



FIRST THINGS FIRST

AGENDA ITEM:

Approval of April 17, 2015 Meeting Minutes

BACKGROUND:

Meeting minutes of the April 17, 2015 Regular Meeting are included for review and possible approval.

RECOMMENDATION:

The Regional Director recommends approval of the meeting minutes.



FIRST THINGS FIRST

GILA REGIONAL PARTNERSHIP COUNCIL Draft Meeting Minutes

Call to Order

A Regular Meeting of the First Things First - Gila Regional Partnership Council was held on Friday, April 17, 2015 at 10:00 a.m. The meeting was held at Cobre Valley Regional Medical Center Medical Office Building B 5580 S. Hospital Drive Globe, Arizona 85501.

Chair Shipley called the meeting to order at approximately 10:00 a.m.

Members Present:

Fernando Shipley, Chair
Audrey Opitz
Charles Proudfoot
Debby Bunney
Diane Bricker
Sherry Dorathy
Tashina Smith

Members Absent:

Ann Tolman, Vice Chair

Conflict of Interest

Chair Shipley asked the Regional Council members if there were conflicts of interest regarding items on this agenda. There were none at this time.

Call to the Public

There were no members of the public who requested to speak at this time.

Approval of March 20, 2015 Meeting Minutes

Member Bunney moved to approve the March 20, 2015 meeting minutes, seconded by Member Proudfoot. Motion carried.

Public Private Partnerships

Michelle Katona, Chief Regional Officer, presented information regarding Public Private Partnerships. Ms. Katona presented three partner models to be used at the regional level:

1. Public-private partnerships to increase awareness, knowledge of and supports for services, programs and information
2. Public-private partnerships to leverage multiple funding streams and resources
3. Public-private partnerships generating new streams of revenue.

Model 3 was the focus of discussion. This model will target businesses and foundations to create new revenue and promote sustainability in the regions. Businesses and philanthropic organizations could be approached to provide direct funding to support strategies and their implementation. Ms. Katona also announced that a staff position will be advertised soon to support all regions in this effort.

Child Care Health Consultants

Cathy Martinez, University of Arizona Cooperative Extension, provided a presentation on the Child Care Health Consultant component of Quality First. Ms. Martinez discussed the many facets of support and services provided to child care providers either on site, telephonic or via email.

Quality First/Quality First Scholarships

John Taylor, Regional Director, informed the Regional Council that 1 child care home provider has unenrolled from Quality First. First Things First staff is currently working to determine the level of scholarships to be provided to each home and center for SFY2016. With the current enrollment, staff is projecting that providers will have the same amount of scholarships that are currently being utilized. Outreach to providers in the region will continue and if a persistent vacancy continues, the possibility of reducing Quality First slots will be discussed.

Parent Education – Community Based Training

Mr. Taylor reminded the Regional Council that the Rural School programs will need to implement evidence based curriculum in SFY2016. The Young Unified School District has informed staff that the purchase of and training to implement this curriculum is not possible with the reduced funding for SFY2016. The grantee has informed staff that \$3,000 would be needed to cover the expense.

A motion was made by Member Proudfoot that staff is to work with the Young Unified School District to amend their SFY15 Government to Government Grant Agreement for Parenting Education in the amount of \$3,000 for the purchase of curriculum and training of staff and submit to the Board for final approval upon completion of all necessary documents and information, seconded by Member Smith. Motion carried.

Unfunded Approaches

Chair Shipley requested that this agenda item be tabled and discussed at a future date due to the multiple recent changes to the Regional Council.

Community Outreach Partnership

LaToya Beatty, San Carlos Apache Regional Director, discussed the partnership created with the Parent Awareness and Community Outreach Coordinator position that will serve the San Carlos Apache region and the Globe/Miami portion of the Gila region.

Regional Director Report

Mr. Taylor presented upcoming events and requested that all members help recruit for the Parent, Health Services Provider and At Large vacancies on the Regional Council.

Announcements & Future Agenda Item Requests

Next Meeting

May 15, 2015 at 10:00 a.m.
Location to be determined.

Adjourn

There being no further discussion, the meeting was adjourned at approximately 12:17 p.m.

