FIRST THINGS FIRST

Ready for School. Set for Life.

Navajo/Apache Regional Partnership Council Meeting

Draft Meeting Minutes

Welcome/Introductions/Call to Order

The Regular Meeting of the First Things First Navajo/Apache Regional Partnership Council was held on Wednesday, April 11, 2012, at 3:00 p.m., at Northland Pioneer College, Learning Center, Room 101, 1001 W. Deuce of Clubs, Show Low, AZ 85901.

Chair Barela called the meeting to order at approximately 3:12 p.m., and welcomed everyone.

Members Present: Claude Endfield, Leslie Meyer, Kalmann Mannis, Margie Tapia, Amy Tregaskes, Betsy Peck, Jeffrey Northup, Dr. Thomas Barela, Cathy Taylor

Members Absent: Sheila Chairez

FTF Staff in attendance: Kate Dobler-Allen, Virginia Turner, Charlene Surber, Krista Beazley, Michelle Pansula, Melody Bozza

Others present: DeAnn Davies, Nick Kasovac, Sarah Nolan, Becky Benda-Dodd

Member Reports and Updates

Member Tapia - 2012-2013 enrollment for Springerville Round Valley school district is underway. Beginning in the fall, the school will go to 4 day week and schools will be consolidated. Round Valley primary school has been closed as a result of the loss of approximately 20% of students. Currently there are no plans to change the 2 sessions per day of kindergarten.

Call to the Public

None

Disclosure of Conflicts

Member Taylor – employee of North Country Health Care
Member Meyer – employee of Summit Healthcare
Member Northup-employee of Summit Healthcare

Discussion and Possible Adoption of March 14, 2012 Regular Meeting Minutes (Attachment #1)

Member Mannis moved to approve, seconded by Vice Chair Meyer – motion carried

Discussion and Possible Adoption of November 9, 2011 Executive Session Minutes

Member Endfield moved to approve, seconded by member Mannis – motion carried

Program Status Reports

a. **Oral Health and Dental Varnish**

Navajo County Public Health staff members Mary Tyler and Robin House, provided an update on the FTF funded program for Oral Health and Dental Varnish. As of today they have reached and exceeded goal for varnish applications for this year, and also met the goal of early childhood oral health training. They addressed the challenges that are presented in some communities, but continue to move forward. The program is continuing their efforts to partner with other organizations to maximize their reach, and are partnering with Naomi house to promote oral health care. Chair Barela inquired as to how many children they could see for the next fiscal year, and asked for a report of those numbers, which will be addressed next meeting . In addition, Chair Barela would like to know how many new children are being reached.

Program staff feel they are still missing the population not connected with any of their partner agencies, such as Head Start and childcare centers. Attempts to reach those families through other means is on-going, but has not been as successful.

b. **Newborn Home Visit**

Mary Tyler updated the council on this program, which is a new grant for Navajo County Public Health, and they are currently filling the open position for this program. They are working to collaborate with Summit Healthcare to form a partnership to refer families to the program.

c. **T.E.A.C.H. Early Childhood Arizona**

Rhonda not able to make meeting due to a family emergency and will cover this program update during the next council meeting.

d. **Community Based Training – Professional Development**

Grant is terminating at end of this quarter. Sessions have been completed, with one more session occurring prior to grant end.

e. **Director Mentoring**

This program was implemented through 4 attendees of the Emergent Leaders program. One of the 4 has been unable to complete the program due to health issues, but the remaining three will complete the program. The April 21st summit is still open for registration. Positive input and feedback from Emergent Leader program attendees was shared with the council. Funding by this regional council will end with this fiscal year end.

