

FIRST THINGS FIRST

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ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD SOUTH PHOENIX REGIONAL PARTNERSHIP COUNCIL REGULAR MEETING MINUTES

1. CALL TO ORDER: The regular meeting of the First Things First South Phoenix Regional Partnership Council; Arizona Early Childhood Development and Health Board was held on March 15, 2011 at the Travis L. Williams Family Services Center located at 4732 South Central Avenue, Phoenix, Arizona 85040. Chair Robert Donofrio called the regular meeting to order at 4:45 pm.

Council Members in Attendance: Robert Donofrio, At Large Member and Chair; James Washington, Business Member and Vice Chair; Riann Balch, Child Care Provider Member; Dr. Eva Marie Shivers, At Large Member; Dr. Patricia Merk, Educator Member; Kristi Langley-Wells, School Administrator Member; Dr. Ida Rose Florez, At Large Member.

Members Not in Attendance: Jasmine Sanchez, Parent Member; Mary Thomson, Philanthropy Member.

Quorum: Established.

Staff in Attendance: Jonathon Gonzales, Regional Director; Briggetta Hawks, Administrative Assistant; Rana Hermosillo, Community Outreach Coordinator; Dana Browning, Fiscal Specialist; and Tracey Craig, Senior Director Phoenix/Yavapai Region.

Chair Donofrio welcomed all guests in attendance and requested that they introduce themselves. Chair Donofrio then congratulated Jonathon for his title change from Regional Coordinator to Regional Director and Rana from Community Outreach Liaison to Community Outreach Coordinator.

2. CONSENT AGENDA: Vice Chair Washington moved to accept the consent agenda item which included the regular meeting minutes of February 15, 2011, second by Member Patricia Merk, all in favor, no discussion; motion carried.

3. CALL TO THE PUBLIC: Lonnie Rubio: Provided a slip prior to the meeting date but was not present. **Lillianna Mendoza** who is a parent thanked the Council for their Preparing Worthy Parents program which helps her boyfriend, her child, and herself. Ms. Mendoza advised that she and her partner are both working jobs and going to school to finish their degrees and they are helped out financially by the program. Chair Donofrio thanked Ms. Mendoza for her feedback and addressing the Council. **Kelly Townsend** Doula Coordinator for the South Phoenix Healthy Start provided information on cesarean section, induction rates, and epidural rates. Dr. Eva Marie Shivers would like to see the Healthy Start Program as a future agenda item for "call to the presenters" so that the Ms. Townsend may address any questions that the Council may have.

4. CARE COORDINATION REVIEW COMMITTEE RECOMMENDATIONS (DISCUSSION & POSSIBLE VOTE): Provided under separate cover only to the Council Members were the recommendations from the care coordination review committee for consideration by the Council. The Care Coordination Request for Grant Application (RFGA) FTF-RC014-11-0317-00 closed on February 23, 2011.

Motion: Dr. Eva Marie Shivers moved to exit the regular session, second by Dr. Ida Rose Florez, all in favor, no discussion; motion carried.

Motion: Dr. Ida Rose Florez moved to go into executive session, second by Vice Chair James Washington, all in favor, no discussion; all the members of the public exited the meeting.

Motion: Vice Chair James Washington moved to exit the executive session, second by Dr. Eva Marie Shivers, all in favor no discussion; motion carried.

Motion: Vice Chair James Washington moved to resume the regular session, second by Dr. Eva Marie Shivers, all in favor, no discussion; motion carried.

Motion: Dr. Eva Marie Shivers moved to approve the review committee recommendations pertaining to Care Coordination RFGA FTF-RC014-11-0317-00, second by Vice Chair James Washington, all in favor, no discussion; motion carried.

5. ORAL HEALTH REVIEW COMMITTEE RECOMMENDATIONS (DISCUSSION & POSSIBLE VOTE): Provided in Council packets under separate cover and only to Council Members were the review committee recommendations for Oral Health RFGA FTF-RC014-11-0319-00 that closed on February 23, 2011.

Motion: Dr. Patricia Merk moved to exit the regular session, second by Dr. Ida Rose Florez, all in favor, no discussion; motion carried.

Motion: Dr. Ida Rose Florez moved to go into executive session, second by Member Kristi Langley-Wells, all in favor, no discussion; motion carried.

