



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

## Arizona Early Child Development and Health Board Yavapai Regional Partnership Council

### **DRAFT** Minutes

#### **Call to Order**

A Regular Meeting of the First Things First – Yavapai Regional Partnership Council was held on January 29, 2014 at the Yavapai County Cottonwood Annex, Board of Supervisors Room, 10 S. 6th Street, Prescott, Arizona, 86301.

Anne Babinsky Rawlings, Vice Chair, called the meeting to order at 9:04 a.m.

Members Present: Anne Babinsky Rawlings, Olga Morris, Sara Lienau, Juanita Setzer, and Angela Bradshaw Napper. Julie Hall Allison and Sherry Birch and attended telephonically.

Members Absent: Kathy Watson and Ophelia Tewawina

Vice Chair Anne Babinsky Rawlings introduced Council Member Olga Morris who was selected to fill the At-Large position within the Yavapai Regional Partnership Council. Olga is a Family Nurse Practitioner, Massage Therapist and Clinical Services Coordinator at the Healing Arts Center.

#### **Council Member Conflict of Interest Disclosure**

Council Member Sherry Birch declared a conflict of interest with regard to deliberations concerning any agenda item pertaining to Quality First, TEACH scholarships, Child Care scholarships, REWARDS, Child Care Health Consultation, Mental Health Consultation and Raising a Reader because she, her staff or center are recipients of these services.

#### **Approve RPC Meeting Minutes**

Council Member Julie Hall Allison made a motion to approve the minutes of the December 11, 2013 Regular Meeting of the Yavapai Regional Partnership Council, as presented. The motion was seconded by Council Member Angela Bradshaw Napper and passed unanimously.

#### **Call to the Public**

Program Manager Susan Lacher with the Healthy Families Program provided a six month update pertaining to collaborations, events and target service units within the program. Preschool Director Diana Cienega with St. Joseph Catholic Preschool expressed gratitude for the First Things First scholarship programs.

#### **SFY2014 Financial and Data Reports**

Regional Director Lisa Blyth provided financial highlights on the SFY2014 Quarter 1 Contract Detail Report and the SFY2014 Quarter 1 Data Report.

**Community Outreach Coordinator Report**

Community Outreach Coordinator Claire Louge reported on a number of updates regarding the Community Outreach Plan and benchmarks including; the benchmark for presentations and outreach events are 5 per month and Yavapai conducted 25 since December; 5 success stories; and the media benchmark is 2 per month and Yavapai had 10 since December. Site Tours, ACE Trainings and Framing the Future Luncheon was also addressed.

**Review, Discussion and Possible Action Regarding Benchmarks for School Readiness Indicator 10**

Council Member Angela Bradshaw Napper provided information pertaining to School Readiness Indicator #10. Council Members were asked to consider and approve the benchmarks as recommended by the Needs, Assets and Benchmarking Committee. Council Member Angela Bradshaw Napper made a motion that the Yavapai Regional Council set the Benchmark for School Readiness Indicator 10 at 67% with 12% increase from 55%. The motion was seconded by Council Member Juanita Setzer and passed unanimously.

**Regional Director's Report**

Regional Director Lisa Blyth reported on a number of updates including: Community Collaborations; RPC recruitment process; Big and Little Kids book; State Board Funding Plan Presentation; and the Grantee Presentation schedule.

**Council Member Reports and Updates**

Vice Chair Anne Babinsky Rawlings shared information the Framing the Future luncheon on March 31, 2014. Council Member Sherry Birch announced that the Sonshine Learning Center will begin a one and two year old age level program in the school. In addition Council Member Sherry Birch mentioned the Arizona Gives Day is on April 9, 2014 for all non-profits in Arizona which is conducted online, for anyone who is interested in donating toward non-profit programs. Council Member Angela Bradshaw Napper shared information about a collaborative meeting that took place with community members in regard to mini-library discussions.

**Next Meeting**

The next Regular meeting of the Regional Partnership Council is scheduled for February 26, 2014 at 9:00 a.m. in Prescott.

**Adjournment**

There being no further business, Council Member Angela Bradshaw Napper moved to adjourn the meeting. The motion was seconded by Council Member Sara Lienau and passed unanimously. Chair Kathy Watson adjourned the meeting at approximately 10:19 a.m.