Respectfully submitted on this 15th Day of May, 2015

Jennika Horta, Administrative Assistant II



FIRST THINGS FIRST

AGENDA ITEM:

Proposed Governmental Grant Agreement

BACKGROUND:

The Young Unified School District has successfully completed a three year funding cycle and has agreed to enter into another governmental agreement to provide Parenting Education to families in Young, Arizona.

RECOMMENDATION:

The Regional Director is recommending review and approval of the governmental grant agreement.



Gila Regional Partnership Council

2250 Highway 60, Suite K, Miami, Arizona 85539
928.425.8172 | 877.803.7234 | azftf.gov

Chair

Fernando Shipley

Vice Chair

Ann Tolman

Members

Dr. Diane Bricker
Debora Bunney
Dr. Sherry Dorathy
Audrey Opitz
Charles Proudfoot
Tashina Smith

Regional Director

John Taylor

May 4, 2015

Janice L. Decker, Chair
First Things First Board
4000 North Central Avenue, Suite 800
Phoenix, Arizona 85012

RE: Gila Regional Partnership Council Recommended Agreement for Parent Education

Dear Chair Decker:

The Gila Regional Partnership Council is seeking your approval to enter into an agreement with Young Unified School District in the amount of \$6747.00 for a Parenting Education strategy. This agreement recommendation is in response to the Parenting Education Strategy approved by the Board as part of our SFY 2016 Regional Funding Plan.

The total amount of funding to be awarded under this Agreement for SFY 2016 is \$6747.00. The initial funding period is July 1, 2015 through June 30, 2016 with potential renewal of the Agreement based on performance and continuation of the strategy by the Regional Council. The potential renewal periods are as follows:

- 1st renewal period: July 1, 2016 – June 30, 2017
- 2nd renewal period: July 1, 2017 – June 30, 2018

The Early bird Center, proposed by Young Public School in collaboration with First Things First, will be a center and play-based program for infants through preschoolers and their parents/caregivers. Using the “Nurturing Parenting Curriculum Program”, Young Public School will implement an effective, community-wide parenting and early childhood program that teaches parents of young children to become their child’s “first best teacher”, while preparing the child socially and academically for entering kindergarten.

The Gila Regional Partnership Council respectfully requests approval of the agreement. The Regional Council is confident that the proposed Agreement is in the best interest of children and families in the Gila region and supports the Board approved priorities.

Thank you for your consideration.

Respectfully,

Fernando Shipley, Chair
Gila Regional Partnership Council



FIRST THINGS FIRST

Parenting Education Young Unified School District	Geographic Area to be Served	Amount Recommended	Description of Program & Rationale for Recommendation
The Young Unified School District will focus on the family unit and will provide parents/caregivers with opportunities to develop parenting skills as well as nurture strong relationship with their child(ren).	Young, AZ	\$6,747 Estimated Budget Breakdown: Personnel and ERE: \$4,708 Professional & Outside Services: \$0 Travel: \$500 Operating Expenses: \$1,039 Non-Capital Sub Total: \$ Admin Costs (Max FTF 10%): \$500 Total Requested: \$ 6,747	<ul style="list-style-type: none">• Recommendation: Award• Rationale: The Young Unified School District is well situated to provide parenting education services to the remote area of Young, AZ and has done so successfully for the past three years.• Brief Description: The Early bird Center, proposed by Young Public School in collaboration with First Things First, will be a center and play-based program for infants through preschoolers and their parents/caregivers. Using the “Nurturing Parenting Curriculum Program”, Young Public School will implement an effective, community-wide parenting and early childhood program that teaches parents of young children to become their child’s “first best teacher”, while preparing the child socially and academically for entering kindergarten.• Target Service Numbers: 5



FIRST THINGS FIRST

AGENDA ITEM:

SFY2016 Grant Renewals

BACKGROUND:

Grants and agreements are issued for a period of one year with the option to renew annually for two additional fiscal years. Two grant agreements are eligible for renewal for State Fiscal Year 2016.

- 1.) Teen Outreach Pregnancy Services-Parent Education- \$110,000
- 2.) Gila County Library District- Parent Outreach and Awareness- \$65,000

RECOMMENDATION:

The Regional Director is recommending review and approval of the grant renewals.



