



FIRST THINGS FIRST

Ready for School. Set for Life.

Navajo/Apache Regional Partnership Council

Draft Minutes

Call to Order

The regular meeting of the First Things First—Navajo/Apache Regional Partnership Council was held on Wednesday, March 9, 2011, at 3:00 p.m., at the Apache County Public Health Annex Building Conference Room, 309 South Mountain Avenue, Springerville, Arizona 85938.

Vice Chair Meyer called the meeting to order at approximately 3:15 p.m. and welcomed everyone.

Members Present:

Sheila Chairez, Michael Downs, Leslie Meyer, Jeffrey Northup, Margie Tapia and Cathy Taylor

Members Absent: Tom Barela, Claude Endfield and Michael Zimmerman

Others Present:

Kate Dobler-Allen, Rhonda Etsitty, Lannie Gillespie, Robin House, AdiShakti Khalsa, Deborah Lewis, Mary Romero and Maureen Theobald

Member Reports and Updates

Manager of the Northeast Region, AdiShakti Khalsa, informed the members she will be leaving First Things First on April 8, 2011, in order to spend more time with her family and expressed her gratitude for the efforts made by the Regional Council.

Call to the Public

None

Disclosure of Conflicts

None

Consent Agenda

Member Downs moved to accept the items on the Consent Agenda. Member Tapia seconded; the motion passed.

Program Reports and Updates

- a. Deborah Lewis, North Country HealthCare, gave an update on the Healthy Steps for Young Children Program. There is a new Healthy Steps specialist who will be trained during the next month.
- b. Robin House, Navajo County Public Health District, Oral Health Program gave a program update and highlighted the fact that Sanders Elementary School will be a new location for Oral Health Screens in the spring.
- c. Regional Coordinator Dobler-Allen reported on the Director Mentoring program and shared that one participant has already completed three credit hours and is currently seeking another three credit hours during the spring semester. Also, a one-day seminar is being planned for the spring for all child care providers in the region. Regional Coordinator Dobler-Allen then reported on the Community-based Training program and shared that there are 50 credit-seeking students who will have completed this program. A committee will soon be determining the course work for the next year.

Navajo/Apache Lab School Status Report

Lannie Gillespie, Navajo County Education Service Agency, provided an update to the Regional Council related to the proposed additional planning contract period to develop the business plan for the Lab School, all related sub-agreements, and feasibility research related to community impact of this project and the location that may eventually be proposed. This is expected to go to the State Board for approval in April, with a start date of May 1, 2011; the second contract will begin on July 1, 2011. The final deliverable of these contracts will be the submission of the business plan for the Lab School.

Regional Coordinator's Report

a. Monthly Report: Coordinator Dobler-Allen shared her monthly report and added an upcoming meeting with the Patient Education Coordinator at Summit Healthcare Regional Medical Center and also stated she will attend the Arizona Baby Steps training offered by Summit Regional. Coordinator Dobler-Allen reminded the members of the upcoming First Things First State Board Meeting to be held on April 4 and 5, 2011 in Show Low, Arizona. On the first day of the Board meeting, there will be a panel discussion on capacity building, including Mary Tyler, Navajo County Public Health Services District; Linda Morrow, Navajo County Education Services Agency and Claude Endfield, Member of the Regional Council. A reception for Board members, Regional Council members and Grantees will be held on the evening of April 4, 2011. There will be a Community Outreach Planning meeting in Show Low, Arizona on April 6, 2011, which will encompass the following Regional Partnership Council Regions: Coconino, Navajo/Apache, and the White Mountain Apache Tribe. There will also be a Chairs/Vice Chairs meeting in Phoenix, Arizona on March 31, 2011.

b. State Fiscal Year 2010/2011 Operational Plan Update: Coordinator Dobler-Allen presented the operational plan and stated the draft contract for the Child Care Health Consultant (CCHC) program has been submitted to the Navajo County Public Health Services District for State Fiscal Year 2011 but not for State Fiscal Year 2012 yet. An update on the status of this strategy will be given during the April Regional Council meeting as well as an update on the projected budgetary needs for the program for State Fiscal Year 2012. The contract is expected to be presented to the Board in June 2011. The Scope of Work and Standard of Practice is in process for the Newborn Follow-up Program and is expected to be presented to the Board in June with a start date of July 1, 2011.

c. Community Outreach Liaison Update: Coordinator Dobler-Allen reviewed the monthly report created by Community Outreach Liaison Pansulla.

January 2011 First Things First State Board Meeting Update

Vice Chair Meyer shared that she presented the State Fiscal Year 2012 Funding Plan to the State Board in January, which was approved. Vice Chair Meyer further stated she highlighted the Lab School, Capacity Building and Home Visitation strategies.

Review and Discussion of State Fiscal Year 2011 Financial Reports

Coordinator Dobler-Allen presented and reviewed the financial reports which are now available. The Regional Council members requested the Funding Plan Summary and the Contract Detail with Service Units reports be distributed monthly.

Review and Discussion of First Things First Board Approved Advisory Committees

Coordinator Dobler-Allen reviewed the Implementation Timeline, the Stakeholder Committees/Advisory Committees and the Advisory Committee Decision-making Process Map.

Discussion and Possible Approval of Child Care Health Consultation Funding Mechanism and Possible Strategy Allotment Increase for State Fiscal Year 2011 and State Fiscal Year 2012

This update was given during the Coordinator's report above.

Discussion of Child Care Availability in the Navajo/Apache Region

Coordinator Dobler-Allen presented a list of licensed preschool and child care providers in the region. It was noted that Teddy Bear Haven has now become ABC Learning Center; also, the Round Valley Primary School is now a preschool for special needs children only.

Adjournment

The next meeting of the Navajo/Apache Regional Partnership Council will be held on Wednesday, April 13, 2011, at Northland Pioneer College, Room NLC-142, 2251 North Navajo Boulevard, Holbrook, Arizona 86025. There being no further business, Vice Chair Meyer adjourned the meeting at approximately 5:31 p.m.

Leslie Meyer, Vice Chair

Kate Dobler-Allen, Regional Coordinator