



FIRST THINGS FIRST

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Arizona Early Childhood Development & Health Board Navajo/Apache Regional Partnership Council Meeting Minutes

A Regular Meeting open to the public was held on Wednesday, July 9, 2014 beginning at 2:00 p.m. The meeting was held at Sequoia Village School, 982 Full House Lane, Show Low, Arizona, 85901.

Welcome and Introductions of Newly Appointed Regional Council Members/Call to Order

Regional Director Dobler-Allen called the meeting to order at 2:07 pm. Regional Director Dobler-Allen welcomed and introduced the three newly seated Regional Council Members, Vicki Schmitt, Kim Roberts, and Doug Harris. She then announced that Member Northup has resigned his seat and there is a prospective new member awaiting formal approval of the State Board on July 22, 2014. Regional Director Dobler-Allen asked for a roll call of the members present. Members Montoya and Baskins arrived shortly after the meeting was called to order, there was a brief pause to allow them to seat.

Members present: Kristalei Baskins, Claude Endfield, Kirk Grugel, Doug Harris, Kalman Mannis, Leslie Meyer, Nestor Montoya, Kim Roberts, Vicki Schmitt and Cathy Taylor. No Members absent.

Member Report and Updates

Member Endfield announced that ASCC is providing Health and Safety Training for Early Care Providers that will be eligible for college credit and Member Endfield will be the instructor.

Call to the Public

No calls to the public were received at this time.

Disclosure of Conflicts

No members disclosed conflicts at this time.

Election of Chair and Vice Chair for SFY2015

Regional Director Dobler-Allen asked for nominations for Chair for SFY 2015. Member Grugel moved to elect Member Mannis for Chair for SFY2015. Member Taylor seconded. There was no discussion and no other nominations. Regional Director Dobler-Allen called for a vote, motion passed.

Regional Director Dobler-Allen asked for nominations for Vice Chair for SFY2015. Member Mannis nominated Member Meyer. Member Endfield seconded. There was no discussion and no other nominations. Regional Director Dobler-Allen called for a vote, motion passed.

Approval of May 14, 2014 Regular Meeting Minutes

Regional Director Dobler-Allen asked for a motion for the May 14, 2014 meeting minutes. Member Endfield moved to accept the minutes of the May 14, 2014 Regular Meeting as presented. Member Grugel seconded. Motion passed.

Program Status Report for Community-Based Professional Development for Early Care and Education Professionals

Regional Director Dobler-Allen introduced Becky Benda-Dodd from Summit Health Care who presented the status report for the Community-Based Professional Development for Early Care and Education Professionals strategy. Ms. Benda-Dodd provided a brief review of the strategy for the newly seated members. She said the goal of the grant is to address two specifically identified needs. First is to improve the quality of care for infants and toddlers in existing centers, and second to create and help these businesses realize a business plan that will help them be sustainable. This strategy specifically helps centers that are on the Quality First waiting list. There are currently 5 centers in the Region that qualify. She went on to describe the progress of the grant to date. She said that over the course of the next year, she will be presenting the training modules for the Program For Infant Toddler Care, and also providing one on one implementation training for center directors.

Presentation and Discussion of SFY2014 Quarter 3 Data and Narrative Reports

Regional Director Dobler-Allen presented the third quarter Data reports to the Regional Council. She provided a brief summary for each strategy and explanation for data points for several of the strategies. She also provided the Narrative reports with success stories that some of the grantees provided for their program over the last quarter.

Presentation, Discussion and Possible Approval of 2014 Navajo/Apache Needs and Assets Report

Regional Director Dobler-Allen presented the final report for approval. She said that the members have had a chance to look over the draft and this is the final report. As part of the deliverables, Applied Survey Research presented the final report in person. Regional Director Dobler-Allen introduced Sam and Abbie from ASR who provided details of the data that was gathered over the last year and compiled into the report. They presented a power point that summarized the findings in the report. After presentation and discussion, Member Taylor moved to approve the 2014 Needs and Assets Report as presented. Member Grugel seconded. Motion passed.

