provide a higher number of incentive awards for SFY14 based on the reassessment of the average cost per incentive award, which was lower than expected.

For SFY15, the target service number will be 54 incentive awards, which is the CSU for SFY2014.

**Section III. D.**  
**SFY15 Funding Plan**  
**New Proposed Strategies**

There are no new strategies proposed for SFY15.

**Section III. E.**

**SFY15 Funding Plan**

**SFY15 Proposed Funding Summary including the SFY13 -15 Regional Partnership Council Budget**

<b>Allocations and Funding Sources</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
FY Allocation	\$1,937,735	\$2,374,725	\$2,372,024
Population Based Allocation	\$1,071,332	\$1,360,497	\$1,357,649
Discretionary Allocation	\$662,533	\$787,065	\$778,912
Other (FTF Fund balance addition)	\$203,870	\$227,163	\$235,462
Carry Forward From Previous Year	\$1,510,056	\$1,671,736	\$1,536,068
<b>Total Regional Council Funds Available</b>	<b>\$3,447,791</b>	<b>\$4,046,461</b>	<b>\$3,908,092</b>
<b>Strategies</b>	<b>Allotted</b>	<b>Allotted</b>	<b>Proposed</b>
QF Coaching/Incentives	\$334,270	\$329,159	\$313,992
QF Academy		\$22,023	\$24,440
QF Warmine Triage		\$1,959	\$2,128
QF Inclusion Warmline		\$4,898	\$5,040
QF CCHC Warmline		\$1,231	\$1,316
QF MHC Warmline		\$5,037	\$5,184
Quality First Scholarships	\$692,738	\$643,048	\$1,084,577
Child Care Health Consultation	\$50,400	\$64,289	\$83,160
Family, Friends & Neighbors	\$81,009	\$112,000	\$123,200
Summer Transition to Kindergarten	\$198,000	\$258,000	\$283,800
Home Visitation	\$320,000	\$333,000	\$353,000
Parent Education Community-Based Training	\$100,000	\$100,000	\$110,000
Reach Out and Read		\$46,000	\$50,600
*Native Language Preservation	-	\$31,772	
Oral Health	\$110,656	\$128,000	\$140,800
**Recruitment – Stipends/Loan Forgiveness	\$40,000		
Care Coordination/Medical Home		\$260,000	\$300,000
FTF Professional REWARDS\$	\$52,650	\$66,150	\$72,765
Service Coordination	\$100,000	\$100,000	\$150,000
Community Outreach	\$85,000	\$80,000	\$80,000
Community Awareness	\$10,000	\$10,000	\$15,000
Media	\$50,000	\$50,000	\$50,000
Needs and Assets	\$22,000	\$17,000	
Statewide Evaluation	\$52,228	\$125,759	\$162,127
	<b>\$2,298,951</b>	<b>\$2,789,325</b>	<b>\$3,411,129</b>
<b>Total Unallotted</b>	<b>\$1,148,840</b>	<b>\$1,257,136</b>	<b>\$496,963</b>

\* This strategy provided funding for the Hopi Lavayi Language Assessment, to reimburse the Hopi Tribe for the final payment for this project in SFY14 for work completed in SFY13.

\*\* This strategy is no longer funded.

**-End of Funding Plan-**



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

Coconino Regional Partnership Council

**AGENDA ITEM:**

- Quality Assurance Site Visit Reports Key Findings
- A. Oral Health
  - B. Quality First Child Care Health Consultation
  - C. Growing Up Great

**BACKGROUND:**

You may recall from the Quality Assurance overview presentation at the November 18<sup>th</sup> Regional Council meeting, we have had two grantees and three programs participate in the QA site visit process during October and November. They are the Association for Supportive Child Care (Growing Up Great program) and the Coconino County Public Health Services District (Oral Health and Child Care Health Consultation programs).

The Quality Assurance process provides grantee performance and programmatic monitoring to assure that contractual agreements are being met and that programs are being implemented according to the Standards of Practice. The approach utilized by the Quality Assurance team is strength-based, comprehensive, collaborative and supportive. The Quality Assurance team conducts site visits with selected grantees, looking at both administrative and programmatic practices.

The information provided shows the key findings for each of the programs.

**RECOMMENDATION:**

The Regional Director submits this as information only.

**Agency/Organization Name:** Coconino County Public Health Services District  
**Contract ID:** GRA-RC003-13-0478-01  
**Strategy Name:** Oral Health  
**Date of Site Visit:** 10/30/13 to 10/31/13  
**Quality Assurance Specialist Name:** Brooke Loiland

**Overall Impressions:**

It was evident during the assessment of the Oral Health program (called Smart Smiles) that the relationships they have built within the community have contributed to their success. The grantee shared that keeping a consistent, visible presence in the Coconino Region communities has resulted in genuine, trusting relationships. This is especially true for tribal communities. The Smart Smiles Program is welcome in the tribal communities within the Coconino Region. With the Smart Smiles collaboration and networking in the community, they have created amazing opportunities for promotion and expansion of services. The professionalism of program staff is never questioned and the diverse communities are always treated with respect.