Gila Regional Partnership Council

2250 Highway 60, Suite K, Miami, Arizona 85539
928.425.8172 | 877.803.7234 | azftf.gov

Chair

Fernando Shipley

Vice Chair

Ann Tolman

Members

Dr. Diane Bricker
Debora Bunney
Dr. Sherry Dorathy
Audrey Opitz
Charles Proudfoot
Tashina Smith

Regional Director

John Taylor

May 4, 2015

Gila Regional Partnership Council Members,

As the Regional Council moves forward with implementation of the strategies approved in the SFY 2016 Regional Funding Plan, there are many grantee agreements in place and eligible for renewal. Generally, a one year agreement with option to renew may be extended unless there is appropriate justification for the action to not renew. Each agreement should be reviewed individually to determine what steps should be taken regarding possible renewal.

Regional Councils should examine grant performance in considering whether or not to recommend renewal of a grant agreement. If a Regional Council determines that grant performance does not meet the Regional Council's needs based upon factual evidence under the provisions of the grant, the Regional Council may decide to not renew.

If grantee performance is satisfactory under the grant agreement, and if no other changes occur to the scope of work or financial value of the grant that would require rebid or renegotiation, the Regional Council should renew the grant. Regional Councils may also renew programs based on findings that there are reasonable causes for delays in implementation, or other issues that have been or will be overcome by the grantee in the coming year.

All recommendations from the Regional Council will be forwarded for consideration of approval at the First Things First Board meeting June 8 and 9, 2015.

Please find attached a Renewal Report Summary document. This document is intended to provide information to the Regional Council for consideration of renewal as a complement to other sources of information, including the full quarterly data reports, narrative reports, and the grant renewal application.

For each grant agreement up for renewal, our Fiscal Specialist and I are conducting a more thorough review of financial, programmatic and data performance and can provide further information to the Regional Council as needed or as requested. We have provided points for your consideration and a recommendation for each grant agreement.

Once you have made your decisions, the report will serve as a summary of the Regional Partnership Council's recommendations on renewals of SFY 2015 agreements for SFY 2016.

Gila Regional Partnership Council

2250 Highway 60, Suite K, Miami, Arizona 85539

928.425.8172 | 877.803.7234 | azftf.gov

You may find the following highlights helpful as you review the documents and information.

- Each grant award is individually listed by name and contract number. You will also notice the contract period and number of contract months. This information will be helpful in assessing individual grantee progress this year, as not all agreements started work at the same point.
- **Financial information** is provided and includes the dollar amount of the award, the amount expended to date*, and percentage expended. You will see that there is a “range of 30- 60%” expended to date, indicated by yes or no, and percentage for amounts outside of this range. The range alone does not indicate strong or poor performance, but may be considered in context of the whole of the grantee reporting. The final item in the finance section is the proposed award amount for SFY 2016 for your consideration.
- **A short program narrative** is provided to describe the work of each grant agreement for the SFY 2015.
- In each green section on the report you will see a short representation of the **grantee performance**. The SFY 2015 contracted service units are followed by the data for quarters one (7/1- 9/30) and two (10/1- 12/31)*.

The service units presented are the “basic service units” for the strategy. And as the name indicates, these basic units provide only an indicator of progress and performance. More information is provided in the Quarterly Data Reports and the quarterly narrative reporting.

You will also see a “year-to-date total” of the actual service number presented as a cumulative or duplicative total as appropriate. A targeted range of 30-60% of the contracted number of units is presented with indication on meeting or exceeding that range.

The SFY16 Proposed Contract Units are the closing point of consideration in the data section and this number reflects what the organization has proposed to serve.

- We have also provided a short narrative with renewal consideration information. You will see a yes/no indicating the staff’s recommendation to the Regional Council for renewal and a blank “yes/no” area for the Regional Council recommendation for renewal, once decided. This staff recommendation was made based upon a review of all the information - quarterly reports, financials, and renewal application.

The staff recommendations to the Regional Partnership Council are that both agreements be renewed. Those recommended for renewal are the following: FTF-RC004-15-0486-04, Teen Outreach Pregnancy Services and GRA-RC004-14-0616-01-Y2, Gila County Library District.

Should you have any questions or need additional information please let me know. As with all business you are asked to consider that Open Meeting Law requires you to conduct any needed discussions during the public meeting and to consider any potential Conflict of Interest on these decisions.



