



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

## Meeting Minutes

### **#1. Call to Order/Welcome**

The Regular Meeting of the First Things First Santa Cruz Regional Partnership Council was held on Monday March 03, 2014 at the Calabasas Middle School Library, 131 Camino Maricopa, Rio Rico, Arizona 85648. Chair William Kirkpatrick welcomed everyone and called the meeting to order at 3:34 p.m. He welcomed and thanked Senior Director Erin Lyons, attending telephonically. He thanked Member David Verdugo, Principal of Calabasas Middle School, for making the meeting space available. He asked each member to introduce themselves, identifying their seat.

### **Members Present**

Chair William Kirkpatrick, Vice-Chair Karen Woodford, David Verdugo, Danna Gallardo, Dr. Melisa Lunderville, Veronica Santillo, Karen Guilmette and Lee Vellom.

### **Members Attending Telephonically**

Anna Lepa

### **Members Absent**

### **#2. Approval of Minutes**

Chair Kirkpatrick directed everyone to the draft of the minutes of February 3, 2014 and asked if there was a motion to approve. Member Lunderville so moved, Member Vellom seconded the motion. Motion carried.

### **#3. Call to the Public**

none

### **#4. Presentation and Discussion: SFY14 Quarter 2 Data Report**

Chair Kirkpatrick turned the agenda item over to Regional Director Francisco Padilla. He led the Regional Council through a review of the SFY14 Quarter 2 Data Reports. He provided a general overview of the 2014 Quarter 2 Data Report with all of the information being reported to First Things First by our FY14 Grantees. He explained the objective was to review the progress of the grantees in relation to the strategies that they are implementing. When speaking about the Family Resource Center grantee, The University of Arizona Cooperative Extension, he clarified the reported Number of Families Served (Targeted Service Unit) which appears in excess of the target. As explained at last month's meeting by Family Resource Center Director Debbie Curley, he explained that they are still working with the First Things First data reporting division to resolve the duplicated numbers issue.

The Home Visiting grantee, Child & Family Resources, Inc., is on pace to reach its TSU. Services provided to expectant mothers falls slightly behind the anticipated year-to-date total. He then spoke about the Oral Health grantee, Mariposa Community Health Center. They are working to extend their outreach to the Elgin, Patagonia, Sonoita areas. They had a Quality Assurance site visit which went well. Their final recommendation was that they track how many times a child receives the varnish application.

Recruitment Into the Field grantee is Cochise College. Regional Director Padilla commented that they are at capacity. Their sole issue is the number of students needing to retake math classes.

The Quality First Coaching and Incentives grantee now shows the addition of the 2 new added centers for a total of 3 centers and 4 homes.

**#5. Presentation and Discussion: 2014 Community Event Summary**

Regional Director Padilla referenced Attachment 3, which provided the data from the Community Awareness Event held February 8, 2014. He also showed slides taken at the First Things First Celebrates the Young Child Event. Attendance was 350, including parents/caregivers and their children. There were 21 exhibitors carrying out the various activities. There was discussion about other venues for next year's event. To date, the Americana Hotel has been the only option that provides the food on a donation basis. Providing a healthy meal for families is one of the strengths of the event.

**#6. Regional Director's Report**

Regional Director Padilla referenced the Expenditure Report noting that 40% of the total award has been expended; all grantees are on pace. He then advised everyone that the Public Vetting for Indicators 2 and 10 would be held on March 4, 2014. Dr. Amy Kemp would be leading the sessions. An online survey will also be available to those unable to attend the 3:30 p.m. session which will be held at the City of Nogales, 777 N. Grand Avenue, Nogales, AZ 85621. Once public vetting is completed the Indicators will be finalized by the council and sent to the State Board for approval.

He updated the Regional Council on Systems Building in the region, the group will be known as the Birth to 5 Community Forum. They are currently seeking a facilitator for the next meeting which will be held in April or May. He informed all that this is the Regional Council Recruitment season. The Santa Cruz Regional Partnership Council has 6 seats available. Reapplication by current members is allowable and encouraged.

**#7. Regional Council and Staff Announcements**

Regional Director Padilla announced that Santa Cruz County has officially become a Read On Arizona county, joining many other counties/cities in the state. The Santa Cruz County Superintendent of Schools' Office is the lead organization. They will be responsible for the promotion of literacy and its importance in the county.

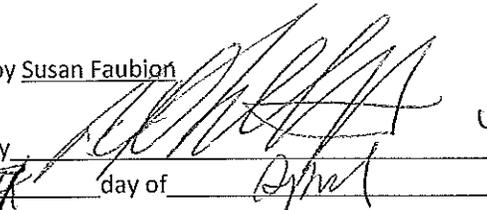
**#8. General Discussion**

None

**#9. Meeting Reminder/Adjourn**

Chair Kirkpatrick reminded everyone that the next meeting would be held on April 07, 2014 at 3:30 p.m., at the Santa Cruz County Provisional College Board Room, 2021 N. Grand Avenue, Nogales, Arizona 85621. Member Lunderville made a motion to adjourn seconded by Member Vellom, motion carried, the time was 4:25 p.m.

Submitted by Susan Faubion

Approved by 

Dated this 7 day of April, 2014