



NORTH COUNTRY
HealthCare
creating healthier communities

Arizona Early Childhood Development and Health Board
4700 West White Mountain Blvd., Suite B1
Lakeside, Arizona 85929

April 7, 2010

Dear Navajo/Apache Regional Partnership Council:

This letter is regarding **Contract number FTF RC015-10-0013-01 for the implementation of the Healthy Steps Program at North Country HealthCare.** In the original proposal to the First Things First Navajo/Apache Regional Partnership Council, North Country HealthCare identified Master Trainer DeAnn Davies, at Phoenix Children's Hospital as our contact for Healthy Steps training needs.

Ms. Davies has since moved from Phoenix Children's Hospital (PCH) to Scottsdale HealthCare. Upon her departure, North Country decided to continue with PCH for the remainder of the contract year with the intent to request Ms. Davies for the next fiscal year. North Country and PCH had no contract or sub recipient agreement for the services stated in the FTF application and both Ms. Davies and PCH were specified equally in the original application. A sub recipient agreement was drafted and submitted it to PCH per their request on 1/12/10. Although we have had infrequent communication, the agreement is still hung up in their legal department and training has been at a standstill for the past three months. Ms. Davies has thus far provided satisfactory training services to Deborah Lewis, the Healthy Steps Specialist during this contract year. However, since the program is new to our medical practice and to the communities, continued training for the Specialist is critical for the long term success and sustainability of the program.

At this time we are requesting from the Navajo/Apache Regional Partnership Council permission to move forward with Scottsdale HealthCare and Ms. Davies for the remainder of this contract year and next contract year. It is Ms. Lewis preference to continue working with Ms. Davies. Moreover, due to these circumstances we are also requesting that the remaining \$10,000 of unspent "training" funds be added to the next contract year (July 1, 2010 through June 30, 2011).

Thank you for the consideration. Please contact me for clarification or questions.

Sincerely,

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