



FIRST THINGS FIRST

Arizona Early Childhood Development & Health Board

Draft Meeting Minutes

December 6, 2010 – Day One
First Things First Board Meeting

Call to Order

The Regular meeting of the First Things First – Arizona Early Childhood Development and Health Board was held on December 6, 2010 at 3:00 p.m. and December 7, 2010 at 8:00 a.m. The meeting was held at the Cochise Community College, 901 North Colombo Avenue, Student Union Building - Community Room, Sierra Vista, Arizona 85635-2317.

Chair Lynn called the meeting to order at approximately 3:05 p.m.

Members Present:

Steve Lynn, Dr. Eugene Thompson, Nadine Mathis Basha, Gayle Burns, Dr. Pamela Powell, and Cecil Patterson

Members Absent:

Vivian Saunders

Ex-Officio Members Present:

Molly Bright and Mary Ellen Cunningham

Ex-Officio Absent:

Amy Corriveau

Chairman Lynn introduced J.D. Rottweiler, President of Cochise Community College. Dr. Rottweiler welcomed First Things First to the campus on behalf of the governing board.

Conflict of Interest

Chairman Lynn asked the Board members if there were conflicts of interest regarding items on this agenda. There were none.

Call to the Public

Lisa Cummings, Director of Output Services for Copper Queen Community Hospital, in Bisbee, Arizona stated to the Board that they are actively recruiting rehabilitation therapists for that part of the region of the county.

Consent Agenda

Consent agenda items 4B and 4C were removed from the consent agenda for discussion.

A motion was made by Member Thompson to approve the consent agenda on items 4A, 4D, 4E, 4F, 4G, 4H, 4I and 4J, seconded by Member Powell. Motion carried.

A motion was made by Member Mathis Basha to approve consent agenda items 4B attachment 2 and 4B attachment 2a, seconded by Member Powell. Motion carried.

A motion was made by Member Mathis Basha to amend agenda item 4C, the Northwest Maricopa Regional Partnership Council recommendation to reduce the requested event sponsorship line item to up to \$20,000, seconded by Member Patterson. Motion carried.

A motion was made by Member Mathis Basha to approve agenda item 4C, including the new amount and all of the Regional Council new and revised strategies, seconded by Member Burns. Motion carried.

A motion was made by Member Mathis Basha to approve the amended Northwest Maricopa Regional Partnership Council new and revised strategy request, seconded by Member Burns. Motion carried.

Discussion and Possible Approval of RFGA Recommendations

A motion was made by Member Thompson that the Board approve the RFGA recommendations as presented, seconded by Member Thompson. Motion carried.

Discussion and Possible Appointment of Regional Council Applicants

A motion was made by Member Thompson that the Board approve the appointment of Regional Council applicants as presented, seconded by Member Burns. Motion carried.

Regional Council Member Survey

Michelle Katona, Assistant Director of Regions, updated the Board on the Regional Council member survey and professional development survey. Ms. Katona stated the survey was released in July for all Regional Council members serving in fiscal year 2010. The purpose of the survey was to hear from the Regional Council members regarding their experience and the work accomplished by their Regional Councils. The survey looked at the Council's achievements, challenges, and barriers and provides staff with a better understanding of how staff can provide support. Ms. Katona stated that the second survey completed in August by the Regional Council members was an education, training and professional development survey.

Finance

Deputy Director Josh Allen presented and reviewed with the Board the FY 2010 year-end financial audit. The annual report was conducted by Henry & Horne, LLP, Certified Public Accountants and submitted as an independent auditor's report.

A motion was made by Member Thompson to approve the financial audit as presented, seconded by Member Patterson. Motion carried.

A motion was made by Member Burns to go into Executive Session to receive legal advice related to financial discussions with the Governor and the Legislature and to discuss the Executive Director's annual performance evaluation at approximately 4:23 p.m., seconded by Member Patterson. Motion carried.

Legal Advice Related to Financial Discussions with the Governor and Legislature (Executive Session)

Executive Director Performance Evaluation (Executive Session)

A motion was made by Member Burns to return to Regular Session at approximately 5:34 p.m., seconded by Member Patterson. Motion carried.

Recess

Chairman Lynn recessed the meeting at approximately 5:35 p.m.

December 7, 2010 – Day Two
First Things First Board Meeting

Resume

Chairman Lynn resumed the meeting and called it to order at approximately 8:10 a.m.

Members Present:

Steve Lynn, Dr. Eugene Thompson, Nadine Mathis Basha, Gayle Burns, Dr. Pamela Powell, and Cecil Patterson

Members Absent:

Vivian Saunders

Ex-Officio Members Present:

Molly Bright and Mary Ellen Cunningham

Ex-Officio Absent:

Amy Corriveau

Panel Presentation – Young Children of Military Families

Lynne Borden with the University of Arizona, Kathleen Mulrooney with Zero to Three, and Christiane Dilts with Ft. Huachuca spoke to the Board regarding projects and approaches of working together with military families and their young children, the challenges facing military families, and how they collaborate and build strong partnerships in the military community. These strong relationships provide opportunity for more professionals, and ultimately families, to access tools and resources to support the healthy development of babies and young children.

Executive Director Performance Evaluation (Executive Session)

A motion was made by Member Thompson to go into Executive Session to discuss the Executive Director's annual performance evaluation at approximately 10:05 a.m., seconded by Member Patterson. Motion carried.

A motion was made by Member Thompson to return to Regular Session at approximately 11:35 a.m., seconded by Member Powell. Motion carried.

A motion was made by Member Thompson to approve the Executive Director's consensus performance evaluation to deem all at risk compensation to be payable, seconded by Member Patterson. Motion carried.

General Discussion

There was no general discussion.

Next Meeting

The next meeting will be held on January 24-25, 2011 in Phoenix, Arizona.

Adjourn

There being no further discussion the meeting was adjourned at approximately 11:40 a.m.