



FIRST THINGS FIRST

Navajo Nation Regional Partnership Council

- Agenda Item:** Discussion and Possible Approval of the 2014 Regional Needs and Assets Vendor
- Background:** The attached document provides information on the timeline for the 2014 Regional Needs and Assets Report and proposal summaries of vendors who have elected to work the Navajo Nation Regional Partnership Council.
- Recommendation:** Review vendor proposal summaries, select, and approve vendor to develop the 2014 Needs and Assets Report.

2014 Regional Needs and Assets Report Timeline

Vendor Selection Timeline

The timeline for vendor selection process is:

- **February 1 – March 31, 2013:** FTF Regional Councils and staff review vendor list and select 2014 vendor
- **April 1, 2013:** Vendor selections due

Contract Begins

- **July 1, 2013:** Vendor contracts awarded; work plan is completed
- **August 2013:** Data list is completed
- **October 2013:** Updated work plan
- **January 2014:** Outline of report
- **April 2014:** Draft report
- **September 2014:** Final report

Proposal Summary

First Things First Regional Needs and Assets

Vendor Name: Allison Titcomb, Alta Consulting

Proposal is for the following Regions: All Regions

Not to Exceed Hourly Rate: \$130 /hour

Proposed Cost for Each Region: \$16,900

Contact information: Allison Titcomb
(520) 904-1058, altaconsultingllc@gmail.com

Regions Contracted with in 2010: Pascua Yaqui Tribe

Regions Contracted with in 2012: Pascua Yaqui Tribe

The proposal indicates that the vendor has experience and knowledge of:		NOTES
Conducting Community Assessments	Yes	Proposal indicates experience with community assessment. Conducted community Assessments for United Way of Tucson, Arizona Early Education Funds Community Assessment and First Things First Regional Needs/Assets Report (LeCroy & Milligan Associates): Served as technical assistant to subcontractors.
Data Analysis	Yes	Proposal indicates experience with data analysis, including FTF Regional Needs/Assets report. Collected, analyzed and synthesized portions of data. Reviewed early drafts of reports submitted by subcontractors.
Regional Partnership Council Area	Yes	Proposal indicates work on several projects in Southern Arizona, including FTF Regional Partnership Council Needs/Assets reports in 2008.
If proposal is for Tribal Region, vendor indicates timelines and approaches appropriate to communities	Yes	Proposal indicates work with Tribal nations, including FTF Regional Partnership Council Needs/Assets reports in 2008.
Vendor indicated willingness to perform additional work	Possible	Proposal indicates willingness to negotiate but is working within capacity constraints; expansion will depend on the specific deliverables.
Proposed timeline meets statutory requirements and presents a clear plan	Yes	

Proposal Summary

First Things First Regional Needs and Assets

Vendor Name: Applied Survey Research

Proposal is for the following Regions: All Regions

Not to Exceed Hourly Rate: \$100.00

Proposed Cost for Each Region: \$17,000

Contact Information: Abigail Stevens
(831) 728-1356; abbie@appliedsurveyresearch.org

Regions Contracted with in 2010: Coconino
Navajo/Apache
Cocopah Tribe
Hualapai Tribe
Yuma

Regions Contracted with in 2012: Gila
San Carlos Apache
Northeast Maricopa
Coconino
Navajo/Apache
North Phoenix
South Phoenix
Cocopah
Yuma

The proposal indicates that the vendor has experience and knowledge of:		NOTES
Conducting community assessments	Yes	History of creating community assessment reports; many successful large scale projects in other communities.
Data Analysis	Yes	History of many successful large scale data analysis projects; experience and plan for collecting, cleaning, verifying accuracy and analyzing data.
Regional Partnership Council Area	Not included	
If proposal is for Tribal Region, vendor indicates timelines and approaches appropriate to communities	Some	Experience with Yakama Nation in Washington State.
Vendor indicated willingness to perform additional work	Yes	Plan for additional data collection is included.
Proposed timeline meets statutory requirements and presents a clear plan	Yes	

Proposal Summary

First Things First Regional Needs and Assets

Vendor Name: The University of Arizona

Proposal is for the following Regions: All Regions, subject to negotiation

Not to Exceed Hourly Rate: \$85

Proposed Cost for Each Region: \$17,000

Contact Information: Michele Walsh, Project Director
(520) 621-8739
mwalsh@email.arizona.edu

Regions Contracted with in 2010: Colorado River Indian Tribes
La Paz/Mohave

Regions Contracted with in 2012: Central Maricopa
Southeast Maricopa
Yavapai
Gila River Indian Community
Santa Cruz
Tohono O’odham Nation
Colorado River Indian Tribes
Hualapai Tribe
La Paz/Mohave

The proposal indicates that the vendor has experience and knowledge of:		NOTES
Conducting Community Assessments	Yes	Proposal indicates experience with community assessment.
Data Analysis	Yes	Proposal indicates extensive experience with community assessment.
Regional Partnership Council Area	Yes	Proposal indicates experience in southern Arizona.
If proposal is for Tribal Region, vendor indicates timelines and approaches appropriate to communities	Not Applicable	
Vendor indicated willingness to perform additional work	Yes	
Proposed timeline meets statutory requirements and presents a clear plan	Yes	