Summit Healthcare Healthy Steps Status Report

DeAnn Davies from Summit Healthcare provided a status report and update of the Healthy Steps program. Their Grand Opening, which will be held at their new location, will be on April 25th from 5-7 pm, and the council members were invited to attend. Sarah Nolan, and Nicholas Kasovac and Leslie Meyer were introduced as new staff members. They have started seeing children, and have already exceeded their goal of 150, with one in-patient referral, and 7 home visits, and one self referral. Data tracking and reporting is being implemented to track the program outcomes, marketing materials have arrived and a plan for distribution to the community is being implemented, as well as participation in several community events and development of community partners. Sarah and Nicholas shared stories of their community experiences through the program. DeAnn and Leslie provided a demonstration of the Newborn Behavioral Observation (NBO) program. The Newborn Behavioral Observation (NBO) is a way to have someone visit families to discuss the relationships between the newborn, parents and their environment. Although they are not currently tracking the NBO data related to outcomes, they hope to in the future.

Presentation, Discussion and Possible Approval of RFGA Review Committee Recommendations for RFGA #FTF-RC015-13-0368-00 For Care Coordination/Medical Home

Member Endfield moved to move into Executive Session for discussion of this agenda item, which was seconded by member Tapia, motion carried.

Char Barela Reconvened the Regular Meeting of the Navajo/Apache Regional Partnership Council at approximately 4:46 p.m.

Member Endfield moved that the RFGA Review Committee Recommendations related to RFGA #FTF-RC015-13-0368-00, for Care Coordination/Medical Home be approved as presented. Motion was seconded by Member Tapia, motion carried.

Presentation, Discussion and Possible Approval of SFY 2013 Community Awareness Budget (Attachments #2, 3 and 4)

Regional Director Kate Dobler-Allen reviewed and discussed the line items for this budget proposal. Two funding options were discussed, the difference between the two options being the addition of Born Learning materials in option one, with their proposed use and cost per unit. Michelle Pansulla, FTF Parent Awareness and Outreach Coordinator, presented an overview of the Born Learning materials that are being considered. Member Enfield suggested that the funds for the Early Childhood Fair, which happens every other year and will not be held again until 2014, be shifted to purchase additional Born Learning materials for SFY13.

Member Taylor moved that the Community Awareness Line Item Budget totaling $30,000 be approved as presented, motion was seconded by Member Meyer, motion carried.

Regional Director's Report

a. **Monthly Report**
Regional Director Kate Dobler-Allen presented and reviewed the attached montly report. FTF is continuing to interview for the open administrative position in the Lakeside office. Provided an overview of meetings and events attended and scheduled, as well as upcoming FTF sponsored events. The Regional Director informed the council of her upcoming annulal leave in May and June. Member Tapia directed staff to research opportunities to partner with community events being held in Apache County.

b. **Financial Reports**
Regional Director Kate Dobler-Allen presented and reviewed the updated funding report and funded programs. Discussed several items that pertained to unfilled positions that reflect no expenditures. A clarification of the Summer Transition to Kindergarten strategy was also given. Member Endfield asked for clarification on whether or not accredited Head Start programs can utilize TEACH scholarships and PCPP. Regional Director Kate Dobler-Allen clarified that the region has 7 TEACH scholarships outside of quality first that can be utilized.

c. **Community Outreach Report**
Michelle Pansulla presented the community outreach report as outlined in attachment #8. Chair Barela directed that Michelle Pansulla research the possibility of collaborating with a community partner to distribute materials during the 4th of July parade, as FTF will not be able to participate due to insurance liability issues.

d. **Regional Partnership Council Member Term Renewals and Recruiting**
Member Taylor has agreed to re-apply to the Health Services position, opening an At-Large seat in July.

Adjourn

Motion to adjourn made by Member Mannis, seconded by Member Tapia, motion carried. Chair Barela adjourned the Regular Meeting of the Navajo/Apache Regional Partnership Council at approximately 5:47 p.m.

Dated this 11th day of April, 2012

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD

Navajo/Apache Regional Partnership Council

Kate Dobler-Allen, Regional Director

Thomas Barela, Chair LESLIE MEYER