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Navajo/Apache Regional Partnership Council

Meeting Minutes

Call to Order

A special meeting of the First Things First—Navajo/Apache Regional Partnership Council was held on Thursday, February 24, 2011, at 4:00 p.m. The meeting was held telephonically.

Chair Barela called the meeting to order at approximately 4:10 p.m. and welcomed everyone.

Members Present:
Tom Barela, Sheila Chairez, Michael Downs, Claude Endfield, Leslie Meyer, Margie Tapia, Cathy Taylor and Michael Zimmerman

Members Absent: None

Others Present:
Kate Dobler-Allen and Maureen Theobald

Member Reports and Updates

None

Call to the Public

None

Disclosure of Conflicts

Member Endfield disclosed a conflict of interest with Agenda Item #5e and #5f because of her employment with Northland Pioneer College. Member Taylor declared a conflict with Agenda Item #5b because of her employment with North Country HealthCare.

Review and Discussion of State Fiscal Year 2011 Quarter One Data, Narrative and Financial Reports

Coordinator Dobler-Allen reviewed the Contract Detail and Service Unit report, the Regional Contracts report, and then reviewed the Narrative report summary.

Discussion and Possible Approval of Offering Contract Renewal Packets to Navajo/Apache Regional Grantees for Fiscal Year 2012

Coordinator Dobler-Allen reviewed the status of each of the grantee's programs; after discussion, the following motions were made:

a. Navajo County Library District – Community-based Early Literacy

i. Conflicts of Interest: None

ii. Member Endfield moved that staff be directed to send a renewal packet to the Navajo County Library District for State Fiscal Year 2012 for Community-based Literacy. Member Taylor seconded; the motion passed.

b. North Country HealthCare – Healthy Steps

i. Conflicts of Interest: Member Taylor recused herself.

ii. Member Downs moved that staff be directed to send a renewal packet to North Country HealthCare for State Fiscal Year 2012 for Healthy Steps. Member Endfield seconded; the motion passed.

c. University of Arizona Cooperative Extension – Nutrition Education

i. Conflicts of Interest: None

ii. Member Tapia moved that staff be directed to send a renewal packet to the University of Arizona Cooperative Extension for State Fiscal Year 2012 for Nutrition Education. Member Zimmerman seconded; the motion passed.

d. Navajo County Public Health – Oral Health and Dental Varnish

i. Conflicts of Interest: None

ii. Member Tapia moved that staff be directed to send a renewal packet to the Navajo County Public Health District for State Fiscal Year 2012 for Oral Health, Dental Varnish and Oral Health Education. Member Endfield seconded; the motion passed.

Chair Barela directed Coordinator Dobler-Allen to draft a letter of commendation to Navajo County Assistant Health Director Mary Tyler for her leadership efforts in this strategy.

e. Northland Pioneer College – Community-based Training

i. Conflicts of Interest: Member Endfield recused herself.

ii. Member Tapia moved that staff be directed to send a renewal packet to Northland Pioneer College for State Fiscal Year 2012 for Community-based Training. Vice Chair Meyer seconded; the motion passed.

Member Tapia commended Member Endfield and Chair Barela congratulated Member Endfield for her work on this program.

f. Northland Pioneer College – Director Mentoring

i. Conflicts of Interest: Member Endfield recused herself.

ii. Member Zimmerman moved that staff be directed to send a renewal packet to Northland Pioneer College for State Fiscal Year 2012 for Director Mentoring. Member Tapia seconded; the motion passed.

Adjournment

The next regular meeting of the Navajo/Apache Regional Partnership Council will be held on Wednesday, March 9, 2011, at 3:00 p.m., at the Apache County Health Department, 309 South Mountain Avenue, Springerville, Arizona 85938. There being no further business, Chair Barela adjourned the meeting at approximately 4:50 p.m.

Thomas Barela, Chair

Kate Dobler-Allen, Regional Coordinator