[Name], Regional Director



Gila Regional Partnership Council

2250 Highway 60, Suite K, Miami, Arizona 85539

928.425.8172 | 877.803.7234 | azftf.gov

**Please make note that the expenses are current as of date printed on the report, whereas the service units reported are for quarters one (7/1- 9/30) and two (10/1- 12/31). These are not corresponding time periods so must be considered in that perspective.*



Gila Grantee Renewal

Parent Education Community-Based Training Strategy

Contract Number	Grantee	Contract Period	Number of Contract Months	FY 2015 Award	FY 2015 Expenditures YTD	FY 2015 Expenditures as % of Award	Within 30-60% Range (Yes/No)	Out of Range Percentage	FY 2016 Proposed Renewal Amount	Staff Recommendation to Council	Council Recommendation	Recommendation to Board
										Renewal Considerations		
FTF-RC004-15-0486-04	Teen Outreach Pregnancy Services	07/01/2014-06/30/2015	12	\$115,000.00	\$76,363.17	66.4%	No	6.4%	\$110,000.00	Yes		
<p>Teen Outreach Pregnancy Services is an innovative, community-based health education program that provides pregnant and parenting adolescents and young adults, age 12-25, with family centered health education and supportive services. Our goals is to improve birth outcomes for newborns and help young parents learn to encourage and promote the physical, emotional, and intellectual development of their child, from birth to age 5.</p>										<p>Teen Outreach Pregnancy Services (TOPS) is an innovative community based Nurse managed health education program which provides pregnant and parenting adolescents education and supportive services to improve birth outcomes for their newborn and to improve the physical, emotional, and intellectual growth and development of children born to adolescent parents, from birth to age five. A renewal of this grant award will allow TOPS to continue to provide services throughout the First Things First (FTF) Gila Regional Council area. The program will serve 75 unduplicated pregnant or parenting teens and young adults, ages 12-24, during a 12-month period, while collaborating and coordinating seamless care for all children served under this grant award.</p> <p>Program success is determined by an in-depth evaluation including pre and post surveys with participating families to measure the following; changes in parent confidence and competence to support their child's safety, health and well-being; satisfaction with accessibility of information and resources on child development and health; number of times a week parents read books with their young child and report maintaining language/literacy rich home environments. Additionally, TOPS participants will have a high probability of baby being born at full-term (greater than 37 weeks gestation),</p>		

Family Support



Gila Grantee Renewal

weighing greater than 5.5 pounds at delivery, be breastfeeding at time of discharge from hospital, appropriately achieve developmental milestones, and receive timely well-baby care including scheduled immunizations.

During the first six months of Fiscal Year 2015 the program has served 38 unduplicated participants and is on track to exceed its contracted service units.

TOPS will maintain its current contracted service unit of 75 despite a reduction in funding for the 2016 Fiscal Year.

Service Unit	2015 Contracted Units	2015 Q1 Actuals**	2015 Q2 Actuals**	2015 Q3 Actuals**	2015 Q4 Actuals**	Year-to-Date Actuals**	Percent of Contracted	Within 30-60% Range	Out of Range Percentage	FY 2016 Proposed Contracted Units
Number of adults completing a series	75	13	25			38	50.7%	Yes	0.0%	75



