



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

## ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD SOUTH PHOENIX REGIONAL PARTNERSHIP COUNCIL REGULAR MEETING MINUTES

**1. CALL TO ORDER:** The Special meeting of the First Things First South Phoenix Regional Partnership Council; Arizona Early Childhood Development and Health Board was held on Monday, April 30, 2012 at the Maryvale Hospital located at 5102 West Campbell Avenue, Phoenix, Arizona 85031. Chair James Washington called the meeting to order at 4:40 pm.

**Member in Attendance:** Jasmine Sanchez, Parent Member; James Washington, Health Services Provider and Chair; Patricia Merk, Educator and Vice Chair; Kristi Langley-Wells, School Administrator; Riann Balch, Child Care Provider; Robert Donofrio, At Large Member.

**Members in Attendance by Phone:** Dr. Eva Marie Shivers, At Large Member; Jennifer Quillin, At Large Member.

**Member Not in Attendance:** Karen Stewart, Faith Based Member.

**Quorum:** Established.

**Staff in Attendance:** Jonathon Gonzales, Regional Director; Briggetta Hawks, Administrative Assistant; Rana Hermosillo, Community Outreach Coordinator; Tracey Craig, Senior Director.

A brief introduction of Council, staff, and members of the public took place.

**2. CONSENT AGENDA:** Provided in Council packets and prior to the meeting by email were the Regular meeting minutes of February 21, 2012 and the Special meeting minutes for March 23, 2012.

**Motion:** Member Robert Donofrio moved to approve the Regular meeting minutes of February 21, 2012 and the Special meeting minutes of March 23, 2012, second by Vice Chair Patty Merk, all in favor, no discussion; motion carried.

**3. CALL TO THE PUBLIC:** Alexandra Dominguez, Care Coordinator for the Arizona Chapter of the American Academy of Pediatrics provided a brief overview of care coordination. Regional Director Jonathon Gonzales will follow up with Alexandra for a more detailed presentation at a later date.

**4. CALL TO THE PRESENTERS:** Cindy Sewell, Community Development Manager for Southwest Human Development provided the Council a brief update on Parent Partners Plus and provided handouts.

7. **GRANTEE RENEWALS:** Provided in Council packets and an email prior to the meeting was a listing of grantees for the Council to consider renewing. Regional Director Jonathon Gonzales provided the Council background information on each grantee.

Grantee Program	Grant Number Amount	Declared Conflict Staff Recommendation
Phoenix Children’s Hospital Care Coordination/Medical Home	FTF-RC014-11-0317-01-Y3 \$552,148.00	No Conflict Recommended for Renewal
Maricopa Integrated Health System Care Coordination/Medical Home	FTF-RC014-11-0317-02-Y3 \$495,560.00	No Conflict Recommended for Renewal
Maricopa County Department of Public Health Comprehensive Preventative Health Programs	GRA-RC014-11-0320-01-Y3 \$400,000.00	Member Jasmine Sanchez Recommended for Renewal
Prevent Child Abuse Arizona Court Teams	FTF-RC014-11-0320-01-Y3 \$200,000.00	No Conflict Recommended for Renewal

**Motion:** Member Riann Balch moved to renew Phoenix Children’s Hospital FTF-RC014-11-0317-01-Y3 in the amount of five hundred fifty two thousand one hundred forty eight dollars (\$552,148.00) for SFY 2013, second by Member Jasmine Sanchez, all in favor, no discussion; motion carried. **Vote = 8 Yes.**

**Motion:** Vice Chair Patty Merk moved to renew Maricopa Integrated Health System FTF-RC014-11-0317-02-Y3 in the amount of four hundred ninety five thousand five hundred and sixty dollars (\$495,560.00) for SFY 2013, second by Member Robert Donofrio, all in favor, no discussion; motion carried. **Vote = 8 Yes.**

**Motion:** Vice Chair Patty Merk moved to renew Maricopa County Department of Public Health GRA-RC014-11-0320-01-Y3 in the amount of four hundred thousand dollars (\$400,000.00) for SFY 2013, second by Member Kristi Langley Wells, conflict declared by Member Jasmine Sanchez, no discussion; motion carried. **Vote= 7 Yes, 1 Recusal.**

**Motion:** Member Robert Donofrio moved to renew Prevent Child Abuse Arizona FTF-RC014-11-0320-01-Y3 in the amount of two hundred thousand dollars (\$200,000.00) for SFY 2013, second by Member Jasmine Sanchez, all in favor, no discussion; motion carried. **Vote = 8 Yes.**

The Council requested that the last narrative reports be sent out to the Council for each of the grantees up for renewal. The Council would like to see in the future narrative reports for any grantee up for renewal prior to voting on renewals.

