

FIRST THINGS FIRST

Ready for School. Set for Life.

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD SOUTH PHOENIX REGIONAL PARTNERSHIP COUNCIL REGULAR MEETING MINUTES

1. **CALL TO ORDER:** The regular meeting of the First Things First South Phoenix Regional Partnership Council; Arizona Early Childhood Development and Health Board was held on February 15, 2011 at the Travis L. Williams Family Services Center located at 4732 South Central Avenue, Phoenix, Arizona 85040. Chair Robert Donofrio called the regular meeting to order at 4:46 pm.

Council Members in Attendance: Robert Donofrio, At Large Member and Chair; James Washington, Business Member and Vice Chair; Jasmine Sanchez, Parent Member; Riann Balch, Child Care Provider member; Dr. Eva Marie Shivers, At Large Member.

Attendance By Phone: Dr. Patricia Merk, Educator Member.

Members Not in Attendance: Reverend Charles Newman, Faith Based Member; Mary Thomson, Philanthropy Member; Kristi Langley-Wells, School Administrator Member Dr. Ida Rose Florez, At Large Member.

Quorum: Established.

Staff in Attendance: Jonathon Gonzales, Regional Coordinator; Briggetta Hawks, Administrative Assistant, Rana Hermosillo, Community Outreach Liaison, and Michelle Katona, Director of Regional Councils.

Chair Donofrio welcomed all guests in attendance and requested that they introduce themselves.

2. **CONSENT AGENDA:** Vice Chair Washington moved to accept the consent agenda item which included the regular meeting minutes of January 18, 2011, second by Member Jasmine Sanchez, all in favor, no discussion; motion carried.

3. **CALL TO THE PUBLIC:** Kim Murphy Healthy Families provided to the Council a brief update on her program and gave three success stories. Evetta Ellis Ms. Evetta's Daycare advised that the Department of Economic Security is not releasing anymore kids to centers. Ms. Ellis said that First Things First gave out scholarships so fast and that they ran out of money too quick. Chair Donofrio requested that Ms. Ellis contact Regional Coordinator Jonathon Gonzales for more information because the South Phoenix Council increased their funding to child care scholarships from \$800,000.00 to 1.4 million dollars for fiscal year 2012. Coordinator Gonzales advised that what Ms. Ellis is speaking about is the caps placed on child care scholarships for centers, and group homes based on size. Jonathon said that scholarship caps can be placed on a future agenda for clarification. Both individuals for call to the public were thanked by Chair Donofrio on behalf of the Council for their presentations and useful information.

4. **CALL TO THE PRESENTERS:** Provided in Council packets and at the meeting was information and updates for: Healthy Start Pre and Postnatal Program; Arizona Director's Academy; Nurse Family Partnership; and South Phoenix Regional Consortium. Lisa Derrick, Ronny Armstrong, Jacqueline Pyles, Denise Tiemeir, and Dr. Darlene Little were thanked by Chair Donofrio on behalf of the Council for their presentations. A brief break was taken after the presentations were done.

5. **COMMUNITY OUTREACH LIAISON UPDATE:** Outreach Liaison Rana Hermosillo provided an update of her outreach efforts to the Council as well as her monthly newsletter. Rana advised that the first newsletter was an update, and this newsletter

focuses on the Sheely Farms Family Resources Center through the Worthy Institute. Rana let the Council know that she will pick a different site per month to report on and requested feedback from the Council. Dr. Shivers commented that she would like to hear about the broader connection and how South Phoenix is coming together beyond what First Things First funds to include other initiatives and how things are linking up. Dr. Shivers would also like to hear about exciting partnerships. Chair Donofrio expressed that he feels that things are starting to come together and that he would like to see grantees featured in the newsletter as well as how South Phoenix is coming together. Chair Donofrio expressed that he likes the length and the content of the Newsletter.

Rana recommended to the Council that they support Robert Bell and his efforts around Child Abuse Prevention through the Coalition by providing a \$1,500.00 sponsorship for their "Day of Hope" that will be held on April 7, 2011 at Capitol Hill. Rana provided a proposal to the Council for their review. Chair Donofrio added that he feels it is important to get the First Things First name recognition out to the public and educate the public on the programs funded by First Things First. The public is excited about programs but they do not know that the funding for the programs is from First Things First. Chair Donofrio thanked Rana for her report and mentioned that his hopes are that monies can be moved around in her budget depending on need in certain areas.

