FIRST THINGS FIRST

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Navajo/Apache Regional Partnership Council

Meeting Minutes

Call to Order

The regular meeting of the First Things First—Navajo/Apache Regional Partnership Council was held on Wednesday, April 13, 2011, at 3:00 p.m., at Northland Pioneer College, 2251 North Navajo Boulevard, Nhizoni Learning Center Room 142, Holbrook, Arizona 86025.

Chair Barela called the meeting to order at approximately 3:08 p.m. and welcomed everyone.

Members Present:
Tom Barela, Sheila Chairez, Michael Downs (via phone), Claude Endfield, Leslie Meyer, Jeffrey Northup and Cathy Taylor (via phone)

Members Absent: Margie Tapia and Michael Zimmerman

Others Present:
Joyce Alves, Margine Bawden, Elaine Bradford, Mary Bradley, Kate Dobler-Allen, Rhonda Etsitty, Barb Gordon, Shirley Harter, Dawn Henry, AdiShakti Khalsa (via phone), Mary Koski, Michelle Pansulla, Maureen Theobald and Juanita Waits

Member Reports and Updates

Member Endfield stated there are three new Child Development Associates Credential (CDA) completers in Navajo County, with two more awaiting assessment. Chair Barela informed the members of his attendance at the First Things First State Board Meeting held on April 4 and 5, 2011, in Show Low, Arizona. Chair Barela stated the panel discussion on capacity building in the region was excellent. Vice Chair Meyer reported that there was a good turnout for the reception and noted the reception included grantees from both the Navajo/Apache and White Mountain Apache Tribe Regional Partnership Councils.

Call to the Public

None

Disclosure of Conflicts

None

Discussion and Possible Adoption of March 9, 2011 Regular Meeting Minutes

Vice Chair Meyer moved to accept the minutes of the Regular meeting of the Navajo/Apache Regional Partnership Council, held on March 9, 2011, as presented. Member Chairez seconded; the motion passed.

Quality First Presentation and Discussion

Barbara Gordon and Dawn Henry, Association for Supportive Child Care, gave a presentation on First Things First signature programs, Quality First and T.E.A.C.H. Early Childhood Arizona.

Program Updates

a. Rhonda Etsitty, Association for Supportive Child Care and local T.E.A.C.H. Program Specialist gave a brief program update.
A brief break was taken from 3:55 p.m. to 3:58 p.m.
b. Cooperative Extension staff from the Navajo and Apache County offices gave a brief overview of the status of the Nutrition Education program being implemented in this region.
c. Lynnda Cahoon, Navajo County Library District, was unable to attend to present the Community-based Early Literacy update.
d. Shirley Harter, Professional Career Pathways Project, presented an overview of the current status of participating students.

Community Outreach Report

Community Outreach Coordinator Michelle Pansulla presented her monthly report and then presented an overview of the Community Outreach Forum held on April 6, 2011 in Show Low, Arizona. After discussion, staff was directed to create a workgroup to more thoroughly discuss, plan, and articulate the implementation plan for this strategy. Those interested in participating in the workgroup include: Chair Barela, Vice Chair Meyer, Member Downs and Member Endfield.
Chair Barela moved to Agenda Item #10.

Discussion and Possible Approval of Needs and Assets Vendor for 2012 Navajo/Apache Regional Partnership Council Needs and Assets Report

Regional Director Dobler-Allen reviewed the list of potential vendors for the next Needs and Assets Report for the Navajo/Apache Region. Regional Director Dobler-Allen noted that the timeline will allow for a full year of research and the final report will be presented to the Regional Council in August 2012. After discussion, Member Downs moved to follow the Regional Director's recommendation to have Applied Survey Research do the Needs and Assets Report during Fiscal Year 2012. Vice Chair Meyer seconded; the motion passed.

Discussion and Possible Approval of Process and Timeline to Identify Additional Needs and Assets Data Point Collection and Greater Level of Analysis Desired for the 2012 Regional Needs and Assets Report

Regional Director Dobler-Allen reminded the members that the Regional Council has allocated $25,000 in additional funds for this next report, to provide additional funding for a more in-depth report. After discussion, Chair Barela directed staff to create a timeline for the collection of Regional Council Member input into the list of data points to be collected and to then begin contracting and scope of work conversations with Applied Survey Research.

Chair Barela moved back to Agenda Item #9.

Regional Director's Report

a. Regional Director Dobler-Allen shared her monthly regional report.
b. Regional Director Dobler-Allen reviewed the monthly financial reports.
c. Regional Director Dobler-Allen gave an overview of the Chairs and Vice Chairs Meeting, which was held in Phoenix, Arizona on March 31, 2011. The main topic of the meeting was capacity building.

Presentation and Discussion of State Fiscal Year 2011 Quarter 2 Data and Narrative Reports

Regional Director Dobler-Allen presented the data and narrative reports from the second quarter of State Fiscal Year 2011 and noted a few items needing correction; clarifications will be presented to the Regional Council in May, 2011.

Adjournment

The next meeting of the Navajo/Apache Regional Partnership Council will be held on Wednesday, May 11, 2011, at Little Colorado Behavioral Health Center, 470 West Cleveland, St. Johns, Arizona 85936. There being no further business, Chair Barela adjourned the meeting at approximately 5:57 p.m.

Dr. Tom Barela, Chair

Kate Dobler-Allen, Regional Director