



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

## Meeting Minutes

### **#1. Call to Order/Welcome**

The Regular Meeting of the First Things First Santa Cruz Regional Partnership Council was held on Monday June 03, 2013 at the Patagonia High School Conference Room, 320 School Street, Patagonia, Arizona 85624. Chair William Kirkpatrick welcomed everyone and called the meeting to order at 3:32 p.m. He thanked Patagonia Unified School District Superintendent Denise Blake for the meeting space as well as Senior Director Erin Lyons for attending. He asked each member to introduce themselves, identifying their seat.

### **Members Present**

Chair William Kirkpatrick, Vice-Chair Karen Woodford and Lee Vellom

### **Members Attending Telephonically**

Anna Lepa, Dr. Melisa Lunderville, Danna Gallardo and Veronica Santillo

### **Members Absent**

Renee Travers-Huerta

### **#2. Approval of Minutes**

Chair Kirkpatrick directed everyone to the draft of the minutes of May 06, 2013 and asked if there was a motion to approve. Member Vellom so moved, Vice-Chair Woodford seconded the motion. Motion carried.

### **#3. Call to the Public**

None

### **#4. Discussion: SFY13 Quarter 3 Data & Narrative Reports**

Chair Kirkpatrick asked Regional Director Francisco Padilla to assist in reviewing the data report. He explained that since the report was printed there has been more activity with most grantees on track to fulfill Contracted Service Units by the end of State Fiscal Year 2013 (June 30, 2013). Shortfalls have been addressed by fiscal staff and there are no concerns.

### **#5. Discussion: Systems Building in the Santa Cruz Region**

Director Padilla explained that the Systems Building concept will supply measurable outcomes. With input from many sources (grantees and non-grantees) a complete Early Childhood System is possible. The goal is to bring all agencies together for coordination and non-duplication of efforts. Discussion brought up questions on services for special needs children and children falling through the gaps in services and next steps. Senior Director Lyons said that this Regional Council would be receiving local information on indicators #3 and #6, relating to children with special needs, even though they were not selected as their regional indicators. Director Lyons added that as next steps, the conversation should continue. The Regional Council requested that Regional Director Padilla form a workgroup where many potential and current partners could gather for more discussion.

### **#6. Discussion: Community Event 2014**

Director Padilla advised that he had spoken with the management at the Americana Hotel and it remains the best option for holding the Third Annual First Things First Celebrates the Young Child Event. He is looking at back-up venues. The date has been set for February 10, 2014. He advised that we would begin seeking donations from local businesses and urged any Regional Council members to speak to any businesses with which they have a relationship.

**#7. Regional Director's Report**

Director Padilla reviewed the Contract Detail Report and advised that it too continues to change; expenditures are on track to be complete at the end of SFY13.

He provided that another Needs & Assets vendor meeting had taken place, discussing the base report and any additional work. He attended a meeting initiated by Dr. Aaliyah Samuel, FTF Director of Early Literacy and Family Support and Terri Clark, Piper Trust. Ms. Clark is the statewide director of Read On Arizona. The meeting included County Superintendent of Schools, Alfredo Velasquez and the superintendents of all Santa Cruz County school districts as well as the Mayor of Nogales. They were provided with an overview of the benefits of the program. Mr. Velasquez will oversee it for the entire county and draft a letter of support. Director Padilla advised that Benchmarking meetings continue. Vice-Chair Woodford had attended a meeting in Tucson in the morning. In the months of September and October Dr. Amy Kemp will be assisting this Regional Council as they forward in this process. All Regional Councils are required to set benchmarks for each of their selected indicators.

He reminded everyone that at the July 22<sup>nd</sup> meeting elections for Chair and Vice-Chair will be held. Anyone interested in being elected or re-elected should advise him of their interest.

**#8. Regional Council and Staff Announcements**

None

**#9. General Discussion**

None

**#10. Meeting Reminder/Adjourn**

Chair Kirkpatrick reminded everyone that the next meeting would be held on July 22, 2013 at 3:30, location to be determined. Member Vellom made a motion to adjourn seconded by Vice-Chair Woodford, motion carried, the time was 5:07 p.m.

Submitted by Susan Faubion

Approved by \_\_\_\_\_

Dated this 22 day of July, 2013