Gila Grantee Renewal

Parent Outreach and Awareness Strategy											Staff Recommendation to Council	Council Recommendation	Recommendation to Board
Contract Number	Grantee	Contract Period	Number of Contract Months	FY 2015 Award	FY 2015 Expenditures YTD	FY 2015 Expenditures as % of Award	Within 30-60% Range (Yes/No)	Out of Range Percentage	FY 2016 Proposed Renewal Amount	Renewal Considerations			
GRA-RC004-14-0616-01-Y2	Gila County Library District	07/01/2014-06/30/2015	12	\$85,000.00	\$56,700.61	66.7%	No	6.7%	\$65,000.00	Yes			
<p>Gila County Library District will continue encouraging the existing "Every Child Ready to Read" and "Brain Time" early literacy programs in libraries that provide training to parents about the importance of early literacy development for young children birth through age five.</p> <p>The Public Service Librarian will conduct outreach in locations where parents of children ages birth to five years of age might be found. During the first four months of the fiscal year. As an incentive and reward, each month, each child whose parents listen to the early literacy information will receive a book in the mail addressed to the child.</p> <p>Gila County Library District will persist in its collaborative efforts with the Gila County WIC program, Battered Women's shelters, Teen Pregnancy Programs, and local hospitals striving to reach as many parents/caregivers of children birth through age 5 with our Early Literacy message.</p>											<p>This program will continue the Dolly Parton Imagination Library for 1,800 children. In FY2016, children age five will no longer receive a subscription to Lady Bug Magazine due to reductions in funding. The Gila County Library District will continue to encourage the existing "Every Child Ready to Read" and "Brain Time" early literacy programs in libraries that provide training to parents about the importance of early literacy development for children birth to five. Community Liaisons will no longer be funded by the Gila County Library due to reduction in funding for the FY2016 year. All local affiliate libraries will continue to participate including Globe, Miami, Payson, Pine/Strawberry, Hayden, Tonto Basin and Young. As an incentive and reward, children whose parents listen to the early literacy information will receive a book in the mail addressed to the child each month until the child turns five.</p> <p>FY2015 is the fifth year that the Gila Regional Partnership Council has funded this grantee. As of April 2015 1,736 children were enrolled in the program. Since the program's inception in 2010, 3,185 unduplicated children have received books and 1,449 children have reached their fifth birthday and are no longer eligible for the program. The program plans to continue to serve children currently enrolled in the program until they reach their fifth birthday as well as continue to enroll children across the</p>		

Family Support



Gila Grantee Renewal

region. This program serves currently approximately 80% of the eligible children. Outreach efforts continue to focus on reaching parents of babies as well as children in hard to reach populations. The program will provide at least ten formal training sessions in accordance with the First Things First Standard of Practice for Parenting Education for parents regarding early literacy. In addition, they will provide early literacy materials and one-on-one training for newly enrolled families.

Service Unit	2015 Contracted Units	2015 Q1 Actuals**	2015 Q2 Actuals**	2015 Q3 Actuals**	2015 Q4 Actuals**	Year-to-Date Actuals**	Percent of Contracted	Within 30-60% Range	Out of Range Percentage	FY 2016 Proposed Contracted Units
Number of books distributed	21,600	5,033	5,185			10,218	47.3%	Yes	0.0%	
Number of workshops held	10	41	25			66	660.0%	No	600.0%	
Number of resource guides distributed	0					0				
Number of events held	0					0				

****Quarterly Data Submission Value (Double Asterisk)**

Null (empty box) = Grantee reported that this is not part of the grantee's contract and did not provide data. Any other numeric entry (zero or greater) indicates a number reported by grantee.



FIRST THINGS FIRST

AGENDA ITEM:

