



FIRST THINGS FIRST

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Arizona Early Childhood Development & Health Board

Navajo/Apache Regional Partnership Council Meeting Minutes

A Regular Meeting open to the public was held on Wednesday, June 12, 2013 beginning at 3:00 p.m. The meeting was held at the Northland Pioneer College Campus, Nizhoni Learning Center in Room 142 located at 2251 E. Navajo Blvd, Holbrook Arizona 86025.

Welcome/Introductions/Call to Order

Vice Chair Meyer called the meeting to order at approximately 3:20 p.m. Present were members Grugel, Meyer, Northup, Peck, Thompson and Chair Mannis, and telephonically members Montoya and Taylor. Members absent were Baskins, Endfield, and Tapia.

Others present were Regional Director Kate Dobler-Allen, Virginia Turner, Kat Bunker, DeAnn Davies, Lynnda Cahoon, Margine Bawden, Kathy Valencik, Robin House, Jennifer Flake, Deborah Lewis, Rhonda Etsitty, Nick Kasovac, and Mary Tyler.

Member Report and Updates

Vice Chair Meyer asked if any members had updates. Member Grugel reported that the CASA Bar-B-Q on Saturday June 1 was a success.

Member Thompson told the Council that the Naomi House is in the hopeful process of acquiring a property at Navajo, near Sanders, that they will use to expand and offer additional foster care services.

Call to the Public

No calls to the public were received.

Disclosure of Conflicts

There were no conflict of interest disclosures.

Approval of May 8, 2013 Regular Meeting Minutes

Vice Chair Meyer asked for a motion for the minutes. Member Grugel moved the Regular Meeting Minutes for May 8, 2013 be approved as presented. Member Northup seconded. Motion passed.

Newborn Follow-Up Program Status Report

Vice Chair Meyer recognized Jennifer Flake from Navajo County Public Health. Ms. Flake introduced herself and reported that she has been able to do 4 home visits and has received 2 more referrals. She said that the parents are very receptive to the visits. She also mentioned that they are now partnering with several OBGYN's in the area as well as physician offices and health centers in Winslow and Flagstaff to reach parents who live in Navajo/Apache region but use those centers for health care. Mary Tyler with Navajo County Public Health said they are very excited to have Jennifer and echoed her about how receptive the parents have been so far.

Presentation and Discussion of SFY 2013 Quarter 3 Data Report

Regional Director Dobler-Allen presented the Quarter 3 Data Report and explained the data for each of the Navajo Apache and Regional strategies. She noted that the contracts are progressing as expected and that some of them including Summit and North Country Healthy Steps, Oral Healthy and the Nutrition/Obesity/Physical Activity strategies have already exceeded their deliverables for the year with one quarter left. She also noted that Recruitment into the Field has done a great job this year.

Chair Mannis joined the meeting at this point at approximately 3:40 p.m.

Regional Director Dobler-Allen continued on with the Data Report and answered questions about some of the programs for Council Members.

Presentation, Discussion and Possible Approval of Staff Recommendation for Parent Outreach and Awareness Contract with University of Arizona Cooperative Extension for SFY2014

Regional Director Dobler-Allen provided the background information around this item and the next regarding the RFGA that was not successfully awarded. In April 2013 the Regional Council directed staff to pursue an Inter-Governmental Agreement with the University of Arizona Cooperative Extension to address the nutrition education component of the Parent Outreach Awareness Strategy. This attachment is the narrative questions and responses as well as the implementation plan for the IGA. There are ongoing negotiations between FTF and U of A related to specific template language, however the staff recommendation is to approve. This Contract will start August 1 if an agreement can be reached in time to get it to the July State Board meeting for approval. Member Grugel moved the Parent Outreach and Awareness Contract with University of Arizona Cooperative Extension for SFY2014 be approved as presented and funded at \$99,993.30. Member Meyer seconded, motion passed.

