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Arizona Early Childhood Development & Health Board

South Phoenix Regional Partnership Council

Meeting Minutes

1. Call to Order

The Regular Meeting of the South Phoenix Regional Partnership Council scheduled for Tuesday, March 19, 2013, 4:30 p.m. The meeting was held at Riverside Elementary School, Family Resource Center, 1414 South 51st Avenue, Phoenix, Arizona 85043.

Chair James Washington called the meeting to order at approximately 4:40 p.m. and welcomed attendees and council members. Introductions were held.

Members Present

Chair James Washington
Vice Chair Patty Merk, Ph.D.
Riann Balch
Elizabeth McNamee (arrived 4:47 p.m.)
Jasmine Sanchez
Jeremy Wood (arrived 4:45 p.m.)
Lorraine Salas, Ph.D.
Jennifer Quillen
Yolanda Robinson

Members Absent

Kristi Langley-Wells

FTF Staff

Jonathon Gonzales, Regional Director
Jennifer Johnson, Sr. Regional Director
Rosemary Galindo, Administrative Assistant

2. Consent Agenda

Chair Washington requested a motion to approve the February 19, 2013 South Phoenix Regional Council Regular Meeting Minutes. Vice Chair Dr. Merk moved to approve the meeting minutes with recommended minor revisions as noted. Member Wood moved to approve. Motion Carried.

3. Call to the Public

Chair Washington made a call to the public. Catherine McCowan with Southwest Institute for Families and Children shared information regarding the Parent Education and Literacy Program. She requested to be added to the agenda at the next Council meeting to present more detailed information regarding her program. The council agreed to put her on the next agenda.

4. Presentation: "Parent Partners Plus" – Home Visitation Strategy

Cindy Sewell, Community Development Manager, Southwest Human Development presented on partnership efforts with community agencies. Lisa Derek with South Phoenix Healthy Start also shared how the referrals for services are processed. They further explained on current outreach efforts as well.

5. Update, Discussion and Possible Vote: Special Populations

Members Balch and Wood shared the work and effort the Committee was tasked by the Council. They presented the recommendations to the Council. The Council held a discussion and suggested to include such language pertaining to; matching funds, sustainability, possibly "in kind" capacity building, and to include more strength-based language in the scope of work. Members Balch and McNamee will provide technical assistance in drafting the language.

Chair Washington requested two separate motions to establish two RFGAs: Service Coordination and Family Resource Center.

Vice Chair Dr. Merk declared conflicts of interest on both. Members Wood, Dr. Salas, and McNamee declared conflict of interests on Service Coordination.

Motions:

Member Quillen motioned to release an RFGA for the additional amount \$400,000 to increase Parent Education and Community Based training to be conducted in Family Resource Centers. The funding should be as follows; \$225,000 to be allocated the 1st year of implementation, and \$175,000 the 2nd year. Applicants will be required to match funds and provide a sustainability plan. Member Wood seconded. Motion carried. (Vice Chair Dr. Merk declared Conflict of Interest)

Member Quillen motioned to release an RFGA for the additional amount of \$400,000 to establish a Service Coordination for kinship providers who are raising children due to incarcerated parents, but not limited to children of incarcerated parents. The funding should be as follows; \$200,000 each year for two years. Applicants will be required to match funds and provide a sustainability plan. Member Balch seconded. Motion carried. (Vice Chair Dr. Merk, Members Wood, Dr. Salas, and McNamee declared Conflict of Interest)

6:15 p.m. - Chair Washington requested a motion for a 15 minute recess. Member McNamee motioned to recess for 15 minutes. Member Balch seconded. Motion carried.

6:32 p.m. – Chair called the meeting to order at 6:32 p.m.

6. Update: Developmental and Sensory Screening

Vice Chair Dr. Merk provided an update of the Committee's effort. The committee is currently reviewing the needs for children with developmental delays, identifying stakeholders and partners that may provide input on how partnerships and collaboration can be address to implement this strategy effectively across the region. The committee will develop a development plan, timeline, and next steps. The next meeting will be held Wednesday, March 27th at 2pm. She invited all Members to attend. Community agencies and stakeholders have also been invited to attend.

7. Update: Comprehensive Preventive Health Programs

Chair Washington stated the Scope of Work has been finalized and it has been delivered to Maricopa County Public Health for a possible Intergovernmental Service Agreement.