The Coconino region is rural and encompasses a large geographical area, which can make getting to some of the more rural areas challenging. In order to cover such a large geographical area, the Smart Smiles program has partnered with other providing agencies to carpool and cut down on travel costs. They have also been very detailed with their data collection in order to track and support the needs of the Coconino County Region.

Smart Smiles staff shared that Coconino County has high rates of tooth decay and they believe their extensive service delivery across the region and their attention to detail in tracking oral health data contribute to addressing the oral health needs in the region. During the observation, Ms. Loiland was able to observe their collaboration and curriculum first hand. Both the Dental Hygienist and Educator worked together to meet the children's needs by engaging them with songs, storytelling, and an interactive brushing exercise. After the group exercise, the Hygienist met individually with each child to apply the fluoride varnish, provided the child had consent from their parent/caregiver. Additionally, each child with or without a consent form was given a kit containing an age appropriate toothbrush, floss, toothpaste, toothbrush cover, timer and disclosure packets. The Smart Smile team went to great lengths in engaging the children by wearing bright colorful shirts and tutus while being energetic and friendly when engaging with the children. When speaking one on one with a parent they were able to educate the mother on the importance of proper dental hygiene for her infant. The mother shared that she was unaware of the education the hygienist provided and was very grateful for the one on one discussion.

**Agency/Organization Name:** Coconino County Public Health Services District  
**Contract ID:** GRA-STATE-13-0501-01-Y2  
**Strategy Name:** Child Care Health Consultation  
**Date of Site Visit:** 11/20/2013  
**Quality Assurance Specialist Name:** Brooke Loiland

**Overall Impressions:**

The Coconino County Public Health Service District has been serving the Coconino region with the Child Care Health Consultation program since 2010. The grantee shared that the FTF Child Care Health Consultation (CCHC) Program is reaching multiple communities in the Coconino Region including Flagstaff, Williams, Parks, Grand Canyon Village, Havasupai, Page, Winslow, and Kykotsmovi.

The grantee believes they have impacted the communities based upon the demonstrated increases in knowledge, behavior, and status scores after intervention of the CCHC program. Based on the Grantee's communication during the site visit, the one CCHC staff person, Jane Axelrod, clearly demonstrated her wide range of knowledge regarding the tribal communities with whom she works. Ms. Axelrod currently works 24 hours a week. Given that Ms. Axelrod works independently, this poses a challenge. In addition to her role as the CCHC, she is also responsible for all administrative tasks including the quarterly data report and the program's entire reimbursement requests. Ms. Axelrod also shared that Coconino County also has its own financial obligations which take time to report and can "cause barriers".

The Coconino region is rural and encompasses a large geographical area, which can make getting to some of the more rural areas challenging. Ms. Axelrod currently serves 19 Tier 1, 0 Tier 2, and 2 Tier 3 sites in the Coconino County region. Ms. Axelrod communicated that she currently attempts to see her Tier 3 programs every four to six weeks. She also reported that with the continued support of FTF CCHC Program Manager Ann Kaskel, and the CareFacts representative, Kathi Ford, she can continue to grow the CCHC program in the Coconino Region.

Through the assessment, the Grantee will be working on incorporating the California Health and Safety checklist, entering all documentation within five business days, and seeking support with obtaining Tier 2 and Tier 3 providers. Please note that this QA specialist was unable to complete the observation due to cancellation by a provider due to unexpected illness.

**Agency/Organization Name:** Association for Supportive Child Care  
**Contract ID:** FTF-RC003-13-0396-01-Y2  
**Strategy Name:** Parent Education Community Based Training  
**Date of Site Visit:** 10/29/13, 10/31/13 and 11/01/13  
**Quality Assurance Specialist Name:** Stephanie Willis

**Overall Impressions:**

ASCC's Growing Up Great parent education program is implemented in all three areas indicated in the scope of work. The program serves high needs families living in the communities of Page, Fredonia, and Hopi tribal communities. The parent educators and child care providers are hired from their communities so that the knowledge remains in the community. In addition, the parent educators and child care providers are community experts and conduct the recruitment, outreach, collaboration, and coordination activities.

The program has several challenges to overcome complicated by the vastness of the region. The part time nature of the staff's work makes it difficult to travel for training opportunities. The vastness of the region presents challenges for the program manager in providing oversight of the classes when multiple classes are in session.

