FIRST THINGS FIRST

Ready for School. Set for Life.

Navajo/Apache Regional Partnership Council

Meeting Minutes

Call to Order

The regular meeting of the First Things First Navajo/Apache Regional Partnership Council was held on Wednesday, May 11, 2011, at 3:00 p.m., at Little Colorado Behavioral Health Center, 470 West Cleveland, St. Johns, Arizona 85936.

Chair Barela called the meeting to order at approximately 3:00 p.m. and welcomed everyone.

Members Present:
Tom Barela, Sheila Chairez, Michael Downs, Claude Endfield, Leslie Meyer, Jeffrey Northup and Margie Tapia

Members Absent: Cathy Taylor

Others Present:
Margine Bawden, Kate Dobler-Allen, Rhonda Etsitty, Michelle Katona (via phone), Michelle Pansulla, Charlene Surber and Maureen Theobald

Member Reports and Updates

Member Endfield reported there will be a Director's Institute on June 4, 2011. Vice Chair Meyer shared there will be a United Way Recognition Luncheon at Torreon on May 17, 2011. Member Tapia stated the last day of school for Head Start is May 24, 2011; Head Start will resume on August 31, 2011. Member Northup informed the members that Summit Healthcare Regional Medical Center is purchasing a mobile screening van to be utilized in Apache and Navajo Counties. The van is expected to arrive in mid-December 2011.

Call to the Public

None

Disclosure of Conflicts

Member Endfield declared a conflict of interest with Agenda Items 8a and 8b, Community-based Training and Director Mentoring, respectively, because of her employment with Northland Pioneer College.

Discussion and Possible Adoption of April 13, 2011 Regular Meeting Minutes

Member Endfield moved to accept the minutes of the Regular meeting of the Navajo/Apache Regional Partnership Council, held on April 13, 2011, as presented. Member Chairez seconded; the motion passed.

Regional Director's Report

a. Regional Director Dobler-Allen shared her monthly regional report and made the following announcements:

i. Regional Director Rochelle Lacapa will be leaving First Things First on May 20, 2011 to accept a position with Johns Hopkins in Whiteriver.

ii. Virginia Turner, new Sr. Director for the Northeast Region, will start on May 16, 2011.

iii. Chief Executive Officer Rhian Evans Allvin will be attending the June meeting of the Navajo/Apache Regional Partnership Council to discuss the status of the Advisory Committees.

iv. An interview has taken place to fill the School Administrator seat on the Regional Council.

b. Regional Director Dobler-Allen reviewed the monthly financial reports.

c. Regional Director Dobler-Allen informed the members that updates related to Early Learning Advisory Committees would be coming to them via e-mail.

d. Community Outreach Coordinator Michelle Pansulla gave the monthly report.

e. Regional Director Dobler-Allen reminded the members that Chair and Vice-Chair nominations and elections would take place during the June meeting to determine those seats for State Fiscal Year 2012.

Present, Discuss and Possible Approval of Navajo/Apache Community Awareness Plan and Line Item Budget

Regional Director Dobler-Allen and Community Outreach Coordinator Pansulla reviewed the status of the community awareness plan and asked members to list contacts so that community awareness could be increased.

Member Downs left the meeting briefly.

Discussion and Possible Approval of Contract Renewals for State Fiscal Year 2012

a. Oral Health

i. Conflicts of Interest: None

ii. Member Endfield moved that the Navajo/Apache Regional Partnership Council approve the renewal of the contract with Navajo County Public Health Services District for the Oral Health Strategy for State Fiscal Year 2012. Member Tapia seconded; the motion passed.

b. Early Literacy

i. Conflicts of Interest: None

ii. Member Endfield moved that the Navajo/Apache Regional Partnership Council approve the renewal of the contract with Navajo County Library District for the Community-based Literacy Strategy for State Fiscal Year 2012. Member Chairez seconded; the motion passed.

c. Nutrition Education

i. Conflicts of Interest: None

ii. Member Tapia moved that the Navajo/Apache Regional Partnership Council approve the renewal of the contract with the Arizona Board of Regents/University of Arizona Cooperative Extension for the Nutrition/Obesity/Physical Activity Strategy for State Fiscal Year 2012. Member Endfield seconded; the motion passed.

d. Healthy Steps

i. Conflicts of Interest: None

ii. Member Endfield moved that the Navajo/Apache Regional Partnership Council approve the renewal of the contract with North Country HealthCare for the Care Coordination/Medical Home Strategy for State Fiscal Year 2012. Member Tapia seconded; the motion passed.

Member Downs returned to the meeting.

e. Community-based Training

i. Conflicts of Interest: Member Endfield, due to her employment with Northland Pioneer College.

ii. Member Tapia moved that the Navajo/Apache Regional Partnership Council approve the renewal of the contract with Northland Pioneer College for the Community-based Early Childhood Education Training Strategy for State Fiscal Year 2012. Member Chairez seconded; the motion passed.

f. Director Mentoring

i. Conflicts of Interest: Member Endfield, due to her employment with Northland Pioneer College.

ii. Member Downs moved that the Navajo/Apache Regional Partnership Council approve the renewal of the contract with Northland Pioneer College for the Director Mentoring/Training Strategy for State Fiscal Year 2012. Member Tapia seconded; the motion passed.

Adjournment

The next meeting of the Navajo/Apache Regional Partnership Council will be held on Wednesday, June 8, 2011, at Lakeside Fire District, 2922 West White Mountain Boulevard, Lakeside, Arizona 85929. There being no further business, Chair Barela adjourned the meeting at approximately 4:40 p.m.

Dr. Tom Barela, Chair

Kate Dobler-Allen, Regional Director