



FIRST THINGS FIRST

Ready for School. Set for Life.

Southeast Maricopa Regional Partnership Council

Meeting Minutes February 24, 2015 Southeast Maricopa Regional Council Meeting

Call to Order

The regular meeting of the First Things First Southeast Maricopa Regional Partnership Council was held on February 24, 2015 at the Family Resource Center, 817 North Country Club Road, Mesa, Arizona 85201. Chair David called the meeting to order at 4:03 p.m., welcomed everyone and took roll call.

Members Present

Chair Anna David, Abigail Conley, Sherreis Moreland, Bill Schultz, Chris Scarpati, Vice Chair Detza Van Bogaert. Dee Tamminen attended telephonically.

Members Absent

Council Members Jack Dillenberg and Maggie Pfaffenberger.

Members of the Public

There were 9 members of the public present.

Approval of Regular Meeting Minutes of January 27, 2015

Council Member Scarpati moved to accept the January 27, 2015 minutes. Member Conley seconded the motion, and it was approved unanimously 6-0.

Call to the Public

There was one call to the public.

Carol Lopinski, from Child Crisis Center, gave an update on the work they do supporting fathers. There is a 'Fun with Fathers' event coming up in March to be held at Mesa Community College. Ms. Lopinski will send an information flyer to Director Melde to distribute to the Council members. In early June, there will be a Community Panel event. Flyers on this will also be sent to Director Melde.

Let the record show that Member Schultz joined the meeting at 4:14 p.m.

Find Help Phoenix Presentation

Adrienne Decker Delgado, from Maricopa County Department of Public Health, shared a PowerPoint presentation with updates about the Find Help Phoenix website that we support through our Service Coordination Strategy. Member Van Bogaert requested brochures or posters about Find Help Phoenix to share with her workplace.

Second Read of Governance Policy

Director Melde gave the Council the opportunity to suggest changes to the Regional Governance Policy. With no additional changes noted, Member Scarpati made a motion to accept the Regional Governance Policy as presented. Member Moreland seconded the motion and the Governance Policy passed 7-0.

Financial Report

Director Melde reviewed the Regional Contract Expenditure Report dated February 17, 2015. The report shows most Grantees have expended at least 50% of their awarded allotment. The expended dollar amounts can reflect the individual Grantee spending cycle. There were no concerns from the Council regarding the expenditures.



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Discussion on Unfunded Approaches

Director Melde led the Council in a discussion about unfunded approaches that can help build systems and/or advance the strategies already in place without direct funding. She used a slide show presentation to review system building framework outlined below:

- Context – Improve the political context surrounding a system to produce policy and funding changes to sustain it
- Components – Establish high-performance programs and services within a system
- Connections – Create strong and effective linkages across components
- Intra Structure – Develop the supports systems needed to function effectively and with quality
- Scale – Ensure a comprehensive system is available to as many people as possible

The Council has already identified some unfunded approaches which include partnering with the local hospitals to reach and connect families with home visitation services early in a child's life. In addition, we are working with the City of Mesa and Mesa United Way to increase language and literacy skills of young children through the Read On collaborative. Both the town of Gilbert and Queen Creek are exploring becoming Read On communities.

Member Moreland would like to see more communication with stakeholders and Quality First directors. Director Melde has asked Leslie Totten, Program Director of Quality First Early Learning, to speak to the Council next month on this subject.

Member Conley answered a question about the Faith Community's stake in the unfunded approaches. This is a conversation that will be continued at the next meeting.

Director Updates

- Home Visitation Referral System
Key informant interviews, online surveys, and focus groups were conducted to explore the viability and ensure a well-informed scope of work for a countywide Home Visitation Coordinated Referral System. Based on the positive response and support for the system, First Things First is developing a Request for Grant Agreement (RFGA) that is anticipated to be released in early March.
- RFGA Process and Review Committees
Family Resource Center and Oral Health RFGAs have been released. RFGAs for Home Visitation Services and Home Visitation Coordinated Referral System will be released on March 2, 2015.