\_\_\_\_\_  
Lisa Blyth, Yavapai Regional Director

Approved:

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Kathy Watson, Chair

\_\_\_\_\_  
February 26, 2014

## Attachment 2

### Yavapai SFY2015 RFGA and Grantee Renewal Timeline

#### RFGA (Round 1)

#### Strategy: Parent Education – Community Based Training

DATE	TASK	WHO IS RESPONSIBLE?
January 31	<b>RFGA is released</b>	Finance/Communications
February 18 @ 10:30a @ Yavapai FTF office	<b>Pre-application conference</b> Conducted jointly by finance and region to discuss the RFGA and answer programmatic and technical questions.	Finance/RD
March 18 @ 10a @ Yavapai FTF Office	<b>RFGA closes</b>	Finance
March 26 @ 1:15p @ Yavapai FTF office	<b>RFGA review committee training</b>	Program/Finance
March 28	<b>FTF internal technical review of applications</b>	RD/Program/Finance
April 1	<b>RFGA Review</b> Review committee meets to review proposals and potentially make grantee recommendation(s) for award	Finance/RD
April 2 to April 11	<b>Clarification process</b> Conduct any clarifications necessary on selected applicants and review clarifications if necessary	Finance/RD
April 23 RPC meeting	<b>Regional director provides/presents review committee recommendations to Regional Council.</b> Regional Partnership Council discusses and takes action to accept or not accept the review committee recommendation	RPC/RD/Finance
June 09 & 10	<b>State Board reviews Regional Partnership Council recommendations</b> The Regional Council's recommendation(s) go to the State Board for approval.	Finance/RD
	Award Date of New Contract(s) <ul style="list-style-type: none"> <li>• July 1, 2014 - June 30, 2015</li> </ul>	

## Grantee Renewal

### Timeline:

DATE	TASK	WHO IS RESPONSIBLE?
March 6	Renewal packets sent out to grantees	Finance/Communications
March 27	Renewal responses due back from grantees	Finance/RD/Program
April 2	Renewal responses reviewed	Finance/RD/Program
<b>April 23</b>	<b>Grantee renewal materials reviewed by Regional Council</b>	RPC/Finance/RD
June 09 & 10	<b>State Board reviews Regional Partnership Council recommendations</b> The Regional Council's recommendation(s) go to the State Board for approval.	Finance/RD
June 10 - 30	Finance notifies grantees	Finance
	New Contracts Begin July 1, 2014 - June 30, 2015	Finance

### Eligible Regional Grantee Renewals:

STRATEGY/PROGRAM NAME	GRANTEE	FUNDING ALLOTMENT
Home Visiting/Healthy Families	Yavapai Regional Medical Center	SFY 2013: \$283,629 SFY 2014: \$282,279 <b>SFY 2015: \$282,279</b>
Home Visiting/Nurse Family Partnership	Yavapai County Community Services	SFY 2013: \$250,000 SFY 2014: \$250,000 <b>SFY 2015: \$250,000</b>
Home Visiting/ Parents as Teachers	Arizona Children's Association	SFY 2013: \$254,686 SFY 2014: \$248,865 <b>SFY 2015: \$ 248,865</b>
Parent Education Community-Based Training/various models	Community Counts	SFY 2013: \$150,000 SFY 2014: \$150,000 <b>SFY 2015: \$150,000</b>
Family, Friend and Neighbors/Kith and Kin (Multi-Regional)	Association for Supportive Child Care	SFY 2013: ----- SFY 2014: \$30,000 <b>SFY 2015: \$30,000</b>
Court Teams (Multi-Regional)	Prevent Child Abuse	SFY 2013: \$62,500 SFY 2014: \$66,500 <b>SFY 2015: \$62,500</b>

## Yavapai State Fiscal Years 2016-2018 Strategic Planning

Allocations and Funding Sources	2015	2016	2017	2018
FY Allocation	\$3,209,133	Unknown		
Population Based Allocation	\$1,839,564	will populate once estimates are known		
Discretionary Allocation	\$1,050,526			
Other (FTF Fund balance addition)	\$319,043			
Carry Forward From Previous Year	\$1,738,013			
<b>Total Regional Council Funds Available</b>	<b>\$4,947,146</b>			
Strategies	Proposed Allotment	2016	2017	2018
		Contracts in place or planned		
<b>Quality First</b>	—			
QF Coaching & Incentive	\$470,606		QF Package	
QF Academy	\$35,720		QF Package	
QF Warmline Triage	\$4,332		QF Package	
QF Inclusion Warmline	\$7,770		QF Package	
QF CCHC Warmline	\$2,679		QF Package	
QF MHC Warmline	\$7,992		QF Package	
Quality First Assessment	—	6600	—	6600
Child Care Health Consultation	<b>\$169,290</b> QF=\$118,890 Non-QF=\$50,400		QF Package (includes 17 Non-QF centers and 3 non-QF homes)	
Quality First Scholarships	\$1,735,048		QF Package	
Scholarships TEACH	—	review usage of state sponsored scholarships statewide		
FTF Professional REWARD\$	\$27,000		regionally directed (Child Care Coalition)	
Family Support Coordination	\$4,500		RFGA for 16-18	
Home Visitation	\$800,000		RFGA for 16-18	
Parent Education Community-Based Training	\$197,500		regionally directed (LKB)	
Parent Outreach and Awareness	\$10,000		RFGA for 16-18	
Mental Health Consultation	\$307,500		RFGA for 16-18	
Court Teams	\$66,500		RFGA for 16-18	
Family, Friends & Neighbors	\$30,000	year 3	multi region	
Community Awareness	\$6,000		regionally directed (sponsorships & ERI's)	
Community Outreach	\$80,000		maintain level funding-regionally directed	
Media	\$50,000		maintain level funding	
Needs and Assets	—	40,000	—	40,000
Statewide Evaluation	\$219,344		Board directed	
<b>Proposed Allotment Total</b>	<b>\$4,062,491</b>			
<b>Total Unallotted</b>	<b>\$884,655</b>			