Community Outreach Report

SFY14 Quarter 4 Report

Michelle Pansulla, FTF Navajo Apache Community Outreach Coordinator presented her 4th quarter report. She presented a Google interactive online map that showed each event that she attended as a marker on the map and provided a pop up explanation of what the event was.

Regional Community Outreach Strategic Plan

Ms. Pansulla presented the statewide strategic plan template for community outreach. She then reported that at the request of Chair Mannis she will head a sub-committee of 2 Regional Council members and at least 4 community members that will meet once or twice in the next month to individualize the template for Navajo/Apache Region. Chair Mannis Appointed Robert Pico, Gil Alvidrez, and Barbara Bruce from the community, with a couple of other suggestions for members to be contacted. Chair Mannis directed the subcommittee be formed and Nestor Montoya and Leslie Meyer were appointed by Chair Mannis from the Regional Council. The subcommittee will meet for one or two meetings in July and August and provide a recommended strategic Community Outreach plan by the September Regular meeting.

Presentation of Proposed Offer of Community Outreach Support to the White Mountain Apache Tribe Regional Partnership Council Plan for SFY2015

Regional Director Dobler-Allen told the Regional Council that in January, Chair Mannis directed her to formally offer help to the White Mountain Apache Tribe Regional Partnership Council in the form of providing training and resources for Community Outreach. She presented the proposed offer and said it will go to the White Mountain Apache RPC in August for their approval.

Regional Director's Report

SFY2016 – 2018 Strategic Planning Update

Regional Director Dobler-Allen provided an update of the timeline and details for strategic planning for SFY 2016 -2018. Regional Director Dobler-Allen will be doing 4 or 5 community focus groups throughout the Region for discussion to provide the Regional Council with common themes and feedback for their use in the SFY16-18 strategic plan. Regional Director Dobler-Allen then provided maps of the primary systems that these groups as well as the strategic plan will be concentrating on. She also included maps of other systems that exist in the Region to show how each of the systems are related.

Report on State Board Meeting on June 10, 2014 in Flagstaff

Regional Director Dobler-Allen reported that the State Board recognized Member Grugel and Navajo/Apache Region for the increase in awareness of First Things First.

FTF Summit Details

FTF Admin Kat Bunker informed RPC members that the deadline to register for the Early Childhood Conference is the 15th of July. She provided travel information and reminded RPC members to provide itemized meal receipts and their hotel receipts for reimbursement.

Quality First Regional Reports for July, 2014

Regional Director Dobler-Allen presented the Quality First Regional report for the Regional Council's information.

Monthly Report

Regional Director Dobler-Allen presented a report of her activities for the months of July and August for the Regional Council's information.

Financial Reports

RDB presented the monthly Funding Plan Summary and Contract Detail Reports. She reported all expenditures are on track and no unidentified expenditures.

Recognition of Regional Council Members

Regional Director Dobler-Allen reported that statewide, RPC members who have stepped down during the past two years are being recognized for their service to Arizona's young children with copies of the book "The Giving Tree" by Shel Silverstein. Past Regional

Partnership Council Members from the Navajo/Apache Region receiving books, along with thank you cards signed by current Navajo/Apache RPC members, are Linda Thompson, Margie Tapia, Betsy Peck and Jeffrey Northup. Regional Director Dobler-Allen made a presentation of recognition plaques for 5 years of service to FTF to members Claude Endfield and Cathy Taylor. The last recognition was a surprise cupcake and cards in recognition of Member Grugel's birthday the end of July.

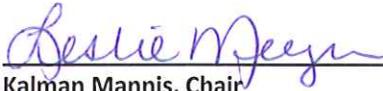
Future Agenda Items and Announcements

None were reported.

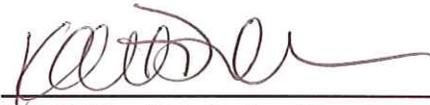
Adjourn – next meeting scheduled for August 13, 2014 in Holbrook

Member Meyer moved to adjourn. Member Taylor seconded. Motion passed and Chair Mannis adjourned the meeting at 5:30 p.m.

**ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD
NAVAJO/APACHE REGIONAL PARTNERSHIP COUNCIL**



Kalman Mannis, Chair



Kate Dobler-Allen, Regional Director