FIRST THINGS FIRST

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Navajo/Apache Regional Partnership Council

Meeting Minutes

Call to Order

The regular meeting of the First Things First—Navajo/Apache Regional Partnership Council was held on Wednesday, May 12, 2010 at 3:00 p.m., at Northland Pioneer College, 578 N. Main St., Eagar, AZ 85925.

Chair Pullin called the meeting to order at approximately 3:15 p.m. and welcomed everyone.

Members Present:
Tom Barela, Mary Hammond, Leslie Meyer, Rance Pullin, Margie Tapia, Cathy Taylor, Becky Towle, Mary Tyler and Michael Zimmerman

Members Absent: Claude Endfield

Others Present:
Kate Dobler-Allen, Mary Manzano, Paula Stefani, Charlene Surber, Tamara Talbot and Maureen Theobald

Member Reports and Updates

Member Tyler shared that the Navajo County Public Health Service is currently constructing a new facility in Show Low. Member Towle noted that the Early Head Start program is going well; there are eight toddlers and three teachers currently. Member Zimmerman stated that the White Mountain Regional Medical Center has secured funding for a new building, which should be in place in approximately six weeks. This facility will house the day care program, which will be open to the public in addition to employees of the Medical Center. Member Zimmerman stated further that this facility will house a maximum of 120 children daily and hold an after-school program. Member Meyer discussed the KinderKamp Program, which will be held at Blue Ridge Unified School District this summer for the first time; this program has been held in Flagstaff previously.

Call to the Public

None

Disclosure of Conflicts

The following potential conflicts of interest were disclosed by members (related to noted agenda items):

A. Member Barela	(9. Early Literacy); Board Member for American Academy of Pediatrics, Arizona Chapter
B. Member Hammond	(9. Community-based Training); on Community-based Training Committee
C. Chair Pullin	(9. Community-based Training); on Community-based Training Committee
D. Member Tapia	(9. Community-based Training); on Community-based Training Committee
E. Member Taylor	(9. & 14. Healthy Steps); Employment with North Country HealthCare
F. Member Towle	(9. Community-based Training); on Community-based Training Committee
G. Member Tyler	(9. Oral Health); Employment with the Navajo County Public Health Services District

Adoption of Minutes

The Minutes of the April 14, 2010 regular meeting of the Navajo/Apache Regional Partnership Council were presented. Member Barela moved that the minutes from the April 14, 2010 regular meeting of the Navajo/Apache Regional Partnership Council be approved as written. Member Tapia seconded; the motion passed.

Regional Coordinator's Report

Coordinator Dobler-Allen reviewed her monthly report, specifically noting the White Mountain Apache Tribe Regional Partnership Council's Family Fun Day, which was held on April 24, 2010, and sharing the excellent turnout for that event – 428 people! Coordinator Dobler-Allen then reminded the members of the upcoming Family Fun Day Event for the Navajo/Apache Regional Partnership Council, which will run in tandem with the 9th Annual Bike Rodeo on May 22, 2010, in Lakeside, AZ. Coordinator Dobler-Allen reminded everyone that the Community Survey needs to be returned by May 24, 2010 for the Needs & Assets Report, the draft of which should be available to the members by June 28, 2010. Coordinator Dobler-Allen then reviewed the Operational Plan and the First Things First Financial Report and gave a legislative update.

Program Updates

A. Town of Springerville – Ms. Sharon Pinckard was unable to attend the meeting so there was no report.

Presentation, Discussion, and Possible Approval of Review Committee Recommendations for Home Visiting Request for Grant Application (RFGA)

Chair Pullin and Sr. Grants & Contracts Specialist Surber reviewed the statutory guidelines for entering into an Executive Session. Kate Dobler-Allen, Regional Coordinator, declared a conflict of interest with this agenda item, and left the room. Member Barela moved that the members go into Executive Session. Member Tyler seconded; the motion passed. The members went into Executive Session at approximately 4:00 p.m.