The RFGA review committees are being formed and the Council is represented on all the committees except for the Home Visitation committee. The Council is comfortable with a Council member from East Maricopa representing the region at the review.

- My Child's Ready Wait List Protocol
Director Melde gave a handout to the Council from My Child's Ready that details their waiting list procedure. The wait list is a first come first serve basis; however, Home Visitation programs have different enrollment criteria and capacity that can result in some families being placed in services sooner than other families.
- Child Welfare System Letter
The Council was provided a copy of a letter to the Joint Legislative Budget Committee from Charles Flanagan, Director at Arizona Department of Child Safety and Sam Leyvas, Chief Executive Officer at First Things First. Director Melde gave an overview of the letter's highlights.
- Community Outreach
Director Melde announced that Parent Awareness and Community Outreach Coordinator John Taylor has accepted the position of Regional Director for the Gila Region and thanked him for his service. The Dr.



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Seuss book Oh the Places You'll Go was signed by the Council and presented to Director Taylor. Director Taylor stated his appreciation for the Southeast Maricopa Council and the relationships he has had with them. General Counsel, Executive Office, Casey Cullings said that despite the state hiring freeze, individual agencies can decide if an empty position is mission critical such as the Parent Awareness and Community Outreach Coordinator position.

- Champion for Young Children Award
Each region will be recognizing a member of the community that goes above and beyond work in their with young children. Members Moreland and Van Bogaert volunteered to be on the review committee to recommend a person to the Council. The recommendation is due by April 15, 2015.
- Save the Date
The Early Childhood Annual Summit will be held August 24-25, 2015. All Council members are invited.

Council Member Updates and Announcements

Member Conley shared her participation at the Faith Forum. One of the standouts of the forum discussions was the different expectations and approaches from the Faith leaders around the state.

Adjournment: Next Meeting: March 24, 2015

Chair David adjourned the meeting at 5:28 p.m.

The Meeting Room telephone was used for members participating by telephone. Speakers physically present at the meeting spoke into microphones to ensure that members on the telephone could hear. Members on the telephone were identified when they spoke for the benefit of those physically present at the meeting.

Submitted by:

Approved:

Patty Morris, Administrative Assistant II
Southeast Maricopa Region

Anna David, Regional Council Chair

About the PHC

The Preventive Health Collaborative (PHC) is an initiative aimed at creating a streamlined system to improve preventive health services and care among children ages birth to five and their families. We do this by developing a network of partners and offering resources, which increase the collaboration and capacity of partnering organizations.

The PHC has an established foundation with applicable communication vehicles, ensuring its relevance amongst its partnering organizations. Year-over-year it continues to realize growth, in both its partnership base and annual Forum attendance. This is reflective of the PHCs research-driven approach to serving its partners.

The Mission of the PHC is to improve collaboration and community capacity within the preventive health system for young children and their families.

The Vision of the PHC Movement is to ensure that all Children and Families are healthy, thriving and set for life.

Services provided by the PHC

Community meetings offer a unique experience to PHC partners where they can participate in networking, team building, and problem solving to help create a stronger preventive health system for children ages birth to five.

Facilitated trainings are designed to provide technical health information to PHC partners. These free trainings may provide certificates and/or CEUs to attendees. Meeting topics are decided through community needs and partner requests; past trainings have included Child Passenger Safety Technician Certification, Pediatric Refugee Health, and many other relevant topics promoting the capacity and sustainability of partnering organizations.

The Annual Preventive Health Collaborative Partner Forum is a day in which partners convene to gain knowledge and form relationships with other organizations. This year's forum focuses on creating a Culture of Change. Attendees will learn more about collective impact and how they fit into the realm of preventive health along with information about how to leverage their relationships and create change. Afternoon Breakout sessions will offer attendees more targeted health information that they can use in their daily work, 3 tracks will be offered including Sustainable Change, Child & Family Mental Health, and Caregiver Support.

The Professional Development Stipend Program offers partners the opportunity to increase the capacity of their organization and better serve their community by training staff, purchasing curriculum, or renewing professional certification in the preventive health field. For example, past applicants have received stipend money to bring in expert trainers, become Certified Lactation Specialists and purchase staff curriculum.

