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Arizona Early Childhood Development & Health Board

Navajo/Apache Regional Partnership Council Meeting
Meeting Minutes

A Regular Meeting, open to the public was held on Wednesday, May 8, 2013 beginning at 3:00 p.m. The meeting was held at the Apache County Health Department, Annex Building Conference Room located at 309 South Mountain Avenue, Springerville, Arizona 85938.

Welcome/Introductions/Call to Order

Vice Chair Meyer called the meeting to order at approximately 3:09 p.m. Members in attendance were Claude Endfield, Kirk Grugel, Vice Chair Meyer, Nestor Montoya, Jeffrey Northup, Betsy Peck, Margie Tapia, Cathy Taylor and Linda Thompson. Member Kristalei Baskins arrived at approximately 3:30 p.m.
Members absent: Kalman Mannis.
Others present: Regional Director Dobler-Allen, Kat Bunker, Michelle Pansulla, Joyce Alves, Kathy Valencik, Laurie Hext, Margine Bawden, Lynnda Cahoon, and Mary Tyler.

Member Report and Updates

Vice Chair Meyer asked the members if they had any updates or reports. Member Grugel reported that he had attended the Smart Start Conference in North Carolina. He said there were many workshops and good information. He said what he came away with was Hope. There are states all over the country that are doing a lot for 0-5 early childhood education. He also mentioned that North Carolina's Smart Start program has been around long enough that the number one benchmark is that High School graduation rates have gone up since the program started.
Member Endfield announced two new classes to be held at Northland Pioneer College in June. She provided a flyer with information. Member Grugel also announced a seminar being held on June 29th in Kingman by Dr. Ira Chasnoff, a pioneer in fetal alcohol syndrome. The seminar is through a FTF grant and is free. Regional Director Dobler-Allen will send out a flyer about the seminar.

Call to the Public

There were no calls to the public received.

Disclosure of Conflicts

Vice Chair Meyer asked the members to look at the agenda for items that they may have a conflict with and the conflicts will be noted as the agenda items are addressed.

Approval of April 10, 2013 Regular Meeting Minutes

Vice Chair Meyer asked for a motion for the April 10, 2013 Regular Meeting minutes. Member Endfield moved to approve the April 10, 2013 Regular Meeting minutes as presented. Member Tapia seconded. Motion passed.

Approval of April 10, 2013 Executive Session Minutes

No conflicts were disclosed for Agenda Item number 6. Regional Director Dobler-Allen passed out a copy of the Executive Session Minutes. Vice Chair Meyer asked for a motion, Member Taylor moved that the Executive Session minutes for April 10, 2013 be approved as presented. Member Grugel seconded. Motion passed 9:0:0.

Navajo/Apache Regional Program Updates

Parent Outreach and Awareness - Early Literacy

Vice Chair Meyer introduced Lynnda Cahoon from the Navajo County Library District for a report on the Parent Outreach and Awareness Early Literacy Strategy. Ms. Cahoon passed a large fuzzy monster puppet to Member Grugel to play with while she shared that parents actually seem to respond better to baby dolls, than to puppets. She said that the numbers of attendees at workshops is getting better. She also told the Council about the new library Very Ready Reading program. She said that she is able to get different

types of books to provide at workshops and invited those present to pick a copy from the assortment she had with her, she then asked them to find a child to give that book to.

Nutrition/Obesity/Physical Activity

The report on the Nutrition/Obesity/Physical Activity strategy was given by Margine Bawden from University of Arizona Cooperative Extension. Ms. Bawden provided the Council with flyers for the workshops they have scheduled for May and June. She reported that program is now fully staffed, workshops are scheduled, and there were 19 people at the last workshop. She said they are on track to meet their TSU's for this year and are expanding both into the Round Valley area and also into providing bi-lingual Spanish materials. She reported that the workshop most requested by parents is about providing healthy snacks.

At this time member Baskins joined the meeting.

