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White Mountain Apache Tribe Regional Partnership Council

Meeting Minutes

Call to Order

The Regular meeting of the First Things First – White Mountain Apache Tribe Regional Partnership Council was held on May 3, 2011 at 3:00 p.m. at ABC Day Care, 422 South 2nd Avenue, Whiteriver, Arizona 85941.

Chair Endfield called the meeting to order at approximately 3:20 p.m.

Members Present:
C. Bradley Brock, Shine Burnette, Valerie Dehombreux, Laurel Endfield, Velma Kaytoggy, Maura Riesop, Dawnafe Whitesinger (via telephone) and Kathy Wynn

Members Absent: Ranelda Hastings

Other Attendees: Kate Dobler-Allen, Mona Eleando, Caleb Endfield, Lindsay Kaid, Rochelle Lacapa, Mona Lupe, Beverly Russell, Maureen Theobald and Peggy Wojtal

Discussion and Possible Approval of the April 18, 2011 Meeting Minutes

Chair Endfield asked the members to review the minutes of the White Mountain Apache Tribe Regional Partnership Council Regular meeting held on April 18, 2011. Member Burnette motioned for the White Mountain Apache Tribe Regional Partnership Council to approve the April 18, 2011 meeting minutes as presented. Member Dehombreux seconded; the motion passed 8:0:0.

Call to the Public

Mona Lupe, Head Start, asked the Regional Council members to consider funding for approximately 15 Head Start staff for professional development assistance during the summer. Regional Director Lacapa will schedule a meeting with Head Start to discuss this and report back to the members at the June meeting.

Family, Career and Community Leaders of America (FCCLA) Early Childhood Conference Report

Caleb Endfield, Club President, reported on the Third Annual Apache Families First conference and stated there were 90 participants. Mr. Endfield also expressed appreciation for the children's books provided by First Things First for Literacy Nights.

Review and Discussion of State Fiscal Year 2011 Quarter 2 Data and Financial Reports

Regional Director Lacapa declared a conflict of interest with the Johns Hopkins programs; Sr. Director, Tribal Affairs, Beverly Russell facilitated these discussions. Chair Endfield declared a conflict with Agenda Items d. and e. below because of her employment with ABC Day Care/Whiteriver Unified School District.

a. Johns Hopkins Support Box Project: Sr. Director Beverly Russell and Fiscal Specialist Lindsay Kaid shared that this project was actually a State Fiscal Year 2010 project, which carried into State Fiscal Year 2011; the project ended on December 31, 2011.

b. Child Care Health Consultation: Regional Director Lacapa will work with First Things First Program staff to establish negotiations to fulfill this program.

c. Arizona Parent Kits: Regional Director Lacapa will schedule a meeting with First Things First Program staff to identify a process for distribution of parent kits and address any barriers to implementation.

d. Quality First Child Care Scholarships: Regional Director Lacapa noted that this program has run a little ahead of the target for the first two quarters of this fiscal year.

e. Scholarships T.E.A.C.H.: Regional Director Lacapa shared that the primary challenge to implementing this program is the cost to the provider, which is difficult in a child care center operated by a school district.

f. Johns Hopkins Nalwod Project: Fiscal Specialist Kaid noted seven fathers completed the program in the first six months; the goal is for 75 fathers to complete in Year Two.

g. Northland Pioneer College Apache Families First Project: Regional Director Lacapa shared that this program is on track to meet its target service units for Year Two; 30 community members have completed the Early Childhood Development 185 course.

h. Navajo County Public Health Services Oral Health Program: Regional Director Lacapa noted that since this program did not actually begin until January 2011 due to all the approvals required, the program is doing well toward meeting the target of 600 varnishes.

Chair Endfield moved to Agenda Item 9.

Discussion and Possible Approval of State Fiscal Year 2012 Contract Renewals

a. Johns Hopkins Nalwod Project: Due to Regional Director Lacapa's stated conflict of interest, Sr. Director Russell reviewed the status of this project and shared that the proposal recommends the following changes be made:

- **i.** Streamline to 16 long sessions instead of 24 short sessions
- **ii.** Deliver the first three sessions individually and the remainder in groups
- **iii.** Add a part-time program assistant
- **iv.** Strengthen the mentoring component.

Sr. Director Russell then discussed the following options with the members:

- **i.** Recommend renewal with the above-mentioned modifications
- **ii.** Request further clarifications
- **iii.** Recommend not to renew

Member Dehombreux left the meeting at 4:45 p.m.