Presentation, Discussion and Possible Approval of Staff Recommendation for Parent Outreach and Awareness Contract with Navajo County Library District for SFY2014

Regional Director Dobler-Allen provided the information about this item which is the other part of the Parent Outreach and Awareness Strategy which the Council directed staff in April, 2013 to pursue an Inter-Governmental Agreement to continue the work the Navajo County Library District has been providing. This contract should start August 1 if approved by the State Board at their July meeting. The staff recommendation is to approve. Member Grugel mentioned that he was happy to see that the contract specifically includes working with the Apache County Libraries to provide service throughout the entire Region. Member Peck moved the Parent Outreach and Awareness Contract with Navajo County Library District for SFY2014 be approved as presented and funded at \$60,000.00. Member Mannis seconded, motion passed.

Presentation and Discussion of Quality First Model Changes To Become Effective SFY 2015

Regional Director Dobler-Allen presented the Quality First Model Changes that will be effective in SFY2015. She used a power point presentation and told the Council the changes are intended to build upon and advance quality and affordability. Highlights of the changes include:

- Merging Quality First and Pre-Kindergarten,
- in SFY2015 QF programs must be at a 2 or higher star level to be eligible for scholarships,
- by SFY2016, the QF Scholarship rate schedule will be changed from 216 variations now to just 4 variations statewide

Regional Director's Report

FTF Summit Registration

Regional Director Dobler-Allen asked Kat Bunker to go over the FTF Summit Registration. She said that so far there are seven members registered and asked anyone not signed up that wants to go to let her know by the end of day Thursday June 13, 2013.

Chair and Vice Chair Elections in July

Regional Director Dobler-Allen reminded the members that elections for Chair and Vice Chair for SFY2014 will be held at the beginning of the meeting in July.

Community Based Professional Development for Early Childhood Education Professionals Strategy Status Report

Regional Director Dobler-Allen provided the Council with an update of the status of the Community Based Professional Development for Early Childhood Education Professionals Strategy. She said that a Request for Grant Application (RFGA) was released on June 3, 2013 and a pre-application conference was held on June 11, 2013. She reminded the members that the entire RFGA process is confidential. She also said that there will be an Executive Session at the August 14, 2013 meeting and requested that all members plan to attend to assure quorum if there are any conflicts of interest.

Monthly Report

Regional Director Dobler-Allen provided the Council with the update of her schedule of activities for June and July. She said she has made a few changes to the meeting schedule, the biggest being that the July 10, 2013 Regular Meeting has been moved from St. Johns to Show Low at Northland Pioneer College, Room LC110. The August 14, 2013 meeting will be at the Frontier Conference Center in Show Low, and will be the Regional Partnership Council and Grantee Forum, with representatives from Applied Survey Research in attendance.

Financial Reports

Regional Director Dobler-Allen presented the monthly funding plan summary and contract detail reports. She said that there are just a few weeks left on the fiscal year and the contracts are progressing as expected. There will be some carry forward from Newborn Follow-up as expected. There are no "to be determined" expenditures.

Community Outreach Report

Kat Bunker, Administrative Assistant, presented the Community Outreach Report for Michelle Pansulla, Community Outreach Coordinator. Michelle used a new format for this report that incorporated the Google Mapping feature. This uses markers coded to show the type of event and the places community outreach has visited, a description of the event, and address of the event. Ms. Bunker said the community outreach coordinator asked the Council if they would like to see this on the reports, and if they

would prefer every month, or quarterly. After discussion the council indicated they would like to have this format for the report quarterly.

General Discussion

Chair Mannis asked if any members had any reports or discussion. Member Peck said they are having a planning meeting on June 13 in Holbrook for the Early Childhood Fair to be held on October 5, 2013. Member Meyer gave the Council an update on some of the workshops Summit Healthy Steps is offering during June. DeAnn Davies from Summit Healthy Steps told the Council she is going to attend training next week to become a certified provider of Post-Partum Depression support groups.

Adjourn – next meeting scheduled for July 10, 2013 in Show Low

Chair Mannis adjourned the meeting at approximately 4:50 p.m.

**ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD
NAVAJO/APACHE REGIONAL PARTNERSHIP COUNCIL**

 7/10/13

Kalman Mannis, Chair



Kate Dobler-Allen, Regional Director