CollaborAction Toolkits provide partners an opportunity to aid in the creation and distribution of tool kits. These kits offer health information and resources which support preventive health messages and they provide a way to increase resource sharing among partnering organizations and streamline information sharing among families with children birth to five.

PHC Participants

PHC Steering Committee members are the PHC's primary leadership team and decision makers. Members meet monthly to discuss progress and plan future activities. Strategic planning is completed yearly at the steering committee retreat to analyze successes and challenges from the previous year and create a plan for the new year. Our current membership includes representatives from Maricopa Integrated Health System, The Arizona Chapter of the American Academy of Pediatrics, The Blender Company, Southwest Behavioral Health Services, and Chicanos Por La Causa.

PHC Partners represent a variety of organizations who provide preventive health services to children ages birth to five and their families. Service areas include medical care, access to care, oral health, nutrition and physical activity, developmental and behavioral health, prenatal and newborn health, injury prevention, early care and education, and professional development agencies.



SAVE THE DATE!

**Preventive Health Collaborative
3rd Annual Partner Forum**

Building A Culture Of Change

Sustainable Change • Child & Family Mental Health • Caregiver Support

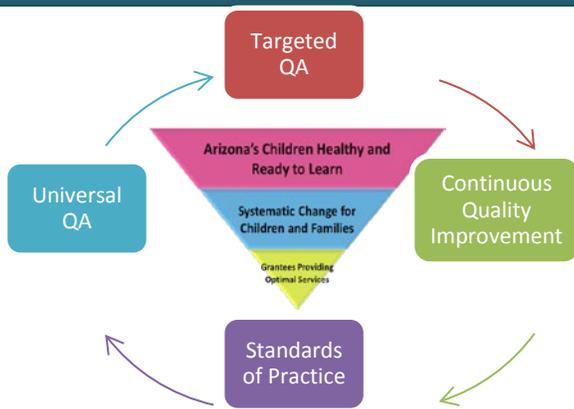
April 30, 2015 | 8:00 AM - 4:00 PM

**Desert Willow Conference Center
4340 E Cotton Center Blvd. Phoenix, AZ 85040**

**For more info email Info@setforlifeaz.org.
Register today at <https://phc3rdannualpartnerforum.eventbrite.com>**

"Coming together is a beginning; keeping together is progress; working together is success." Henry Ford

First Things First Quality Assurance Site Visit



Grantee Name: American Academy of Pediatrics - AZ Chapter
Contract ID: FTF-MULTI-14-0461-04-Y2, FTF-MULTI-14-0467-02-Y2
Strategy: Care Coordination/Medical Home
Regional Partnership Council: Phoenix South, East Maricopa, Southeast Maricopa
Site Visit Date: 12/8/2014-12/12/2014

Overall Impression

It was evident during the assessment with Arizona American Academy of Pediatrics (AzAAP) program for Care Coordination and Medical Home, that they are dedicated to building their program to support the values of care coordination in private pediatric practices. According to AzAAP through their partnerships in the community “AzAAP is the only organization testing multiple care coordination programs in private practice for pediatric patients. The information gathered will leave a legacy footprint on the State as we continue exploring ways that pediatric practices can best improve the health of their patients”.

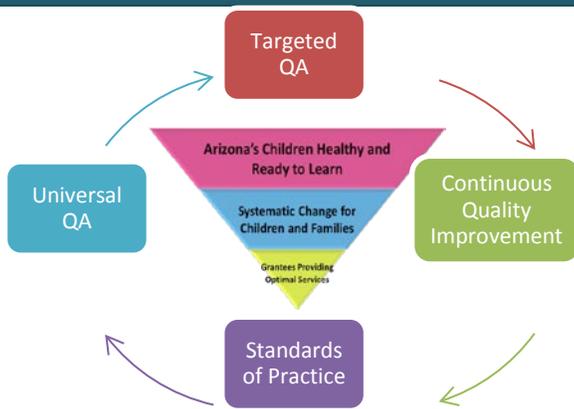
AzAAP’s role as a chapter is to influence and educate other professionals on the importance of implementing high quality developmental screening methods. Currently, AzAAP hosts the statewide training for the Parents' Evaluation of Developmental Status (PEDS) Tool. In addition, AzAAP has partnered with the University of Arizona in the creation of the online Modified Checklist for Autism in Toddlers (M-CHAT) system.

