

**First Things First
Regional Needs and Assets
Report Template**

- I. Executive summary (1-3 pages)
 - a. Overview of Region
 - b. Overview of Regional Child and Family Indicators
 - c. Overview of Regional Quality of Early Childhood Care and Education
 - d. Overview of Regional Access to Early Childhood Care and Education
 - e. Overview of Regional Health Care for Young Children
 - f. Overview of Regional Family Support
 - g. Overview of Regional Professional Development for those Working with Young Children
 - h. Overview of Regional Public Information and Awareness related to Early Childhood
 - i. Overview of Regional Early Childhood System Coordination
- II. Regional Child and Family Indicators (10-30 pages)
 - a. Summary of Regional Findings on Child and Family Indicators (1-3 pages)
 - b. Regional Population
 - i. Chart presenting annual regional population growth and annual growth of Children Zero to five from 2000 to the present as compared to the Nation and Arizona
 - ii. Discussion of Regional Population Chart
 - iii. Optional data requested by Council, e.g. identification of sub-regions with notable growth
 - c. Regional Race, Ethnicity and Language
 - i. Chart presenting annual regional race, ethnicity and language (including immigrant and tribal data) for regional population and regional population from zero to five from 2000 to the present as compared to the Nation and Arizona
 - ii. Discussion of Regional Race, Ethnicity and Language Chart
 - iii. Optional data requested by Council, e.g. additional data on family and child immigrant status
 - d. Family Composition
 - i. Chart presenting annual regional caregiver and family patterns from 2000 to present, including: single parent households, children born to teen mothers, young children living with grandparents as compared to the Nation and Arizona
 - ii. Discussion of Family Composition Chart
 - iii. Optional data requested by Council
 - e. Employment, Income and Poverty
 - i. Chart presenting annual regional employment rates, annual income and families in poverty from 2000 to present as compared to the Nation and Arizona
 - ii. Discussion of Employment, Income and Poverty Chart
 - iii. Optional data requested by Council, e.g. additional data on major employers in the region

- f. Parent Educational Attainment
 - i. Chart presenting annual regional data on education attainment of parents, mothers and primary caregivers from 2000 to present as compared to the Nation and Arizona
 - ii. Discussion of Parent Educational Attainment Chart
 - iii. Optional data requested by Council, e.g. additional data on adult literacy in the region
 - g. Healthy Births
 - i. Chart presenting annual regional data on prenatal care, birth weight and pre-term births from 2000 to present as compared to the Nation and Arizona
 - ii. Discussion of Healthy Births Chart
 - iii. Optional data requested by Council
 - h. Health Insurance Coverage and Utilization
 - i. Chart presenting annual regional data on children with continuous health insurance coverage and regularly of well-child and oral health visits from 2000 to present as compared to the Nation and Arizona
 - ii. Discussion of Health Insurance Chart
 - iii. Optional data as requested by Council
 - i. Child Safety
 - i. Chart presenting annual regional data on child abuse and neglect, foster care and child deaths from 2000 to present as compared to the Nation and Arizona
 - ii. Discussion of Child Safety Chart
 - iii. Optional data as requested by Council
 - j. Children’s Educational Attainment
 - i. Chart presenting annual regional data on literacy, kindergarten readiness, NAEP and other standardized test scores and high school graduation rates from 2000 to present as compared to the Nation and Arizona
 - ii. Discussion of Children’s Educational Attainment Chart
 - iii. Optional data as requested by Council
- III. Current Regional Early Childhood Development and Health System (20-40 pages)
- a. Summary of Regional Findings on Early Childhood System (1-3 pages)
 - b. Quality
 - i. Chart of number of accredited early care and education centers/homes, children enrolled in accredited early care and education centers/homes and adult to child ratios in regional early care and education centers/homes from 2000 to present as compared to the Nation and Arizona
 - ii. Discussion of quality chart
 - iii. Optional data as requested by council
 - c. Access
 - i. Chart of number of early care and education programs, children enrolled in early care and education program, cost of early care and education to families with break-down by types of program and their availability (e.g. Head Start,

private pay, subsidy, Block Grant) from 2000 to present as compared to Nation and Arizona

ii. Discussion of access chart

iii. Optional data as requested by Council

d. Health

i. Chart of children receiving well-child and oral health checks, immunizations, developmental screening, tooth decay, prenatal care from 2000 to present as compared to Nation and Arizona

ii. Discussion of health chart

iii. Optional data as requested by Council, e.g. children with elevated lead levels, accidental child death, incidence of diabetes or other diseases

e. Family support

i. Parent education materials and information; survey data related to parent knowledge, family literacy and daily reading to children from 2000 to present as compared to the Nation and Arizona

ii. Discussion of family support

iii. Optional data as requested by Council

f. Professional development

i. Chart of certification, credentials or degrees of early care and education professionals; retention rates of early care and education professionals; wages and benefits of early care and education professionals; availability of certification, credentialing or degree programs from 2000 to present compared to the Nation and Arizona

ii. Discussion of professional development chart

iii. Optional data as requested by Council

g. Public information and awareness

i. Efforts to raise awareness concerning early childhood issues, sources of information related to early childhood, survey data related to public awareness or support for early childhood issues from 2000 to present compared to Nation and Arizona

ii. Discussion of public information and awareness

iii. Optional data as requested by Council

h. System coordination

i. Agencies, organizations or groups providing services, resources or support related to early childhood; parent and community awareness of services, resources or support related to early childhood; coordination and cohesiveness of early childhood resources; surveys related to quality and satisfaction of early childhood resources from 2000 to present compared to Nation and Arizona

ii. Discussion of system coordination

iii. Optional data as requested by Council

IV. Conclusion (2-6 pages)

a. Synthesis of findings on regional child and family indicators and early childhood system

- b. Identification of greatest regional assets
 - c. Identification of greatest regional needs
- V. Appendices
- a. Chart of regional assets
 - i. Name of system, program, resource or knowledge source identified as a regional asset [i.e. early care health providers, accredited early care centers/homes, parent information resources]
 - ii. Description of regional asset
 - iii. Contact information for asset
 - iv. As appropriate, street address, GPS or longitude/latitude location of resource (i.e. accredited early care and education center 4000 N Central Ave Phoenix, AZ)
 - v. Other asset information identified by Regional Council
 - b. Citations for resources used and extant data referenced
 - c. Description of methodologies employed for data collection
 - d. Additional resources as identified by Regional Council