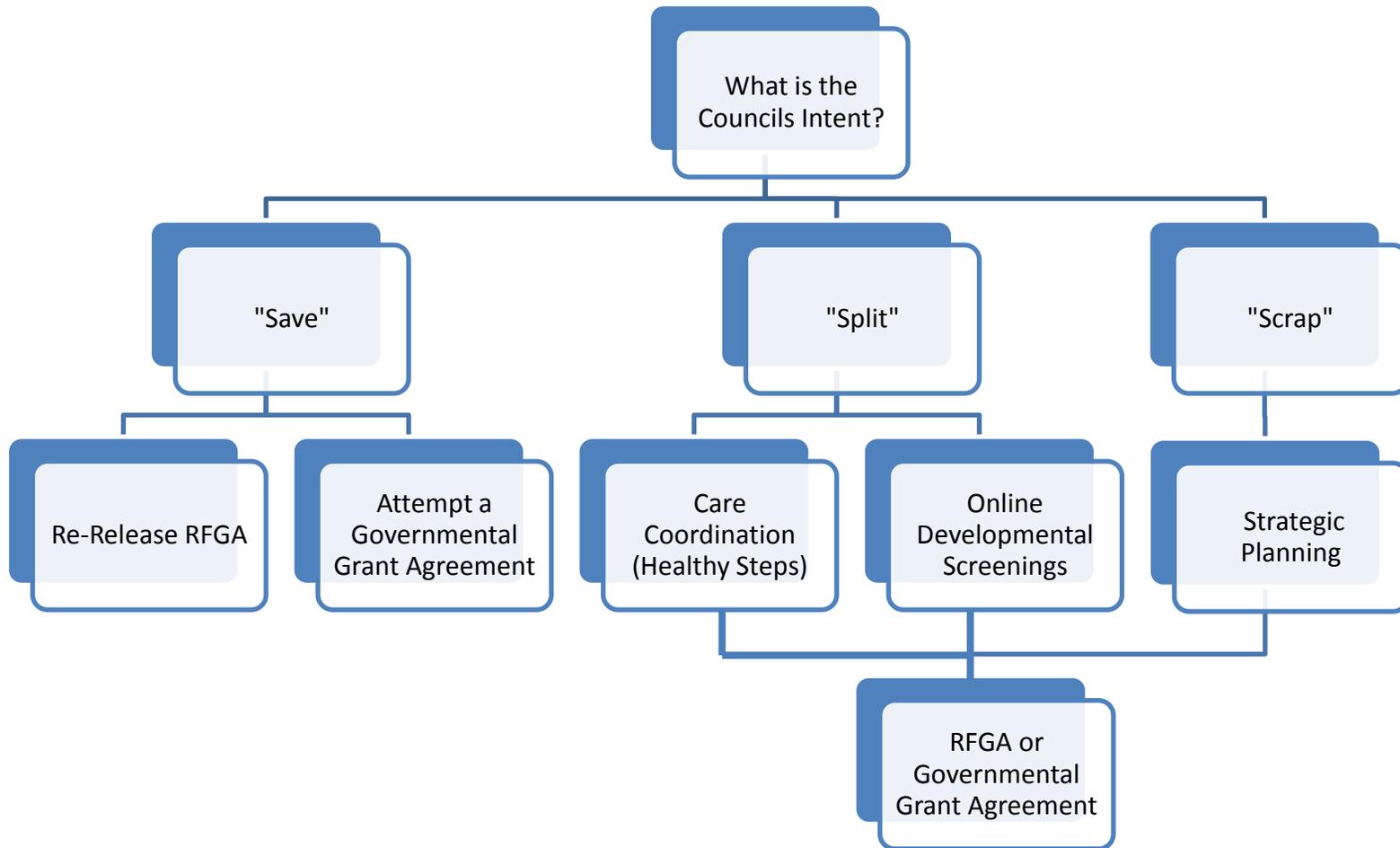
Care Coordination / Developmental Screenings

BACKGROUND:

For SFY16, the Regional Council put out an RFGA for Care Coordination Strategy. No applications were received. The Regional Council now needs to decide how to proceed forward with this strategy and the allocated funding.

RECOMMENDATION:

The Regional Director is recommending to the council that a decision be made regarding how to proceed forward with the Care Coordination strategy and any associated funding.





FIRST THINGS FIRST

AGENDA ITEM:

Regional Director Report

BACKGROUND:

The Regional Director will report any updates since the last Regular Meeting.

RECOMMENDATION:

This document is being presented for information purposes only.



May 2015

Director's Report

Gila Regional Partnership Council
General Updates

Regional Council Recruitment

The Parent, At-Large and Health Seats remain vacant. Please help us in recruiting for these seats. Applications are being accepted and can be found at www.azftf.gov/serve. Recruitment packets will be provided to Regional Council Members and community partners in the coming weeks.

Upcoming Events

Early Learning and Childcare Provider Meetings

In an effort to better support our Childcare and preschool providers, First Things First staff Gila Regional Partnership Council will host a series of provider meetings over the next year. The first provider meeting is tentatively planned for July 2015.

Read On Meeting Tentative Schedule

Globe/Miami	6/15/2015
Northern Gila	July (exact date to be determined)
Copper Corridor	7/8/15

First Things First 2015 Summit

The Summit will start on Monday, August 24 at 8:30 a.m. and conclude on Tuesday, August 25 at 2 p.m. Registration will open at 7 a.m. on both days. The 2015 Summit will be held at the Phoenix Convention Center at 100 N. Third Street, Phoenix, AZ 85004. Please click here for a map to the Phoenix Convention Center. Additional Information can be found at <https://summit.azftf.gov/>.

...

Next Regular Meeting

...

Friday, June 19, 2015

10:00 a.m. – 1:00 p.m.

Cobre Valley Regional Medical
Center Medical Office Building
Room B 5580 S. Hospital Drive
Globe, Arizona 85501