Professional Career Pathways Project

Vice Chair Meyer asked Linda Williams-Tuenge, Outreach Specialist from Central Arizona College to present her report on the Professional Career Pathways Project, the strategy known as Scholarships-non-TEACH. Ms. Tuenge reported that the strategy is funded by 10 Regional Partnership Councils and the Department of Economic Security and partners with 16 community colleges throughout the state. She said there are 23 students from the region who have enrolled in early education courses funded by the program. The program pays for early education class tuition and textbooks and requires students to be employed in a preschool, child care center, as a family child care provider or family group home provider or employee. The course will pay for coursework to earn a Childhood Development Associate credential, as well as the CDA assessment fee.

Presentation and Discussion of SFY 2013 Quarter 3 Narrative Reports

Regional Director Dobler-Allen presented the quarterly narrative reports for SFY13 quarter 3. She said the narratives are for grantees to describe the work done over the quarter. She said she will present the data reports for the quarter when they are released.

Presentation, Discussion and Possible Approval of Staff Recommendation for Renewal of Newborn Follow-up Contract with Navajo County Public Health Services District for SFY2014

Regional Director Dobler-Allen presented the renewal of the Newborn Follow-up contract with Navajo County Public Health. She said this is the last renewal for the 3 year cycle and a new contract will be considered for SFY15. There were no conflicts disclosed. Member Endfield moved the renewal of the Newborn Follow-up Contract with Navajo County Public Health Service for SFY2014 be approved as presented with a contracted service unit of 110 families to be served and funded at $99,994.00. Member Grugel seconded, motion passed 10:0:0.

Presentation, Discussion and Possible Approval of Staff Recommendation for Renewal of Oral Health Contract with Navajo County Public Health Services District for SFY2014

Regional Director Dobler-Allen presented the Council with the renewal for the Oral Health Contract. She said that the grantee will exceed the contract deliverables for SFY13. The SFY2014 contract will include tele-dentistry services. Regional Director Dobler-Allen also clarified that participating professionals means early childhood professionals in centers or homes that would receive training. There were no conflicts disclosed. Member Peck moved the renewal of the Navajo County Public Health Service Oral Health Contract for SFY2014 be approved as presented with contracted service units of 1200 fluoride varnishes, 1200 dental screens provided to children younger than age 6, and 55 participating professionals to receive oral health education to be funded at $136,000. Member Meyer seconded, motion passed 10:0:0

Presentation, Discussion and Possible Approval of Staff Recommendation for Renewal of Recruitment into the Field Agreement with Northland Pioneer College for SFY2014

Two conflicts were disclosed, from Member Peck who is employed by Northland Pioneer College as the Recruitment into the Field Specialist and from Member Endfield who is employed by Northland Pioneer College as Early Childhood Program manager. Regional Director Dobler-Allen presented the Contract Renewal for the Recruitment into the Field Strategy. She said that the Northland Pioneer College staff has recruited over 30 new people into the field and are on track to meet SFY13 deliverables. Member Tapia moved that the renewal for the Recruitment into the Field Agreement with Northland Pioneer College for SFY2014 be approved as presented with a contracted service unit of 30 participating professionals and funded at $90,000. Member Thompson seconded, motion passed 8:0:2 with Members Peck and Endfield abstaining.

Presentation, Discussion and Possible Approval of Staff Recommendation for Renewal of Care Coordination Contract with North Country Healthcare for SFY2014

Member Taylor disclosed a conflict due to her employment with North Country Healthcare. Regional Director Dobler-Allen presented the Contract Renewal for the North Country Healthcare Healthy Steps Strategy. This is a clinic based strategy that serves the North Country Healthcare clinics in the Navajo/Apache region. She said the grantee has already exceeded their deliverables for SFY2013. Member Grugel moved the renewal for the Care Coordination Contract with North Country Healthcare for SFY2014 be approved as presented with a contracted service unit of 600 children served and funded at $200,000. Member Meyer seconded, motion passed 9:0:1 with Member Taylor abstaining.

Presentation, Discussion and Possible Approval of Staff Recommendation for Renewal of Care Coordination Contract with Summit Healthcare Association for SFY2014

Members Northup and Meyer disclosed conflicts with this agenda item due to their employment with Summit Healthcare. Regional Director Dobler-Allen presented the Contract Renewal for Summit Healthcare Healthy Steps Strategy. She said that the grantee has already exceeded their SFY2013 deliverables, and have begun to expand areas served through the Summit Healthcare mobile van. Member Grugel moved the renewal for the Care Coordination Contract with Summit Healthcare for SFY2014 be approved as presented with a contracted service unit of 1500 children served and funded at $399,998. Member Thompson seconded, motion passed 8:0:2 with members Northup and Meyer abstaining.

