



FIRST THINGS FIRST

Ready for School. Set for Life.

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD

NORTH PHOENIX REGIONAL PARTNERSHIP COUNCIL

1. CALL TO ORDER: The Special Meeting of the First Things First North Phoenix Regional Partnership Council; Arizona Early Childhood Development and Health Board was conducted on Tuesday, June 26, 2012 at the Washington Elementary School District in the Governing Board Room; 4650 West Sweetwater Glendale, Arizona 85304.

Chair Cindy Hallman called the meeting to order at 4:35 pm.

Members Present: Cindy Hallman, Chair; Connie Robinson, Vice Chair; Bill Adams, School Administrator; Barbara Nicol, At Large; Billy Thrall, At Large Willette Watts, Faith Based; James Emch, At Large.

Members Not Present: Mindy Zapata, Child Care Provider.

Quorum: Established.

Staff Present: Karen Yearwood, Regional Director; Briggetta Hawks, Administrative Assistant; Jennifer Johnson, Director of Regional Councils, and Marlene Moreno, Community Outreach Coordinator.

2. CONSENT AGENDA: Provided prior to the Council Meeting in an electronic copy were the Regular Meeting Minutes of May 8, 2012, and the May 17, 2012 Special Meeting Minutes. Provided under separate cover at the meeting were the Executive Session Meeting Minutes of May 8, 2012, and the Executive Session Meeting Minutes of May 17, 2012.

Motion: Vice Chair Connie Robinson moved to approve the consent agenda items, second by Member Willette Watts, all in favor, no discussion; motion carried.

3. CALL TO THE PUBLIC: Susie Sanson from Susie's Mama Bear addressed the Council and provided correspondence on scholarships. The Council advised that Regional Director Karen Yearwood would follow up on Ms. Sanson's concerns and either contact Ms. Sanson or have scholarships as a future agenda item at a later meeting.

4. CHAIR AND VICE CHAIR ELECTIONS: Member Bill Adams affirmed Member Cindy Hallman as Chair and Member Connie Robinson as the Vice Chair. Member James Emch seconded the affirmations, all in favor, no discussion. Member Cindy Hallman elected as Chair for another year for the term of July 1, 2012 through June 30, 2012. Member Connie Robinson was elected as Vice Chair for another year for the term of July 1, 2012 through June 30, 2012.

5. DIRECTOR'S REPORT: Indicator and Benchmark Forum: Regional Director Karen Yearwood provided the Council information on the Indicator and Benchmark Forum that was held on June 7, 2012. The power-point provided at the forum was included in Council packets. The purpose of the Benchmark Forum was to review the work done by the advisory committee and begin the discussion of the Regional Benchmarks. Director Yearwood reviewed the 2012 – 2014 Timeline for Benchmark Work with the Council and pointed out the annual timeline that goes through the year 2021 in packets. There will be another opportunity for the Council to participate in the Indicator and Benchmark discussion at the Summit. **Fiscal Year 2012 Quarter 3 Grantee Performance:** Director Yearwood pointed out that 90% of the North Phoenix contracts went out to RFGA this fiscal year. **Detail with Service Units:** Shows the progress that the grantee has made in meeting their target service units. Director Yearwood briefly reviewed with the Council the quarter 3 data which covers the period of January 2012 through March 2012. **Contract Detail Report:** Karen explained that this is the financial aspect of the report and shows amounts allotted, awarded, and the percentage that the grantee has expended to date. The report is as of the date printed (June 19, 2012). Karen reminded the Council that some of the grantees submit billing on a quarterly basis which can make the numbers lower. Karen also explained that low numbers is not always negative; the grantee may be meeting their target service numbers with a smaller amount of funds. Grantees are also just ramping up (Family Resource Centers). The North Phoenix Region now has five (5) Family Resource Centers. Karen also mentioned that grantees have until August 15, 2012 to submit invoices for services provided. The Council can expect that the final expenditures for grantees will be provided at the September or October 2012 meeting. Any unexpended funding from 2012 will go into SFY 2013 funding plan.

