

**Central Maricopa Regional Council
Draft Meeting Minutes
8700 N. Kyrene Rd., Tempe, Arizona
May 21, 2008**

Call to Order

The meeting of the First Things First Central Maricopa Regional council – was held on Wednesday, May 21, 2008 at the Ben furlong Education Center at 8700 N. Kyrene Tempe, Arizona 85283.

Coordinator Joanne Floth called the meeting to order at approximately 3:10 p.m. Introductions of council members and work background were given by each council member. Thank you was given to Bonni Pomush for the use of the Kyrene school district facility.

Committee Members Present:

Karen Emery, Kathy Halter, Glenn Waterkotte, Maureen Duane, Andrea Colby, Hope Dillon, Jackie Garner via telephone, Angela Capone, Trinity Donovan, Bonni Pomush

Chair and Vice Chair Nomination: Joanne opened the floor to discussion about the roles and responsibilities of chair and co-chair.

Discussion: Jackie Garner expressed an interest in becoming chair. Bonnie Pomush was nominated by Trinity Donovan as chair or vice chair. Bonnie declined. Hope Dillon was nominated by Bonni Pomush as chair or vice-chair. Hope stated that she would prefer to serve as vice chair. Maureen Duane questioned the length of the commitment. What is the term length? Wendy S. shared that term lengths were decided by the board. Joanne Floth stated that the proposed governance policies describe service of chair and vice-chair are for one year.

Conclusion : Jackie Garner was nominated for the council chair position and Hope Dillon as vice-chair by Andrea Colby and seconded by Bonni Pomush. The vote was unanimous.

Review of State Strategic Plan and Funding :

Discussion regarding State strategic plan and funding: Angela Capone expressed concern that there was not enough language included in the document regarding the social emotional needs of children. Joanne explained that these issues were interwoven in all the strategies. Hope Dillon expressed an interest in knowing more about the QIRS that is being adopted. Joanne will talk to the policy specialist to share info w/ council. Clarification was given regarding the QIRS local councils will be helping in the implementation of the rating systems, not developing it.

Conclusion: Policy specialist to share info w/ council

Action Items:

Person Responsible:

Deadline:

Joanne Floth will contact the policy specialist and schedule a presentation of QIRS or at least get info to give council members at next meeting.

Needs and Assets Report: Trish Campie presented the Needs and Assets assessment template in place of Patricia Goubeaux (actual consultant). She indicated that data for each of the indicators plus, additional data to be determined by each council, would be included in the Needs and Assets report. Work to conclude end of August. **Phase one** of process, would be the thoughtful part of the process; talking about template and different kinds of data requested by the council, identify data sources to inform strategic planning. **Phase two,**

what is our plan for the assessment? (Template plus any additional collected data). Approval of data and method of collection concludes at the end of June. Each report could be up to 80 pages to be reviewed by council. Data is not just numbers, includes descriptions. **Phase three**, reporting process becomes more formalized, editing required from council. **Final Phase:** Sept. 1st, document submitted to State Board.

(Jackie G. disconnected, pause to wait for reconnection)

Review of Roles of consultative Team members. Consultant will work w/ regional manager to help Joanne in her role. Value of consultant: to determine if data really fits.

Council responsibility: providing input to the report.

Discussion: Hope Dillon expressed concerned about areas where no data exists and identifying strengths. Joanne opened for discussion, the Needs and Assets template. She urged council to prioritize the needs and assets document.

The following data collection items were requested: Bonni Pomush, chart by accrediting agency. Andrea Colby, parent literacy rates, Kathy Halter, what kind of center is accredited, Hope Dillon, how did you receive funding? Kathy Halter, length of accreditation, Glenn Waterkotte: size of center. Jackie Garner: How many centers are aware of accreditation, do you understand it, program awareness rather than kits. Angela Capone: can we get the # of how centers are out there? Bonni Pomush: data for license exempt care. Maureen Duane/Kathy Halter: destination center vs. community center information, who are we serving? (access issue). Access- Angela Capone: concerned w/ infant care and lack thereof. Karen Emery: sick child care availability? Hope Dillon: what are the operating times of childcare programs? Angela Capone: number of children in foster care.

Health: Jackie Garner: number of children serviced/ as well as not serviced. Hope Dillon: Numbers and types of insurance and services are available to children? Services: Karen Emery: what services are available for children with special needs? Kathy Halter: what resources outside of the region are being utilized? Hope Dillon: Numbers of documented and undocumented families and what kind of services are available to the undocumented? Glenn Waterkotte: how do we find these families and how are they being served? Hope Dillon: what do family structures look like and who is in the process of becoming documented.

Family Support: Kathy Halter: How many parents utilize services and is there an awareness of the current resources? Hope Dillon: How many Pediatricians accept AHCCCS and do developmental screenings? Glenn Waterkotte: -how can we identify physicians who practice family medicine and support their efforts? Kathy Halter: Identify Family Resource centers that provide parent education. Karen Emery: Is there an awareness of resources?

Professional Development: Kathy Halter: access to and ability to use technology by practitioners? Joanne Floth: Turnover rates and reasons staff leaves. Angela Capone: Early Childhood Credentials and degrees – Numbers and at what level? Number of practitioners utilizing S*CCEEDS?

System Coordination: Joanne Floth: Level of parent satisfaction. Do parents know about early care and education resources? Angela Capone: how are the needs of foster and AzIEP kids coordinated with services provided? IEP coordination between school district and child care centers? Jackie Garner: Actual numbers of children serviced who are in need of special services compared to real numbers of children with special needs; and coordination of services.

Conclusion: Bonni Pomush, move that the council give the authority to the regional coordinator to work with the consultant to identify the additional areas of data collection and develop a draft template to use. Seconded by Jackie Garner. Motion passed.

Governance Policy:

Discussion: No changes to: 1-101, 1-102, 1-104, 1-105, 1-106, 1-107, 1-108, 1-109, 1-110,

1-111, 1-112

Change: 1-103 to 5 days for transmission of agenda and materials relating to agenda items will be transmitted to the council at least 5 business days prior to the council.

Conclusion: Motioned by Glenn Waterkotte and seconded by Angela Capone that the council accept the governance policies with an amendment to 1-103. Motioned passed unanimously.

Next Meeting and Meeting calendar: 3rd Wednesday of every month proposed from 3-5 pm.

Discussion: For the months of June and July meetings would begin at 3:00 pm. Beginning in August meetings would begin at 3:30. Meeting dates were approved unanimously.

Conclusion: June, July: begin at 3:00pm. August forward; begin at 3:30 pm.

Regional Council Member Updates:

Glenn Waterkotte suggesting crafting a letter to city councils of our regions asking for the cities to partner as resource for data collection and also serve as an introduction of council, if appropriate.

Person Responsible: Joanne to draft letter **Deadline:** Next meeting

Adjourn:

There being no further business, vice-chair Hope Dillon adjourned the meeting at 5:10 p.m.

Respectfully submitted by Terri Duhart, May 21, 2008