Over the last three years, AzAAP reported having a high turnover rate in leadership and as a result each manager has brought a different approach and management style creating continuous modifications to implementation. A by-product of this continuous modification is management reflecting on what they have learned from the pediatrician offices they are currently with and trying to find ways to support offices that are unable to afford implementing Care Coordination and Medical Home into their practices. As a result of turnover, AzAAP has recently hired Cheryl Swain as an Independent Consultant to support the development of the Care Coordination program. Ms. Swain’s duties will also include meeting with current and new Care Coordinators, pediatric practices, and pediatricians to support collaboration.

Based on the Quality Assurance site visit, a Corrective Action Plan was developed in collaboration with AzAAP to ensure they are moving forward with implementing services that align with the expectations outlined in the Standard of Practice (SOP). Based on areas of development identified, AzAAP will complete the following:

- Ensure business practices are in compliance with the SOP and their contract, including but not limited to services provided to children, program materials, and Care Plan implementation.
- AzAAP moving forward will provide services to demographic outlined in their contractual agreement.
- Ensure that Care Coordinators’ caseloads will provide them with ample opportunity to effectively track and support the families they are serving.
- Obey HIPAA and FERPA laws and obtain appropriate consent.
- Create guidelines and policies for training requirements.
- Provide clear and concise training for pediatricians regarding the role and structure of the Care Coordinator and the Care Coordination/Medical Home model.

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Regional Partnership Council: Phoenix South, East Maricopa, Southeast Maricopa
Site Visit Date: 12/8/2014-12/12/2014

- Provide clear and concise training for Care Coordinators regarding their role, boundaries, and structure of implementation.
- Develop policies and procedures regarding mandatory reporting and ensure they are in compliance with the state law. Care Coordinators will be trained and supported on the AzAAP policy.
- Provide structured and consistent one-on-one supervision.
- Develop and/or implement a flow/structure of service delivery that supports the Care Coordinators.
- While each program can be unique in implementation, they still must align with the SOP. To provide Care Coordinators with a more comprehensive understanding of the Care Coordination/Medical Home model, a review of the most current SOP is recommended for all Care Coordinators.



Quality First Participants Who Earned a Quality Level Rating in FY15 (July 1, 2014- March 5, 2015)

Site Name	Provider Type	Physical Address	Physical City	Physical Zip	Enrollment Status	Assessment Cycle	Star Rating
First Presbyterian Preschool Of Mesa	Center	161 North Mesa Drive	Mesa	85201	Enrolled Participant	Rating (GF)	3
5th Place Community Childcare	Center	306 West 5th Place	Mesa	85201	Enrolled Participant	Rating Renewal 1	3
Kid's Corner Preschool and Childcare	Center	1450 North Gilbert Road	Gilbert	85234	Enrolled Participant	Rating Renewal 1	3
Maxwell Preschool Academy	Center	1455 South Stapley Drive # 10	Mesa	85204	Enrolled Participant	Rating Renewal 1	3
Desert Shadows Montessori, Inc.	Center	6709 East University Drive	Mesa	85205	Enrolled Participant	Rating Renewal 1	3
From Beginning to End	Home	869 East Baylor Lane	Gilbert	85296	Enrolled Participant	Rating Renewal 2	3
Tutor Time # 6066	Center	3901 East Guadalupe Road	Gilbert	85234	Enrolled Participant	Rating Renewal 1	4
Toddler Prep School and Seville Daycare	Home	3119 East Isaiah Ave	Gilbert	85298	Enrolled Participant	Rating Renewal 1	4
Spring Ahead Preschool	Home	3384 East Marlene Drive	Gilbert	85296	Enrolled Participant	Rating Renewal 1	5