6. COUNCIL MEMBER UPDATES: Chair Cindy Hallman: Met with Mayor Stanton and FTF Staff to provide more information to the Mayor on First Things First. All of the North Phoenix Council Family Resource Centers are now open and Chair Hallman and Vice Chair Robinson each spoke at different openings. Chair Hallman mentioned the many RFGA reviews and thanked the Council for their participation. Vice Chair Connie Robinson requested that the positive feedback received on the Washington Elementary School District's mentoring of other Family Resource Centers; and the positive feedback received be shared with the State Board. **Vice Chair Connie Robinson:** Expressed her appreciation for the wonderful opening at the Paradise Valley Family Resource Center and for Lutheran Social Services. **Community Outreach Coordinator Marlene Moreno:** Advised that the Deer Valley Family Resource Center invited all of the Family Resource Centers to meet and collaborate; and just recently held a health and welfare event in Anthem.

Jennifer Johnson introduced herself to the Council as a Senior Director of the Regional Division. Jennifer advised that she is the Interim Senior Director for the Greater Phoenix/Yavapai Region and has been filling in for finance for the RFGA's.

Council Member Recognition: Chair Hallman presented Members Bill Adams and Member James Emch with a plaque and a copy of "The Giving Tree" book. Member Adams and Member Emch were thanked for their service. There were also plaques and books for former Member Jenna Goad and Member Mindy Zapata.

Chair Cindy Hallman read the executive session clause that states only those Staff and Council Members necessary are allowed to participate in the Executive Session.

Motion: Member James Emch moved to go into Executive Session to review and possibly vote on Regional RFGA's, second by Member Barb Nicol, no discussion; motion carried.

Chair Cindy Hallman reconvened the Special Meeting at 5:25 pm.

7. HEALTH INSURANCE ENROLLMENT RFGA FTF-RC012-13-0395-00 REVIEW AND POSSIBLE VOTE FOR APPROVAL OF REVIEW COMMITTEE RECOMMENDATIONS: Chair Cindy Hallman declared conflict and exited the room for the discussion on Health Insurance Enrollment.

Motion: Member James Emch moved to accept the review committee recommendations for RFGA FTF-RC012-13-0395-00 Health Insurance Enrollment in an amount not to exceed three hundred thousand dollars (\$300,000.00), second by Member Willette Watts, no discussion; motion carried. Chair Cindy Hallman recused herself due to conflict of interest

8. REACH OUT AND READ RFGA FTF-MULTI-13-0401-00 REVIEW AND POSSIBLE VOTE FOR APPROVAL OF REVIEW COMMITTEE RECOMMENDATIONS: No conflict declared.

Motion: Member James Emch moved to accept the review committee recommendations for RFGA FTF-MULTI-13-0401-00 Reach out and Read, second by Member Bill Adams, all in favor, no discussion; motion carried.

9. FAMILY FRIENDS & NEIGHBORS RFGA FTF-MULTI-13-0407-00 REVIEW AND POSSIBLE VOTE FOR APPROVAL OF REVIEW COMMITTEE RECOMMENDATIONS: No conflicts declared.

Motion: Member Bill Adams moved to approve the review committee recommendations for RFGA FTF-MULTI-13-0407-00, second by Member Billy Thrall, all in favor, no discussion; motion carried.

10. UPCOMING DATES:

Next Council Meeting: July 3, 2012 at 9:00 am. This will be a phone meeting to review and vote on the review committee recommendations for Parent Education/Community Based Training.

Summit: August 19, 2012 – August 21, 2012. Registration forms were provided in hard copy for Members to fill out if they have not already registered online.

New Council Member Orientation: August 2, 2012 at the Tempe History Museum 9:30 am – 3:30 pm. This orientation is open to new members and seasoned members. The Council was reminded of the current seats available on the Council and encouraged to recruit for: Health Services Provider, Parent Member, and Child Care Provider.

11. ADJOURNMENT: Vice Chair Connie Robinson moved to adjourn the Special meeting, second by Member Bill Adams, all in favor, no discussion; motion carried. Meeting adjourned at 5:45 pm.

RESPECTFULLY SUBMITTED

Briggetta M. Hawks

Briggetta Hawks, Administrative Assistant

APPROVED

Karen M. Yearwood

Karen M. Yearwood, Regional Director

COUNCIL APPROVAL

Cindy Hallman

Cindy Hallman, Chair