Motion: Member Kristi Langley-Wells moved to exit the executive session, second by Dr. Patricia Merk, all in favor, no discussion; motion carried.

Motion: Dr. Ida Rose Florez moved to return to regular session, second by Dr. Eva Marie Shiver, all in favor, no discussion; motion carried.

Motion: Dr. Eva Marie Shivers moved to accept the recommendations of the review committee for Oral Health RFGA number FTF-RC014-11-0319-00, second by Vice Chair James Washington, all in favor, no discussion; motion carried.

6. COURT TEAMS REVIEW COMMITTEE RECOMMENDATIONS (REVIEW & POSSIBLE VOTE): Provided in Council packets under separate cover and only to Council Members were the review committee recommendations for RFGA FTF-RC014-11-0320-00 that closed on March 9, 2011.

Motion: Dr. Patricia Merk moved to exit the regular session, second by Member Kristi Langley-Wells, all in favor, no discussion; motion carried.

Motion: Dr. Ida Rose Florez moved to go into executive session, second by Kristi Langley-Wells, all in favor, no discussion; motion carried.

Motion: Member Riann Balch moved to exit executive session, second by Member Kristi Langley-Wells, all in favor, no discussion; motion carried.

Motion: Dr. Ida Rose Florez moved to go back into regular session, second by Dr. Patricia Merk, all in favor, no discussion; motion carried.

Chair Donofrio thanked Valley of the Sun United Way for sticking with the Council through the multiple exits.

Motion: Dr. Patricia Merk moved to accept the recommendations of the review committee for Court Teams RFGA FTF-RC014-11-0320-00, second by Dr. Ida Rose Florez, all in favor, no discussion; motion carried.

7. COMMUNITY OUTREACH COORDINATOR UPDATE: Community Outreach Coordinator Rana Hermosillo thanked members of the Council for their RSVP to the Regional Area Forum on April 25, 2011 from 1-4 pm. As of the March Council Meeting, Chair Donofrio, Vice Chair Washington, Member Riann Balch, and Dr. Ida Rose Florez will be in attendance. The forum will help in the strategic planning for the next year. Rana also gave updates on: **A Day at the Capital** which the Council is helping sponsor for Child Abuse Prevention Month in the amount of \$1500.00 – Rana hopes to have this approved by the end of the week. First Things First will have a booth at the event, and is working with community partners to offer three booths. **An eight week project launch parenting course:** Coordinator Hermosillo was able to participate in a meeting at Maricopa Integrated Health Systems (MIHS) South Central Family Resource Center and speak to parents who went through the entire eight week course. Rana collected stories from the parents and will go back to do a video session. **A video that will be made with Nurse Family Partnership on home visits:** Rana will be accompanying two nurses and record a home visit with a family and also capture their story; **speaker bureau trainings:** Rana has conducted four speaker bureau trainings to date and the first to be hosted by a member of the faith based Community and South Phoenix Healthy Start. **Miscellaneous:** Rana thanked Member Kristi Langley-Wells for opening up her school. Rana was able to recruit twenty champions from the school to spread the word about First Things First.

Dr. Shivers had several questions for Rana about outreach efforts to child care centers and providers. Rana explained that child care centers and providers fall under service coordination and is not all of her role. Rana explained that she can outreach about Quality First!, and she does, but that does not fall within her job description. Rana advised that most of the outreach for centers is done by the Quality First! Staff.

Director Gonzales let the Council know that Community Outreach Coordinator Hermosillo is doing a wonderful job in her outreach efforts.

Member Kristi Langley-Wells left the meeting at 6:45 PM.

