



FIRST THINGS FIRST

Ready for School. Set for Life.

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD

NORTH PHOENIX REGIONAL PARTNERSHIP COUNCIL

1. CALL TO ORDER: The Regular meeting of the First Things First North Phoenix Regional Partnership Council; Arizona Early Childhood Development and Health Board was conducted on Tuesday, May 8, 2012 at the Washington Elementary School District in the Governing Board Room, 4650 West Sweetwater Phoenix, Arizona 85304.

Chair Cindy Hallman called the meeting to order at 4:35 pm.

Members Present: Cindy Hallman, Chair; Connie Robinson, Vice Chair; Bill Adams, School Administrator; Willette Watts, Faith Based; James Emch, At Large; Mindy Zapata, Child Care Provider. Member Jenna Goad participated by phone until she arrived at the meeting.

Member Present By Phone: James Emch, At Large Member joined the meeting by phone at 5:15 pm.

Members Not Present: Barbara Nicol, At Large; Billy Thrall, At Large Member

Quorum: Established.

Staff Present: Karen Yearwood, Regional Director; Briggetta Hawks, Administrative Assistant; Tracey Craig, Senior Director; Jennifer Johnson, Senior Director, Regional Operations.

2. CONSENT AGENDA: Provided prior to the Council Meeting in an electronic copy were the Regular Meeting Minutes of March 13, 2012.

Motion: Vice Chair Connie Robinson moved to approve the consent agenda item, second by Member Mindy Zapata, all in favor, no discussion; motion carried.

3. CALL TO THE PUBLIC: Mark Becker and Kim Flack from Channel Eight Early Literacy introduced themselves and provided the Council with handouts. Susana Mack from T.E.A.C.H provided the Council with a brief program update.

8. COMMUNITY OUTREACH COORDINATOR REPORT: Community Outreach Coordinator Marlene Moreno provided the Council with a written report of her outreach activities in the North Phoenix Region. Marlene also provided a presentation of an interview that was conducted on Raising A Reader which is funded by the North Phoenix Council and the Grand opening dates for Family SPOT Resource Centers where Cindy and Connie will be the speakers.

6. COUNCIL GOVERNANCE: DISCUSSION: Director Karen Yearwood provided background information on the election of the Chair and Vice Chair. At the first regular meeting of the Council following May 1 of each year beginning in 2008, the Council shall elect a Chairperson and a Vice Chairperson from among the appointed members to serve for the ensuing fiscal year beginning July 1 who shall hold office for twelve months and until successors are duly elected.

The election for Chair and Vice Chair is to take place at the May Council meeting, but because of the timing of both selection of appointed Council members and the First Things First Board Meeting, the Council may wish to consider an amendment to the Governance Policy stating that the election will take place at the July Council meeting. There is a two step process to amend the Governance Policy: 1. The draft policy change will receive a first reading at a public meeting (May 8, 2012). 2. The draft policy change will receive a second reading at a subsequent public meeting (to be determined) during which time the Council may direct staff to make further changes or may vote for changes.

The following is the amendment excerpt read by Director Yearwood: At the first regular meeting of the Council following July 1 of each fiscal year beginning in 2012, the Council shall elect a Chairperson and Vice Chairperson from among the appointed members to serve for the ensuing fiscal year beginning July 1, who shall hold office for twelve months and until successors are duly elected. The election shall be by ballot.

Senior Director Tracey Craig informed the Council that they were not required to change the Governance Policy and that the Council could table the election to the next meeting. Regional Director Yearwood advised the Council that there will be a Council meeting at the end of June at which time elections could take place. The Council will know after the Board meeting whether or not the new applicants and existing applicants will or will not be approved.

It was the decision of the Council to table the elections until the June meeting.

7. REGIONAL DIRECTOR'S REPORT: Upcoming events: Regional Director Yearwood advised that the Council selected their indicators last year. The next process will be to look at benchmarks which will measure how much to move the indicators by. Input will be solicited from Council Members and from the public. The first forum that will take place in Maricopa County on benchmarks will be June 7, 2012. Invitations will go out to all the Council Members on the time and place. The benchmarks will be state-wide.

4. GRANTEE RENEWALS: Director Yearwood advised that as the Council moves forward with their 2013 implementation plan, some of the strategies went out for RFGA and some of the contracts that are in their first or second year are eligible for renewal. Karen provided the Council an explanation of the grantee renewal worksheet in packets and provided the Council background information on each of the grantees as which included the recommendation from staff whether or not to fund. The Council has three options: Do not renew the grantee, request clarifications, or approve the grantee for renewal.

NORTH PHOENIX RENEWALS

Motion: Member Bill Adams moved to approve the 2013 renewal recommendation for Paradise Valley Community College Community Based Early Care & Education, contract number FTF-RC012-11-0280-02-Y2 in the

amount of one hundred seventy nine thousand, seven hundred ninety five dollars (179,795.00), second by Member Willette Watts, all in favor, no discussion; motion carried.

Motion: Member Bill Adams moved to approve the 2013 renewal recommendation for Maricopa County Department of Public Health Hearing and Screening contract number GRA-RC012-11-0225-01-Y2 in the amount of one hundred sixty seven thousand, five hundred ninety six dollars (\$167,596.00), second by Member Mindy Zapata, all in favor, no discussion; motion carried.