The members were in Executive Session from approximately 4:00 p.m. until approximately 5:05 p.m.

Member Zimmerman moved that the proposals and recommendations made by the RFGA Review Committee related to the Home Visiting RFGA be tabled at this time pending the reconvening of the Navajo/Apache Regional Partnership Council as a whole to act as a Review Committee at a meeting to be held in June, 2010. Member Taylor seconded; the motion passed.

Members Tapia and Zimmerman left the meeting at approximately 5:15 p.m.

Presentation, Discussion, and Possible Approval of Staff Recommendations for Grant and Contract Renewals for FY2011

A. Healthy Steps – Member Tyler moved that the staff recommendations for renewal of the Healthy Steps contract be approved. Member Tapia seconded; the motion passed.

B. Oral Health and Dental Varnish – Member Taylor moved that the staff recommendations for renewal of the Oral Health and Dental Varnish contract be approved. Member Hammond seconded; the motion passed.

C. Community-based Training – Due to a majority of conflicts of interest, the Rule of Impossibility was imposed. Member Taylor moved that the staff recommendations for renewal of the Community-based Training contract be approved. Member Tyler seconded; the motion passed.

D. Early Literacy and Parent Education – Member Towle moved that the staff recommendations for renewal of the Early Literacy and Parent Education contract for the program Reach Out and Read, be approved. Member Taylor seconded; the motion passed.

First Things First FY2011-2013 Statewide Communications Plan Presentation, Discussion and Possible Approval

Coordinator Dobler-Allen reviewed the First Things First Statewide Communications Plan for FY2011-2013 as well as the Moses Anshell PowerPoint Presentation of the proposed media plan. Coordinator Dobler-Allen also reviewed the four objectives/tactics for this plan. After discussion, Member Barela moved that the members approve the Navajo/Apache Regional Partnership Council Communications Plan for FY2011 as presented. Member Meyer seconded; the motion passed.

Navajo/Apache Regional Partnership Council FY2010 Communications Plan Presentation, Discussion and Possible Approval

This item had been tabled during the last meeting of the Regional Partnership Council in order to obtain more information. Coordinator Dobler-Allen reviewed the attachment for this agenda item. After discussion, Member Barela moved that the staff

recommendations for the remainder of the FY2010 Communications Plan for the Navajo/Apache Regional Partnership Council be approved as presented, with the addition of local reference information on any materials at cinemas and with tacit approval for the "leave behinds." Member Hammond seconded; the motion passed.

Presentation and Discussion of First Things First Focused Approach to Quality, Access and Affordability Strategies in FY 2012
This agenda was tabled due to time constraints.

Discussion and Clarification of Requirements for the Use of Professional Career Pathways Project (PCPP) Scholarships
Coordinator Dobler-Allen reviewed the requirements for award of the First Things First funded PCPP scholarships, as well as the make-up of each of the units of service. Coordinator Dobler-Allen explained that the Regional Partnership Council is bound by these unit fees, and that as many scholars as possible can be served. The members agreed this aligned with their intent.

Member Taylor left the meeting at approximately 6:15 p.m.

Presentation, Discussion and Possible Approval of North Country HealthCare Request for Additional Funds for Healthy Steps Training in FY2011
Member Taylor was not in the room for this agenda item. Coordinator Dobler-Allen reviewed the attachments related to this agenda item. After discussion, Member Hammond moved that the grantee request for additional funds for Healthy Steps Model-specific training in FY2011 be approved. Member Barela seconded; the motion passed.

Adjournment
The next meeting of the Navajo/Apache Regional Partnership Council will be held on Wednesday, June 16, 2010, at 3:00 p.m., at Northland Pioneer College in Holbrook, AZ. There being no further business, Chair Pullin adjourned the meeting at approximately 6:18 p.m.

Rance Pullin, Acting Chair

Kate Dobler-Allen, Regional Coordinator