FIRST THINGS FIRST

*Ready for School. Set for Life.*

# Meeting Minutes

**#1. Call to Order/Welcome**

The Regular Meeting of the First Things First Santa Cruz Regional Partnership Council was held on Monday May 06, 2013 at the Peña Blanca Elementary School 131 Camino Maricopa, Rio Rico, Arizona 85648. Chair William Kirkpatrick welcomed everyone and called the meeting to order at 3:41 p.m. He thanked Ms. Travers-Huerta for the meeting space as well as Senior Director Erin Lyons and Fiscal Specialist Michael Strawther for attending. He asked each member to introduce themselves, identifying their seat.

**Members Present**

Chair William Kirkpatrick, Vice-Chair Karen Woodford, Lee Vellom, Danna Gallardo, Renee Travers-Huerta and Dr. Melisa Lunderville, Veronica Santillo

**Members Attending Telephonically**

Anna Lepa

**Members Absent**

None

**#2. Approval of Minutes**

Chair Kirkpatrick directed everyone to the draft of the minutes of April 01, 2013 and asked if there was a motion to approve. Member Vellom so moved, Member Lunderville seconded the motion. Motion carried.

**#3. Call to the Public**

None

**#4. Discussion and Possible Action: Renewal Recommendations for Fiscal Year 2014**

Chair Kirkpatrick reminded everyone that Fiscal Year 2014 begins on July 1 of this year. It is necessary to renew the strategies implemented in the FY2014 Regional Funding Plan; four regional grants were eligible for renewal. He asked each member to declare any Conflict of Interest by completing the provided form. Members Lunderville, Gallardo, Santillo and Travers-Huerta stated remote conflicts related to their employment for the Family Resource Center. He asked Regional Director Padilla to assist in reviewing each strategy.

Director Padilla explained that the Grantee Renewal reports would show each grantee's status for the year with expenditures and contracted service units. He showed that the reports had a column for "Staff Recommendation to Council" advising that the "Staff" consisted of Senior Director Erin Lyons, Fiscal Specialist Michael Strawther and himself. He said that Child & Family Resources, Inc. was on target to meet all objectives and the Staff Recommendation was to renew.

Member Lunderville made a motion that the Santa Cruz Regional Partnership Council renew the Home Visitation grant award with Child & Family Resources, Inc. First Things First contract #FTF-RC020-13-0391-01, for the period of July 1, 2013 – June 30, 2014 in the amount of $300,000. The motion was seconded by Member Travers-Huerta. Motion carried.

Director Padilla referred to the Oral Health renewal report and stated that the Staff Recommendation was to renew.

Member Travers-Huerta made a motion that the Santa Cruz Regional Partnership Council renew the Oral Health grant award with Mariposa Community Health Center, First Things First contract #FTF-RC020-13-0367-01, for the period of July 1, 2013 – June 30, 2014 in the amount of $74,800. The motion was seconded by Member Santillo. Motion carried.

Director Padilla referred to the Recruitment into the Field report and noted that the Staff Recommendation was to renew. Member Santillo made a motion that the Santa Cruz Regional Partnership Council renew the Recruitment Into the Field grant award with Cochise College, First Things First contract #GRA-RC020-13-0530-01, for the period of July 1, 2013 – June 30, 2014 in the amount of $42,000. The motion was seconded by Member Lunderville. Motion carried.
Director Padilla referred to the Family Resource Center Grantee Renewal report and noted that the Staff Recommendation was to renew. Invoking the Rule of Impossibility, a motion was made by Vice-Chair Woodford that the Santa Cruz Regional Partnership Council renew the Family Resource Center grant award with the University of Arizona Santa Cruz Cooperative Extension, First Things First contract #FTF-RC020-13-0387-01, for the period of July 1, 2013 - June 30, 2014 in the amount of $555,000. The motion was seconded by Member Travers-Huerta. Motion carried.

Director Padilla asked if there were any questions on any of the multi-region or state strategy renewals, even though the Regional Council did not vote on renewals. Member Lunderville request clarification on the Quality First waitlist. Senior Director Lyons explained and Member Lunderville requested that more frequent communication occur confirming their status to those on the wait list.

**#5. Discussion: Regional Benchmarking Update**

Director Padilla reminded everyone of the School Readiness Indicators selected by the Santa Cruz Regional Partnership Council:

**1.** #/% children demonstrating school readiness at kindergarten entry in the development domains of social-emotional, language and literacy, cognitive, and motor and physical

**2.** #/% of children enrolled in an early care and education program with a Quality First rating of 3-5 stars

**10.** #/% of families who report they are competent and confident about their ability to support their child's safety, health and well being

Benchmarking will establish measurement for the indicators that is both attainable and aspirational. There has been one workgroup for the Southeast area but no members of this Regional Council were able to attend. Chair Kirkpatrick and Vice-Chair Woodford would like to participate. There will be at least one additional workgroup. There was no further discussion.

**#6. Regional Director's Report**

Director Padilla reviewed the Expenditure Report and noted the presentations that he made in April. He told of his meeting with Norton School of Business (University of Arizona) the Needs and Assets vendor for 2014 and encouraged Regional Council members to contact him if there was any area where deeper research might be beneficial.

**#7. Regional Council and Staff Announcements**

Member Lunderville noted conflict with the August 5th meeting date. Staff will contact everyone for a new date. Member Woodford spoke of CEO Rhian Evans Allvin's departure as a great step for NAEYC but a loss for First Things First. She expressed gratitude for all that Rhian had accomplished. Member Vellom advised his summer travel plans. Chair Kirkpatrick praised Regional Director Padilla for all of his community outreach and for being the face of First Things First in the region. Administrative Assistant Faubion spoke of Member Lunderville's recent Expect More Arizona's Award of Excellence for her Transitions program. She then noted Member Travis-Huerta's honor of being named as the most important teacher in a Rio Rico High School graduating senior's tribute. She advised everyone that if they had missing paperwork or online testing they should let the office know what assistance was needed. Senior Director Lyons announced the dates of the Summit, August 25, 26 and 27 in Phoenix. 1500 people are expected to attend.

**#10. General Discussion**

None

**#11. Meeting Reminder/Adjourn**

Chair Kirkpatrick reminded everyone that the next meeting would be held on June 3, 2013 at 3:30, at the Patagonia High School Conference Room, 320 School Street Patagonia, Arizona 85624. Member Gallardo made a motion to adjourn, Member Vellom seconded, motion carried, the time was 4:49 p.m.

Submitted by Susan Faubion

Approved by_____

Dated this 3 day of June, 2013