### Potential New/Re-Visited Strategies for SFY2016-2018

Pre-Natal Outreach	RFGA 16-18
Food Security	RFGA 16-18
Service Coordination	Regionally Directed (AmeriCorps)





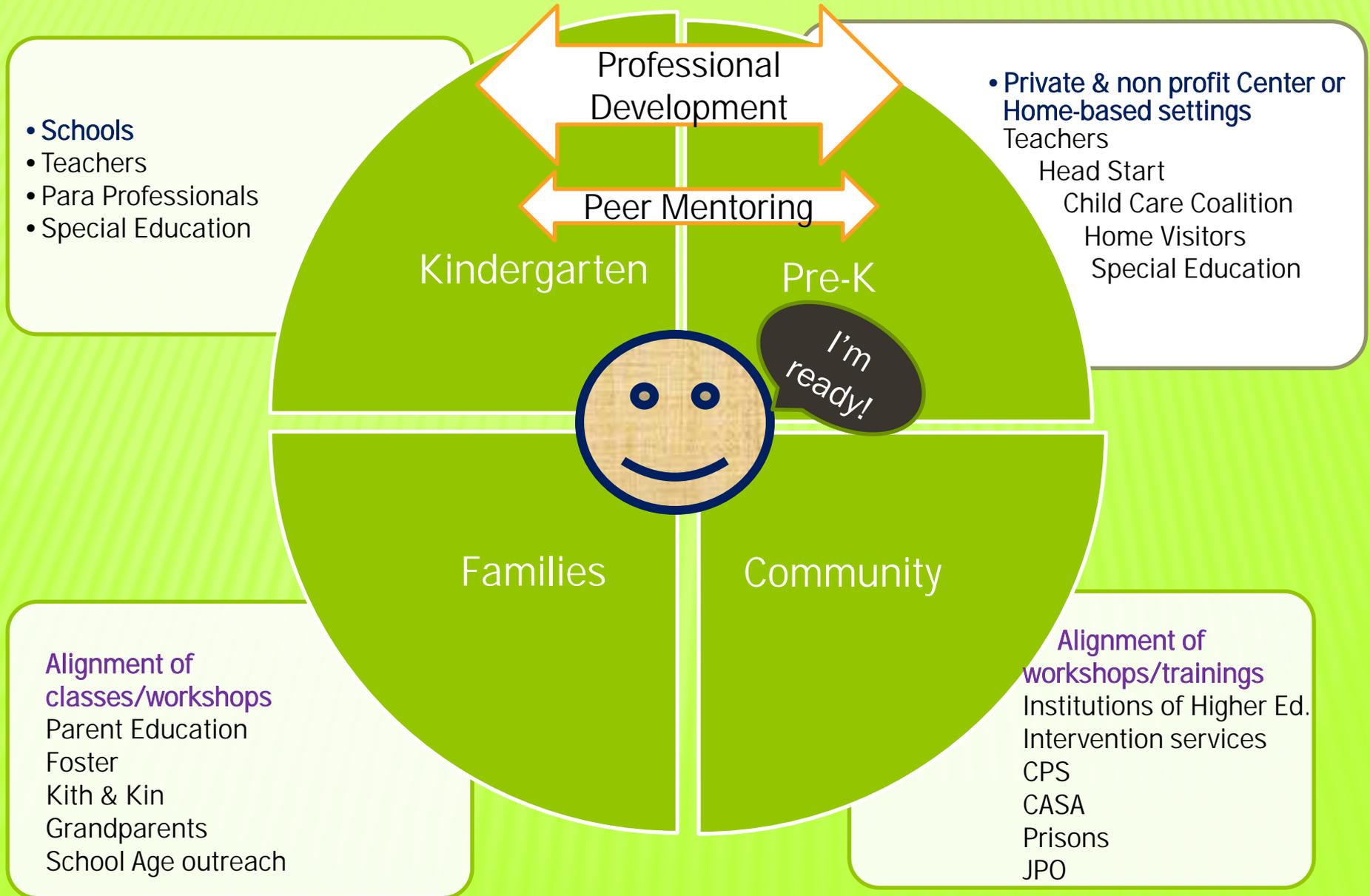
"If *academics* is understood to mean foundational skills and knowledge, then academic learning is an essential part of developmentally appropriate early childhood programs...