8. Discussion and Vote: Needs and Assets Vendor Selection

Director Gonzales shared a vendor proposal summary from Applied Survey Research. Director Gonzales recommended the Council to retain Applied Survey Research as the vendor to contract for 2014 South Phoenix Regional Needs and Assets Report completion. The council made recommendations as to the survey development; such as, obtaining data from school districts during the school year, more council survey oversight/involvement, meet timeline deadlines, oversample, Council will request who and what to survey, and include special emphasis on cultural diversity. Chair Washington asked the Council if they agree to retain Applied Survey Research as the vendor to contract for 2014 South Phoenix Regional Needs and Assets Report completion. The Council appointed Vice Chair Dr. Merk and Member Quillen to evaluate the survey data and provide feedback. All Members agreed. Chair Washington requested a motion to approve.

Motion:

Member Woods moved to direct FTF staff to negotiate a Scope of Work and enter into a contract with Applied Survey Research for the preparation of the 2014 South Phoenix Regional Needs and Assets Report. Member Sanchez seconded the motion. Motion carried.

9. SFY2013 Program Implementation

- A. Q2 Service Unit Report - Director Gonzales provided justifications and explanations on various strategies. Data reported for October thru December 2012.
- B. Q2 Contract Detail Report - Director Gonzales provided explanations on reimbursement payment updates on various strategies. Data reported as of March 8, 2013.

The Council expressed concerns regarding funding for Quality First and PreK Scholarships. Director Gonzales asked they forward their comments, feedback, and concerns to him and he will share with FTF staff.

10. Director's Report

- A. Regional Boundary Task Force Recommendations – Director Gonzales shared the Taskforce’s recommendations to the Board for approval in June. He also informed the Council on the opportunities in providing feedback and comments to the Taskforce. FTF CEO Allvin will meet with the Phoenix Regions Council Members on April 17th, and encouraged all to attend. CEO Allvin will also hold a public forum for the Phoenix Regions as well, on April 19th. A global email was sent which included a link to a web-based survey as well.

- B. Establishment of Regional Benchmarks – Director Gonzales updated the Council on the Regional Benchmarking implementation. Each Region has been asked to select, at least, 3 highest priority indicators based on the needs and asset data from the region. However, this Council selected an additional 2 indicators. The Phoenix and Maricopa Regions will establish consistent benchmarks due to data collected and provided countywide. A countywide taskforce will be convened and representation from each region will be invited to participate. Member Wood will represent the Council.

- C. Systems Building – Director Gonzales explained FTF’s implementation plan and the purpose on Statewide Systems Building efforts. He provided some examples of System Building strategies that can leverage funding and services within South Phoenix Region and collaborating with other regions, or creating partnerships with other government agencies, and private entities. Director stated he plans on having an action plan by August or September, 2013.

11. Chair/Vice Chair Report/Updates

- A. Board/Council Roundtable – Chair Washington and Member Wood shared information and discussions held at the Roundtable held March 1st. It was an opportunity to share each region’s priorities and efforts.

12. Council Member Updates

Member Wood invited the Council to attend a one-day training designed to equip faith and community leaders with basic health information to guide their community through the health programs of Medicare, Medicaid, and Children’s Health Insurance Program. The event will be held April 17th. A flier was also distributed.

13. Next Scheduled Meeting:

Tuesday, May 7, 2013, 4:30 p.m.
University of Arizona, Cooperative Extension
Palo Verde Conference Room
4341 East Broadway Road
Phoenix, AZ 85040

14. Adjournment

Chair Washington requested a motion to adjourn the meeting. Vice Chair Dr. Merk motioned to adjourn the meeting. Member Wood seconded. Motion carried. Meeting adjourned at 7:40 p.m.

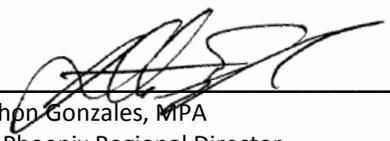
Dated this 28th day of March 2013

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD

South Phoenix Regional Partnership Council



Rosemary Galindo, Administrative Assistant



Jonathon Gonzales, MPA
South Phoenix Regional Director

James Washington, Chair

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