8. DIRECTOR UPDATES: Renewal Process and Timeline Discussion: Director Gonzales referenced the renewal process and timeline provided in Council packets that effect decision making and processes of the Council. Jonathon explained that renewal packets consist of a set of questions sent out to grantees that they have to respond to. When the responses come in, the information is compiled into a renewal matrix and shared with the Council at a meeting. Renewal packets have gone out and are due on March 25, 2011. April 1-15, 2011 renewal data is expected to come in from the Evaluation Department for the third Quarter and will include the latest service delivery numbers. At the last staff in-service it was recommended to conduct Regional Council Meetings to discuss and vote on grantee renewals between April 25, 2011 and May 18, 2011. South Phoenix will hold their meeting on May 17, 2011 just before the deadline. The Council will have all of the data by April 25, 2011 to review. Jonathon recommended that the Council hold an extended meeting on May 17, 2011. It was the decision of the Council to conduct an extended meeting that will last from 12:30 pm – 6:00 pm at the Travis L. Williams Family Services Center for renewals. Chair Donofrio requested that the grantees be sent a reminder of the due date for renewals – Jonathon will check with Dana Browning. Jonathon reported that he will need to have all of his documents ready by June 3, 2011 in preparation for the State Board Meeting on June 13 and 14, 2011. **Program Level Evaluation, Needs & Assets Update:** This is an update from Dr. Shivers and Dr. Ida Rose Florez around the program level evaluation and the \$200,000.00 set aside. Dr. Shivers explained that there were two items in their discussion:

1. Trying to leverage the money as much as possible; for example, if there are other Regions that have money for evaluation and they also have Family Resource Centers or Home Visiting, maybe the Councils can pool their money and hire one subcontractor to do an evaluation across Regions. The question that the Council has to ask is that because \$200,000.00 is not a lot of money, which strategy does the Council want to fund for evaluation? Pre/Postnatal, Family Resource Centers or Home Visitation? Dr. Florez added that none of the Maricopa's have provided evaluation dollars and feels that the Council needs to start with process evaluation even if the Council does not end up there. Dr. Shivers suggested on having a focus group and invite Quality First! folks to include coaches, Smart Support folks, T.E.A.C.H. folks, and people on the ground going into the centers to include Directors to discover barriers that the different programs are having in recruiting and retaining. Dr. Florez added that it is important for the Council to think of evaluation as a process and over time it changes. One of the

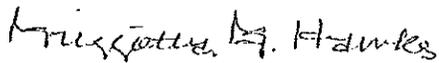
questions that the Council has is that there is money, people and expertise, yet there is under-utilization of services in the Region that the Council knows are effective and needed. If the question can be answered why there is under utilization of services, they may be able to better decide how to spend the dollars allocated to evaluation. Dr. Florez and Dr. Shivers feel that the Council needs a plan of attack on evaluation and to have a community forum to determine why there is a high investment and low yield in some programs. Director Gonzales advised that his understanding of what the Council wanted was for Dr. Shivers and Dr. Florez to convene outside of the \$200,000.00 and determine how much of that money they needed to start the investigation within the Quality First! Programs. Jonathon further advised that come July 1, 2011 the Council will have access to the \$200,000.00 and will need to have some serious conversations related to evaluation. The consensus of the Council was to table evaluation until the April meeting at which time Dr. Shivers will take the lead with other members of the Council. **Proposed Structure for Forums:** Director Gonzales passed out to the Council three proposed formats for forums. Jonathon advised that he will work with Rana to choose a format. The Council expressed that they would prefer a facilitator to keep the forum on track. **Homeless Families: Housing First Strategy Update:** In the interest of time, Member Riann Balch will send email updates to Director Gonzales who will in turn blind copy the Council.

9. **COUNCIL MEMBER UPDATES:** None.

10. **NEXT SCHEDULED MEETING:** April 19, 2011 – Travis L. Williams Family Services Center 4732 South Central Avenue, Phoenix, Arizona 85040.

11. **ADJOURNMENT:** Vice Chair James Washington moved to adjourn the regular meeting, second by Member Eva Marie Shivers, all in favor, no discussion; meeting adjourned at 7:30 pm.

RESPECTFULLY SUBMITTED:



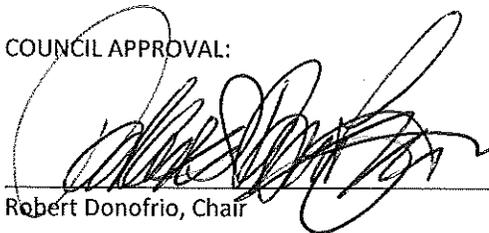
Briggetta Hawks, Administrative Assistant

APPROVED:



Jonathon Gonzales, Regional Director

COUNCIL APPROVAL:



Robert Donofrio, Chair