Presentation, Discussion and Possible Approval of Community Awareness Budget for SFY2014

Regional Director Dobler-Allen presented the Council with the Community Awareness Budget for SFY2014. She said the funds have already been approved as part of the SFY2014 Funding Plan, the Council is now approving how those funds will be spent. Although the dollar amount is the same as SFY2013, the SFY2014 budget allocates more funds to purchase books and reduces the funds allocated to sponsor events which more accurately aligns with actual expenditures. Member Endfield moved the Community Awareness Budget for SFY2014 be approved as presented. Member Tapia seconded, motion passed.

Regional Director's Report

Parent Outreach and Awareness Strategy Status Report

Regional Director Dobler-Allen reported that she has had conversations with University of Arizona Cooperative Extension and with Navajo County Library District regarding Government to Government agreements to provide the Nutrition and Early Literacy components of the Parent Outreach and Awareness Strategy. She said the proposed timeline is to have the Contracts ready for approval at the June Council meeting, to the State Board meeting in July for approval for an August 1, 2013 start date.

Quality First Model changes

Regional Director Dobler-Allen told the Council that there are some webinars scheduled that FTF CEO Rhian Evans-Allvin is hosting to explain some changes to the Quality First Model. She said that everyone should have received an email with the dates and times for the webinars. She encouraged everyone to register for one of the webinars.

FTF Summit Registration

Regional Director Dobler-Allen asked Kat Bunker, FTF administrative assistant, to inform the Council about registration for the Early Childhood Summit in August. Ms. Bunker provided details about Summit registration and told the members that this year she will be personally registering Council members. She said the Summit is August 25, 2013 thru August 27, 2013. Members who wish to attend should contact Ms. Bunker. She will also be following up with members prior to June 10, 2013.

Community Based Professional Development for Early Childhood Education Professionals Strategy Status Report

Regional Director Dobler-Allen provided an update on the Request for Grant Application she is preparing for release for this strategy. This strategy is the result of the Professional Development subcommittee meetings that was approved by the Council in March. Regional Director Dobler-Allen has had communication with two school districts and Summit Healthcare who have expressed interest in preparing an RFGA for this strategy. The target timeline is for the RFGA to be released by the first week of June, and for the review committee recommendations ready for Council approval at the August 14, 2013 meeting.

Monthly Report

Regional Director Dobler-Allen reviewed the schedule of events and meetings she has for May and June. Regional Director Dobler-Allen said that between herself and Michelle Pansulla they will be covering most of the events scheduled for May and June.

Financial Reports

Regional Director Dobler-Allen presented the monthly Funding Plan summary and Contract Detail Report. She said that there are outstanding expense submissions from some of the grantees and when those post most of the grantees will be on track for expenditures for the fiscal year.

Community Outreach Report

Regional Director Dobler-Allen asked Michelle Pansulla to present the community outreach report. Ms. Pansulla reported that she has attended several events and had some very positive results. She said there are lots of events coming up in June. She also said that there will be a new format for the report that will include Google GIS Mapping.

General Discussion

Regional Director Dobler-Allen presented Member Baskins and Member Thompson with their one year pins. They had missed the last meeting where FTF CEO Rhian Evans-Allvin presented the new council members with one year pins. Regional Director Dobler-Allen also asked the members to plan to attend the June meeting as there will be some items that will require Council approval. There was some discussion about the loss of Rhian by FTF and the wonderful gain for young children and for Arizona as a result of her new position with NAEYC.

Member Grugel reminded the Council that May is Foster Parent Appreciation Month.

Adjourn – next meeting scheduled for June 10, 2013 in Holbrook

Regional Director Dobler-Allen asked for a motion to adjourn. Member Thompson moved to adjourn. Member Tapia seconded, motion passed and the meeting was adjourned at approximately 5:00 pm.

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD
NAVAJO/APACHE REGIONAL PARTNERSHIP COUNCIL

Kalman Mannis, Chair

Kate Dobler-Allen, Regional Director