6. COORDINATOR UPDATES: Information was provided in Council packets prior to the meeting and in packets at the meeting. **Data Reports/Narrative Reports:** As a result of requests from the Council, all of the narrative reports for each grantee were provided to the Council. Jonathon wanted to bring special attention to Home Visitation and the number of children eligible and number of children receiving screenings. Jonathon explained that children may be receiving services over multiple months, but they may not be exhibiting a delay until later on. The reason the number is less than 25 stems from the HIPA Guidelines – once the child has been identified and referred, the data cannot be shared. **Evaluation:** Jonathon referenced an I link that he sent out from Dr. Amy Kemp from Evaluation that explains the processes of Evaluation. Jonathon brought to the attention of the Council the St. Luke's Initiative Evaluation that Council dollars funded and the additional information that the Council requested and funded. A copy of the report was provided in packets. Jonathon encouraged the Council to read the memo provided by Dr. Kemp and to review the 30 minute presentation provided through I link. Also provided by Dr. Kemp was pilot test information. **Workgroup Updates/Times:** Jonathon provided a calendar with his available times to meet for the month of March. Jonathon reminded members of their committees which included the following:

Program Specific Evaluation: Dr. Florez and Dr. Shivers

Leadership Center: Chair Donofrio and Vice Chair Washington

Homeless Families: Jasmine Sanchez and Riann Balch. Riann requested direction on what her purpose would be. Jonathon advised that research will need to be done to develop a strategy based on what the Council wants in the area of homeless families. Dr. Shivers said that she will forward any research information that she already has on homeless families in the South Phoenix Region.

Renewal Process: Coordinator Gonzales went through the different stages of the grantee process based on the power-point provided to the Council. Jonathon explained that grantees are in different phases in the funding process, some are in their first year, some are in their second year, and some will be in their third year come fiscal year 2012 with one year renewal periods. Once a grantee has been renewed for their three years, the funding will go out through an RFGA process in which the grantee may apply with any other interested service providers. The Council will need to decide if all grantees will receive renewal packets or if select grantees will receive packets based on benchmarks and performance. Coordinator Gonzales recommended that the Council send out renewal applications to all of the grantees. Jonathon mentioned that some of the challenges of hiring and the stability of First Things First funding have passed and grantees have had ramp up time. The Council will have 2010 closeout data, quarterly data reports, quarterly narrative reports and expenditure data along with the renewal application to make their renewal decisions. Renewal applications are distributed on or about March 2, 2011. Staff will review the applications and make recommendations to the Council, and the Council will decide whether or not to renew grantee funding. Jonathon advised that the State-wide grantees are not a part of the Council grantee renewal process. Jonathon let the Council know that they can increase, decrease or decide not to fund grantees but there must be

justification if an increase is over the 10% and justification made if the Council decides not to renew a grantee. There are only a few increases this year for consideration; Maricopa County Department of Public Health Collaboration, and the Home Visitation Strategy. The renewal recommendations will go to the State Board at their June 2011 meeting. **Proposed Structure for Forums:** Jonathon is working with Rana to set up forums on various topics and invite the public. This will be discussed at a future meeting. Chair Donofrio advised that the forums were more of a collaboration effort and bring the whole community together.

6. COUNCIL MEMBER UPDATES: Chair Donofrio will blind copy all members on his seven or eight recommendations to the State Board Finance Committee which he serves on. Member Jasmine Sanchez is due February 28, 2011 and will be having another girl. Dr. Merk was thanked for her dedication to the Council by remaining on the phone for the entire meeting.

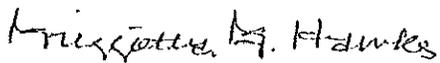
Jonathon advised that he is recruiting for a faith based member and a health services provider. He has a lead at the First New Life Missionary Baptist which is on 19th and Roeser for a faith based member.

Michelle Katona thanked the Council for all of their exciting and tremendous work. Chair Donofrio thanked Michelle for joining the meeting.

7. NEXT SCHEDULED MEETING: March 15, 2011 – Travis L. Williams Family Services Center 4732 South Central Avenue, Phoenix, Arizona 85040.

8. ADJOURNMENT: Member Eva Marie Shivers moved to adjourn the regular meeting, second by Vice Chair James Washington, all in favor, no discussion; meeting adjourned at 7:28 pm.

RESPECTFULLY SUBMITTED:



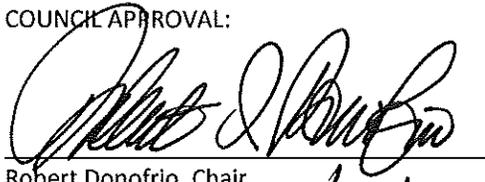
Briggetta Hawks, Administrative Assistant

APPROVED:



Jonathon Gonzales, Regional Coordinator

COUNCIL APPROVAL:



Robert Donofrio, Chair

3/15/11