When what you have is a narrowly defined set of specific facts and skills being taught apart from meaningful context and without engaging children's interest, such a distorted form of academic learning is clearly *not* appropriate for young children."

(Copple, 2010)



# Community of Learners



# REFERENCES

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- Advisory Committee. (2008). A decade of data: The compensation and credentials of Arizona's early care and education workforce. In Phoenix, AZ: Division for School Readiness, Governor's Office for Children, Youth and Families. Retrieved from <http://azchildren.org/a-decade-of-data-the-compensation-and-credentials-of-arizonas-early-care-and-education-workforce>
- Copple, C. (2010). *Developmentally appropriate practice in early childhood programs serving children from birth through age 8*. (3rd ed., p. 329). Washington, DC: NATIONAL ASSOC FOR EDUCATION OF YOUNG CHILDREN.

**Yavapai Regional Partnership Council**  
Director's Report: February 2014

**UPDATES**

- A. Meetings with grantees
  - 1. Home visiting programs regarding pregnant and parenting teen population
  - 2. Scheduling with PE-CBT, Court Teams
  
- B. RPC Recruitment Update
  - 1. Nine applicants – encouraging people to mark all seats for which they are eligible
  - 2. Interviews will occur on April 15 and April 18; due to the high level of interest, we may need to identify additional interview dates.
  - 3. Cindy will contact applicants in early March to set up interviews
  - 4. Anne Babinsky Rawlings and Sherry Birch are RPC representatives on interview panel (Thank you!)
  
- C. Parent Education- Community Based Training RFGA released
  - 1. RFGA was released on January 31, 2014
  - 2. Pre- application conference February 18, 2014
  - 3. Applications due March 18, 2014, 10:00AM
  - 4. RFGA review Tuesday, April 1, 2014, 9AM
  - 5. Angela Bradshaw Napper RPC representative on review committee. Need one more RPC member that does not have a conflict of interests.
  - 6. Please remember that while the RFGA process is open, no FTF staff or Council members can discuss or answer questions about the RFGA.
  
- D. Little Kids Book Deliveries
  - 1. Scheduled throughout February and early March
  - 2. Sedona recipients very excited and asked for more than reserved
  
- E. Quality Assurance Site Visits
  - 1. Family, Friends and Neighbors, February 25-28.
  - 2. Parent Education-Community Based Training, February 18-21.
  
- F. Home Visiting Coordinated Referral Workgroup
  - 1. Convened by Arizona Department of Health Services
  - 2. Identifying formal and informal referral systems among home visiting programs across the state.
  - 3. Goal is to establish central intake systems in counties/regions

**ADDITIONAL INFORMATION**

*This section will provide updated information about events or topics taking place between the posting of the meeting notice and the Regional Partnership Council meeting.*

**YAVAPAI REGIONAL PARTNERSHIP COUNCIL**  
**2014 MEETING SCHEDULE**

The Yavapai Regional Partnership Council will hold regular meetings from 9:00 a.m. to 11:00 a.m., with the exception of September and October meeting times, which will be 9:00 a.m. – 12:00 p.m. Most regular meetings will be held the 4<sup>th</sup> Wednesday of the month. The January meeting will be held on the 5<sup>th</sup> Wednesday of the month; the March meeting will be held on the 3<sup>rd</sup> Wednesday of the month; the November and December meeting will be held on the 2<sup>nd</sup> Wednesday of the month. The regular meetings for January, April, and October will be held in a Verde Valley location.

<b>DATE</b>	<b>LOCATION</b>
Wednesday, January 29, 2014	Cottonwood / Verde Valley
Wednesday, February 26, 2014	Prescott / West Yavapai
Wednesday, March 19, 2014	Prescott / West Yavapai
Wednesday, April 23, 2014	Cottonwood / Verde Valley
Wednesday, May 28, 2014	Prescott / West Yavapai
Wednesday, June 25, 2014	Prescott / West Yavapai
Wednesday, July 23, 2014	Prescott/West Yavapai
August 18 & 19, 2014	No Meeting - SUMMIT
Wednesday, September 24, 2014	Prescott/West Yavapai
Wednesday, October 22, 2014	Cottonwood/Verde Valley
Wednesday, November 12, 2014	Prescott/West Yavapai
Wednesday, December 10, 2014	Prescott/West Yavapai

In August, the Yavapai Regional Partnership Council will attend the First Things First Summit and a Community Forum (date to be determined).