Vice Chair Whitesinger motioned that the White Mountain Apache Tribe Regional Partnership Council offer a renewal to the Johns Hopkins Center for American Indian Health Nalwod Project for State Fiscal Year 2012. Member Wynn seconded; the motion passed 4:3:0.

b. Northland Pioneer College Apache Families First Project: Regional Director Lacapa noted that the target for Year One was for 40 kith and kin providers to complete the program; 27 completed. In Year Two, the target is 30 to complete the Early Childhood Development 185 course, with an added school readiness component. The staff recommendation is to renew for Year Three.

Member Wynn motioned that the White Mountain Apache Tribe Regional Partnership Council offer a renewal to the Northland Pioneer College Apache Families First project for State Fiscal Year 2012. Member Riesop seconded; the motion passed 7:0:0.

c. Navajo County Public Health Services District Oral Health Program: Regional Director Lacapa stated the staff recommendation is to renew this program.

Member Brock motioned that the White Mountain Apache Tribe Regional Partnership Council offer a renewal to the Navajo County Public Health Services District Oral Health Program for State Fiscal Year 2012. Member Burnette seconded; the motion passed 7:0:0.

d. Family, Career and Community Leaders of America (FCCLA) Early Childhood Conference: Chair Endfield recused herself due to her employment with Whiteriver Unified School District. Regional Director Lacapa explained there is a new process through the Communications department of First Things First for event sponsorship and, therefore, recommended not to renew.

Member Burnette motioned that the White Mountain Apache Tribe Regional Partnership Council not offer a renewal to the Family, Career and Community Leaders of America (FCCLA) Early Childhood Conference for State Fiscal Year 2012 and, instead, continue supporting this event through the First Things First Communications Plan "Event Sponsorship" process. Member Kaytoggy seconded; the motion passed 6:0:1.

Chair Endfield moved to Agenda Item 6.

Discussion and Possible Approval of State Fiscal Year 2012 Needs & Assets Vendor Recommendation

Regional Director Lacapa reviewed her recommendation to utilize Wholonomy Consulting for the 2012 Regional Needs & Assets Report.

Member Riesop motioned that the White Mountain Apache Tribe Regional Partnership Council approve the recommendation from Regional Director Lacapa for the 2012 Regional Needs & Assets Report. Member Wynn seconded; the motion passed 7:0:0.

Discussion and Possible Approval of Alternative Community Outreach Model

Regional Director Lacapa gave a synopsis of the Community Outreach strategy to date and discussed the members' suggestions for a new model that would utilize community champions and provide incentives for the work accomplished. This process would require a Request for Quotations and would follow the State's procurement process.

Member Brock motioned that the White Mountain Apache Tribe Regional Partnership Council implement a stipend model for community outreach. The Regional Director will work with Legal Counsel and the Finance Division to ensure that recruitment and payment of these individuals is consistent with state procurement regulations. The Regional Director will seek approval from the Communications Division on the scope of work for these positions to ensure that deliverables and data reporting for these contracts are consistent with the goals and outcomes detailed on the First Things First Strategic Communications Plan. All training, materials and support currently available to First Things First staff, responsible for community outreach, will be made available to contractors working under the stipend model. Member Burnette seconded; the motion passed 7:0:0.

Discussion and Possible Approval of Next Quarter's Meeting Dates, Times and Locations

Since numerous members are unable to attend the June 7, 2011 meeting, discussion was held around rescheduling that meeting along with scheduling the third quarter meeting dates.

Member Kaytoggy left the meeting.

Member Burnette motioned that the White Mountain Apache Tribe Regional Partnership Council approve the following meeting dates, times and locations, as follows:

a. Tuesday, June 14, 2011, 2:00 p.m., Cibecue Community School, Cibecue, Arizona
b. Tuesday, July 26, 2011, 12:30 p.m., Red Devil Pizza, Pinetop, Arizona
c. There will be no August meeting.
d. Tuesday, September 13, 2011, 3:00 p.m. ABC Day Care, Whiteriver, Arizona

Member Riesop seconded; the motion passed 6:0:0.

Regional Director's Report

a. Update on State Fiscal Year 2012 Service Coordination Strategy: Regional Director Lacapa presented a handout with the status of this strategy.

b. Family Fun Day Summary Report: Regional Director Lacapa informed the members there were 402 attendees and 86 evaluations were returned with very positive responses.

Regional Council Member Updates and Reports

None

Adjourn

The next meeting of the White Mountain Apache Tribe Regional Partnership Council will be held on Tuesday, June 14, 2011, at 2:00 p.m. at Cibecue Community School, 1001 Main Street, Cibecue, Arizona 85911. Having no further business, Chair Endfield adjourned the meeting at approximately 5:40 p.m.

Approved:

Laurel Endfield, Chair

Rochelle Lacapa, Regional Director

Kate Dobler-Allen, Regional Director