The Program manager is a huge support to the program as she assists in covering the locations and providing the guidance to the parent educators. Now that the program is established in each community, the program manager will shift her attention to enhancing the quality assurance measures for the program.

Several opportunities exist, including: revising the pre/post survey to capture more information relevant to the parents' behavioral changes; training the parent educators and child care providers to effectively utilize the parent-child interaction segment to observe and document the parents use of new parenting skills; and providing objective and standardized feedback to parent educators regarding their implementation of the module to enhance professional growth and fidelity to the model.

**ATTACHMENT #4a**  
**Placeholder-Attachment to follow**

**ATTACHMENT #4b**  
**Placeholder-Attachment to Follow**

**ATTACHMENT #4c**  
**Placeholder-Attachment to Follow**

## STRATEGY UPDATES

### 2014 Needs and Assets Assessment

We are still in the process of obtaining Tribal Approvals for participation in the Needs and Assets Project.

- **Havasupai**  
We presented the request to participate on September 19<sup>th</sup>. The Tribal Council has requested an agreement (Memorandum of Understanding) between FTF and the Tribal Council for the Needs and Assets project. This agreement is being developed now.
- **Hopi**  
We hope to hear from the tribe's legal counsel regarding our request to review the draft Tribal Resolution, which has to occur before the Tribal Council will hear our request. The Tribe has a new Chairman as of November, 2013. He is aware of our work on Hopi. I hope to meet with him in the near future.
- **Kaibab Band of Paiute Indians**  
The Tribal Council approved participation in the 2014 Needs and Assets project on October 17<sup>th</sup>.

### Service Coordination RFGA

- We are in the process internally of creating the scope of work for the Service Coordination RFGA.
- The RFGA will be officially released on February 7, 2014 and will be open for six weeks, closing on March 21<sup>st</sup>.
- There will be a pre-application conference on February 18<sup>th</sup> at 2:00pm.
- We will convene an RFGA Review Committee to review all submitted applications in late March.
- We will need 2 Regional Council members to serve on the Review Committee.

## BENCHMARKING PROCESS UPDATE

### Public Forums

- Public meetings will be scheduled in March for SRI #2 and SRI #10. There will be a forum in Flagstaff. There will also be an online survey available. At the April 14<sup>th</sup> Regional Council meeting, the Regional Council will approve the benchmarks for these 2 indicators. The approved benchmarks will then go to the state board in June.

## REGIONAL PARTNERSHIP COUNCIL

### Regional Council Vacancies

- The **Parent** seat is still vacant.
- We are hoping to fill the **Tribal Representative** seat with a Tribal Council member.

### Regional Council Seat Terms Ending on 06-30-14

- At large
- At Large
- Faith Based
- Parent (currently vacant)

### Process for Filling Council Member Seats

- The process for filling the Regional Council seats ending on June 30, 2014 has begun. Letters of acknowledgement about Council Members service have been sent or will soon be sent to Council members currently filling those seats along with an invitation to reapply if they are interested.
- We will soon have the Council Seat recruitment and enrollments documents including an online application.
- We will be able to distribute **postcards** to help recruit for Council Seats. There will also be email and E-news bulletins going out along with some media coverage.
- The application deadline will likely be in late March.

- Interviews will occur in April and May.
- We will need 2 Regional Council members to serve on the interview committee (not including members whose terms are ending).

### COMMUNITY OUTREACH STORY

In December the Kith and Kin program successfully completed their 14 week series training in the Kaibab-Paiute tribal area. While their children learned and played in a classroom at the Kaibab Early Learning Center, six family, friend and neighbor caregivers learned that quality early learning matters, no matter the setting. "It's such a wonderful opportunity...to learn and experience new things. I didn't realize they learn so much so young. There are lots of things I can do as a parent to help teach them," expressed Shado, a returning care provider to the program, who recruited her sister to take the class as well.



### UPCOMING IMPORTANT DATES

- 01-15-14@1:00pm Hopi Service Provider Networking Meeting, Kykotsmovi
- 01-22-14 @ 10:55am FY15 Funding Plan Presentation to State Board, Phoenix
- 01-29-14 @ 1:30pm Benchmarking Committee Meeting (tentative), Flagstaff
- 02-07-14 Release of Service Coordination RFGA
- 02-12-14 @ 3:00pm Grantee Coordination Meeting
- 02-18-14 @ 2:00pm Service Coordination Pre-Application Conference, UWNA Conference Room

### UPCOMING REGIONAL COUNCIL MEETING DATES

- 02-10-14 @ 3:00pm UWNA Conference Room
- 03-10-14 @ 3:00pm Williams (location to be determined)
- 04-14-14 @ 3:00pm UWNA Conference Room