



# FIRST THINGS FIRST

*The right system for bright futures*

Arizona Early Childhood Development & Health Board

NortheastMaricopa Regional Partnership Council

## **Call to Order:**

The regular meeting of the First Things First Northeast Regional Partnership Council was held on May 13, 2008 at St. Patrick Catholic Community Administrative Center, 10815 N. 84<sup>th</sup> Street, Scottsdale, AZ 85260.

Hazel Chandler, Council Coordinator, welcomed everyone and called the meeting to order at approximately 4:05 p.m.

## **Members Present:**

DeAnn Davies, Bill Myhr, Diane Fausel, Gary Loutzenheiser, Gretchen Jacobs, John Foreman, Patricia VanMaanen, Prabodh Hemmady, Stuart Turgel, and Wendy Lyons.

## **Absent:**

none

Members introduced themselves; Hazel Chandler also introduced Amy Corriveau, Deputy Associate Superintendent, AZ Department of Education, and EX-Officio Board Member of the First Things First State Board. Miss Corriveau welcomed the council members and thanked them for volunteering. Per a council member's request, it was asked for the public to introduce themselves as well.

## **Discussion, Nomination and Possible Appointment of Chairperson and Vice Chairperson**

Discussion of nomination procedure took place.

Chairperson: Hazel Chandler asked for nominations or self nominations from the floor for Chairperson. Diane Fausel nominated herself and no other nominations were received. The nomination was seconded and the motion passed to elect Diane Fausel as Chair.

Vice Chairperson: Chairperson Fausel asked for nominations for Vice Chair. DeAnn Davies self nominated for Vice Chair. The nomination was seconded and the motion passed to elect DeAnn Davies as Vice Chair.

## **Review of State Strategic Plan and Funding Priorities:**

Hazel Chandler presented a brief overview of the Statewide Funding Priorities and Strategic Plan. A general discussion was held on this plan.

Hazel Chandler introduced Cathy Otto, Southwest Institute for Families and Children as the consultant assigned to conduct the region's Needs and Assets report. Ms. Otto stressed the importance of prioritizing the data that the council deems important to be addressed for the region. General discussion regarding the Needs and Assets took place.

Hazel explained that Attachment #4B was prepared using the Template for the Needs and Assets (which will be used to prepare the final document) and has been expanded to include areas that Council members have expressed a desire to obtain clearer understanding of our region and possible sources of data. This draft

document had been prepared in advance to allow council members to review. Member Turgel suggested looking at the document and each item in red on the document. Chairperson Diane Fausel proceeded with reviewing the items on this document for discussion and comments from the council.

A motion was made by Wendy Lyons to approve the Expanded Needs and Assets Template as the plan for conducting the Needs and Assets with the understanding that due to the time limits for completion of the Needs and Assets and lack of data in some areas, the Needs and Assets Report may identify areas for further data collection, focus groups and study. Member Lyons asked to add to her motion that we add the changes in the document made during the meeting. This change was seconded and the motion as changed passed. Vice Chair Davies requested that the expanded plan with areas added during the discussion be sent to members so that members could add suggestions for further consideration and forward to Hazel Chandler.

**Discussion of procedures and possible action regarding presentations from community resources:**

Council discussed how to obtain information on existing community programs. Some areas of consideration included presentations at meetings, written presentations and questionnaires to obtain information to present to the council.

Member VanMannen suggested the creation of a template for the public to use in order to request presentation time or provide information to the council. After some discussion, Member Bill Myhr made a motion to create an AdHoc Committee to formulate a template and procedures for the public to use to request presentation time or provide information to the council. The motion was seconded and carried. Members VanMannen, Jacobs, Myhr, and Davies were assigned to the committee.

**Discussion and Possible Adoption of Governance Policy**

Member Turgel moved to accept the policy and it was seconded. Member VanMannen proposed amending section 103 to say the time for members to receive agenda notices, materials, etc. from ten days prior to the date of the meeting to “at least five days and any changes to the agenda within 24 hrs. of the meeting.” A motion for the amendment was seconded and carried. Member Foreman brought to the council’s attention section 104 in regards to the adoption of Robert’s Rules of Order and the impact on the way the council conducts its business as well as some issues with 1-109 and 1-110. A motion was made to table the motion to adopt the policy until the next meeting to allow further review by Member Foreman and to consider his comments/suggestions prior to adoption. This was seconded and the motion carried.

**Council Member Updates:**

Vice Chair Davies updated the council about recent discussions she had with the Bruce T. Halle Foundation (Discount Tires) and the Trend Foundation. Hazel Chandler and Chairperson Diane Fausel also announced that they are presenting to the Scottsdale Human Resources Commission on May 22<sup>nd</sup> at 5:00 pm for the purpose of informing them about the work of the council.

**Call to the Public**

Reese Welsh from Project Exito made a brief presentation to the council as well as gave the Council a one page document outlining his comments.

**Discussion and possible adoption of Meeting Calendar**

It was motioned by member Myhr to adopt the proposed calendar of meeting dates, with a target duration of the meetings to be 90 minutes, no longer than 2 hrs. and that the agenda include assigned times for each item for discussion. The motion was seconded and carried.

**Adjournment**

There being no further business, Chairperson Fausel adjourned the meeting at 6:25 p.m.

**SUBMITTED BY:**

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**Hazel Chandler Regional Coordinator**

**Approved:**

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**Diane Fausel, Regional Council Chair**