8. **SCHEDULED RECESS:** Member Jasmine Sanchez moved to recess, second by Member Robert Donofrio, all in favor, no discussion; motion carried. Council recessed at 6:05 pm. Chair James Washington called the Special meeting back to order at 6:25 pm.

9. **DISCUSSION AND POSSIBLE VOTE FAMILY FRIENDS AND NEIGHBOR:** Director Gonzales provided background information on the no cost extension. Because of the staggered release dates of Request For Grant Application for the different strategies, there will be a gap in funding for Family Friends and Neighbor from the end of the current contract date of June 30, 2012 through the new award date of August 2012. The recommendation by staff is to offer a 30 day cost extension for the period of July 1, 2012 through July 31, 2012 in order to allow the grantee to provide services under the original scope of work by using any unexpended funds from SFY2012.

**Motion:** Member Robert Donofrio moved to direct staff to work with current contracts for Family, Friends and Neighbors Training strategy to discuss the one month roll-over option for July 1, 2012 through July 31, 2012. Should the grantee agree to the roll-over option, the Council approves the continuation of

the existing services through July 31, 2012 using existing unexpended funds remaining in the SFY2012 contract award. Motion seconded by Vice Chair Patty Merk; and Member Eva Marie Shivers recused herself. **Vote = 7 Yes, 1 Recusal.**

**5. DIRECTOR MENTORING/TRAINING FTF-RC014-13-0353-00 REVIEW & POSSIBLE VOTE:** Chair James Washington informed the Council, Staff, and Members of the Public of the Executive Session clause for procurement items. The public and staff members not necessary for the executive session were excused after the motion to enter into executive session.

**Motion:** Vice chair Patty Merk moved to go into executive session, second by Member Robert Donofrio, all in favor, no discussion; motion carried.

**Motion:** Member Robert Donofrio moved to reconvene the Special meeting into regular session, second by Vice Chair Patty Merk, all in favor, no discussion; motion carried.

**Motion:** Member Robert Donofrio moved to approve the review committee recommendations for Director Mentoring/Training FTF-RC014-13-0353-00, second by Member Kristi Langley Wells, all in favor, no discussion; motion carried. **Vote = 8 Yes.**

**6. HOME VISITATION FTF-RC014-13-0371-00 REVIEW & POSSIBLE VOTE:** Tabled to the May 8, 2012 special meeting due to the lack of available voting members.

**10. DIRECTOR'S REPORT:** Jonathon informed the Council that he will be leaving First Things First for Army Basic Training and that leadership is working on a plan for a possible temporary replacement during Jonathon's absence. Jonathon will not be at the next meeting scheduled for May 8, 2012.

**11. COUNCIL MEMBER UPDATES:** Dr. Eva Marie Shivers informed the Council that she will be leaving the Council when her term expires at the end of June 2012. Dr. Shivers let the Council know that it was with mixed feelings that she would be leaving and that she and her husband recently adopted a baby.

The Council presented Jonathon a certificate for exceptional service to the South Phoenix Council, Children, and Families in the South Phoenix Region from March 1, 2008 through May 4, 2012.

**4. NEXT SCHEDULED MEETING:** May 8, 2012 at the University of Arizona Cooperative Extension in the Ocotillo Room, 4341 East Broadway Road, Phoenix, Arizona 85040.

**5. ADJOURNMENT:** Vice Chair Patty Merk moved to adjourn the special meeting, second by Member Kristi Langley Wells, all in favor, no discussion; motion carried. Meeting adjourned at 7:13 pm.

RESPECTFULLY SUBMITTED:

APPROVED:

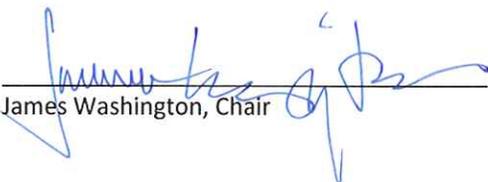


Briggetta Hawks, Administrative Assistant



Jonathon Gonzales, Regional Director

COUNCIL APPROVAL:



James Washington, Chair