



FIRST THINGS FIRST

Ready for School. Set for Life.

Arizona Early Childhood Development & Health Board

Meeting Minutes

Call to Order

The Regular Meeting of the First Things First – Arizona Early Childhood Development and Health Board was held on Monday, June 9, 2014 at 2:00 p.m. and resumed on Tuesday, June 10, 2014 8:30 a.m. The meeting was held at the Double Tree Hotel, 1175 West Route 66, Flagstaff, Arizona 86001.

June 9, 2014 Day One -

Chair Lynn called the meeting to order at approximately 2:10 p.m.

Members Present:

Steve Lynn, Dr. Pamela Powell, Nadine Mathis Basha, Janice Decker and Gayle Burns

Members Present: (via phone)

Vivian Saunders, Cecil Patterson and Ruth Solomon

Ex-Officio Members Present:

Karla Phillips, Mary Ellen Cunningham and Brad Willis

Conflict of Interest

Chairman Lynn asked the Board members if there were conflicts of interest regarding items on this agenda. There were none at this time.

Call to the Public

There were no calls to the public at this time.

Consent Agenda

A motion was made by Member Burns to approve the Consent, seconded by Member Saunders. Motion carried.

CEO Report/Update

Sam Leyvas, Interim CEO, presented updates to the Board. The CEO report highlights are listed below:

- Conveyed his appreciation to Coconino Regional Partnership staff for their efforts in planning the site tours to Pine Cone Pre-School and North Country HealthCare.
- Noted that staff will be reaching out to Director Flannigan to touch base on collaboration and partnership.
- Recently held a regional council faith based seat gathering. The conversation was broad based regarding expectations.
- Noted that the Regional Area Forums are preceding currently, that conversations going well and discussions insightful and thanked Board Members who have been participating.

FY15 Board Chair and Vice Chair Appointments

A motion was made by Member Mathis Bash to nominate Janice Decker as Board Chair, seconded by Member Burns. Motion Carried.

A motion was made by Member Mathis Basha to nominate Pamela Powell as Board Vice Chair, seconded by Member Decker. Motion carried.

FY15 Contract Renewals

Josh Allen presented to the Board the FY15 contract renewals that included government and RFGA agreements.

A motion was made by Member Patterson to approve the contract renewals as presented, seconded by Member Decker. Motion carried.

Discussion and Possible Appointment of Regional Partnership Council Applicants

A motion was made by Member Powell that the Board approve the appointment of Regional Council applicants as presented with the exception of Pinal Regional Partnership Council, seconded by Member Decker. Motion carried.

A motion was made by Member Burns that the Board approve the appointment of the Pinal Regional Council applicants as presented, seconded by Member Solomon. Motion carried. Member Saunders abstained from the vote due to a conflict of interest.

Discussion and Possible Approval of RFGA Recommendations

A motion was made by Member Mathis Basha that the Board approve the RFGA recommendations as presented, seconded by Member Decker. Motion carried.

2014 National Advisory Panel Meeting Summary Report

Dr. Roopa Iyer, Sr. Director of Research and Evaluation, presented to the Board the 2014 National Advisory Panel Meeting summary report. The panel provided an annual review of First Things First research and evaluation plan to ensure alignment with recommendations of the National Panel and quality standards.

A motion was made by Member Patterson to accept the 2014 National Advisory Panel Meeting Summary Report as presented, seconded by Member Mathis Basha. Motion carried.

Family and Community Survey Report

Dr. Roopa Iyer and Dr. John Daws with the University of Arizona presented to the Board the Family and Community Survey report. The survey provided assessment of parent's knowledge of children's early development and their perceptions of the resources currently available for young children.

Tribal Data Partnership Update

Liz Barker Alvarez, Sr. Director of Communications, presented to the Board a tribal data partnership update.

The meeting recessed at approximately 5:05 p.m.

June 10, 2014 – Day Two

The meeting resumed at approximately 8:35 a.m.

Members Present:

Steve Lynn, Dr. Pamela Powell, Nadine Mathis Basha, Janice Decker and Gayle Burns

Members Present: (via phone)

Vivian Saunders, Cecil Patterson and Ruth Solomon

Ex-Officio Members Present:

Karla Phillips, Mary Ellen Cunningham and Brad Willis

Regional Benchmarks for School Readiness Indicators

Karen Woodhouse, Chief Program Officer and Michelle Katona, Chief Regional Officer, presented to the Board the regional benchmarks for school readiness indicators. Council's discussed set and finalized benchmarks for their prioritized indicators for measurable improvement by 2020. Several regions formed commitment to cross-regional collaboration to county-wide priorities.

A motion was made by Member Saunders to approve the regional benchmarks for school readiness indicators as presented as well as aligning and coordinating with other state agencies, seconded by Member Powell. Motion carried.

KDI Update

Karen Woodhouse, Chief Program Officer, presented to the Board a KDI update.

FTF Board Fiscal Policy Work Session

Sam Leyvas, Chief Executive Officer, provided a status update on the Program Committee's progress and Karen Woodhouse, Chief Program Officer, provided a briefing on considerations for Board discussion. The fiscal policy work session was a continuation of the Board's examination of the long term fiscal planning of First Things First.

Call to the Public

There were no calls to the public at this time.

Budget Update

Josh Allen, Chief Financial Officer, presented to the Board FY14-15 budget updates.

A motion was made by Member Decker to accept the FY14-15 budget updates as presented, seconded by Member Burns. Motion carried.

Northeast Regional Area Panel Discussion: Scalability of Services for Children and Families

Chairs from the Coconino, Yavapai and Navajo Apache Regional Councils presented on how each of their large rural regions address scalability of services for children and families. Panel members included Coconino Regional Council Chair Kevin Brown, Navajo Apache Regional Council Chair Kalman Mannis, and Yavapai Regional Council Chair Kathy Watson. The following Regional Directors accompanied the chairs of the councils; Ellen Majure, Coconino, Kate Dobler-Allen, Navajo Apache, and Lisa Blythe, Yavapai.

Future Agenda Items Requests

There were no requests this time.

Next Meeting

Regular Board Meeting – July 22, 2014 – Phoenix, Arizona

Adjourn

There being no further discussion the meeting was adjourned at approximately 12:07 p.m.