Member James Emch joined the meeting by phone at 5:15 pm.

Motion: Member Adams declared conflict. Member Jenna Goad moved to approve the 2013 renewal recommendation for Washington Elementary School District Family Resource Center contract number GRA-RC012-11-0284-01-Y2 in the amount of one hundred fifty thousand dollars (\$150,000.00), second by Member James Emch, no discussion; motion carried.

Motion: Member Jenna Goad moved to approve the 2013 renewal recommendation for Deer Valley Unified School District Family Resource Center contract number IGA-RC012-12-0453-01 in the amount of one hundred forty nine thousand nine hundred fifty dollars (\$149,950.00). It was noted that there was an increase in the amount due to the number of hours that will be spent in Anthem, all in favor; motion carried.

Motion: Member Bill Adams moved to approve the 2013 renewal recommendation for Paradise Valley Unified School District Family Resource Center contract number IGA-RC012-12-0468-01 in the amount of one hundred forty five thousand, nine hundred fifty dollars (\$145,950.00), second by Member Mindy Zapata, all in favor, no discussion; motion carried.

Motion: Member Bill Adams moved to approve the 2013 renewal recommendation for Child and Family Resources Teen Parent Support Program contract number FTF-RC012-11-0299-01-Y2 in the amount of three hundred five thousand, nine hundred fourteen dollars (\$305,914.00), second by Vice Chair Connie Robinson, all in favor, no discussion; motion carried.

5. 2013 FUNDING PLAN IMPLEMENTATION: City of Phoenix Library Grant Proposal: Discussion and Possible Vote: Director Yearwood provided the Council with background information. The Council allocated three hundred seventy five thousand dollars (\$375,000.00) for parent outreach and awareness. At the December meeting, the Council directed staff to enter into an inter-governmental agreement with the City of Phoenix Public Library for the delivery of a literacy program. The target population for the program was specified as all parents of children age zero to five with specific outreach to children at risk. Members of First Things First Staff and Member Jenna Goad reviewed the agreement on behalf of the Council to make sure that the proposal met the intent of the Council. Director Yearwood provided a summary of the agreement to the Council. Member Goad advised that she is encouraged by partnerships with DES and Child & Family Resources to do outreach specifically to foster families/foster parents and teen parents. Member Goad also liked that workshops would be provided in the community as well as the library. Jenna liked the partnership with Valley of the Sun United Way (VSUW) to hand out some of the School Readiness Kits during the library activities and that the library would send staff to get trained by VSUW on the contents of the kit. Member Goad did have questions on the hours that story times would be offered. Not all parents are available to bring their children to the library during

the day. The library will look into offering services to working families. Member Goad would like to see more collaboration with other North Phoenix Grantees. Member Goad recommended that the Council approve the agreement and direct staff to enter into a grant agreement with the City of Phoenix.

TRACEY CRAIG: Chair Cindy Hallman thanked Senior Director Tracey Craig for her service and leadership to the North Phoenix Council. Tracey will be moving on from First Things First.

5B. COURT TEAMS RFGA: DISCUSSION & POSSIBLE VOTE: Chair Cindy Hallman read the Executive Session clause and advised that this item is not open to the public and that only those staff and council members necessary are permitted. Chair Hallman advised members of the public that this will be the last item on the agenda.

Motion: Vice Chair Connie Robinson moved to go into Executive Session, second by Member Willette Watts, all in favor, no discussion; motion carried.

Motion: Member Mindy Zapata moved to re-convene into regular session, second by Member Jenna Goad, all in favor, no discussion; motion carried.

Motion: Member Jenna Goad moved to approve the review committee recommendation for Court Teams, second by Member Mindy Zapata, all in favor, no discussion; motion carried.

9. NEXT SCHEDULED MEETING: A telephone meeting to discuss the Home Visitation RFGA. Regional Director Karen Yearwood reminded the Council to respond to the doodle that was sent out to determine the next meeting. The regularly scheduled meeting has been cancelled for June and a meeting will be set up to vote on the remaining RFGAs will be set up at for the end of June.

RESIGNATION: Member Jenna Goad informed the Council that this will be her last meeting and that she will send in her resignation. Jenna was thanked for her leadership and commitment to the North Phoenix Region.

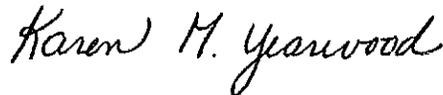
9. ADJOURNMENT: Member Mindy Zapata moved to adjourn the regular meeting, second by Vice Chair Connie Robinson, all in favor, no discussion; motion carried. Meeting adjourned at 5:50 pm.

RESPECTFULLY SUBMITTED



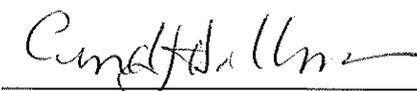
Briggetta Hawks, Administrative Assistant

APPROVED



Karen M. Yearwood, Regional Director

COUNCIL APPROVAL



Cindy Hallman, Chair