



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

## **Arizona Early Childhood Development & Health Board Navajo/Apache Regional Partnership Council Meeting Minutes**

*A regular meeting open to the public was held on Wednesday August 13, 2014 beginning at 3:00pm. The meeting was held at Northland Pioneer College, Nizhoni Learning Center Room 143, 2251 N. Navajo Blvd. Holbrook, AZ 86025.*

### **Welcome and Roll Call of Regional Council Members/Call to Order**

Vice-Chair Meyer called the meeting to order at 3:05 pm. Vice-Chair Meyer asked for a roll call of the members present. Members present: Leslie Meyer, Doug Harris, Kirk Grugel, Claude Endfield, Vicki Schmitt, Cynthia Ebert-Loomis  
Members present by phone: Nestor Montoya, Kristalei Baskins, Kim Roberts

### **Member Report and Updates**

Member Endfield announced that Northland Pioneer College is working with Buena Vista Child Services to provide social emotional training for infant and toddler child care providers, and the first training date will be on August 23, 2014, 8am-12:30pm.

### **Call to the Public**

No calls to the public were received at this time

### **Disclosure of Conflicts**

No members disclosed conflicts at this time

### **Approval of July 9, 2014 Regular Meeting Minutes**

Vice-Chair Meyer asked for a motion for the July 9, 2014 meeting minutes. Member Endfield moved to accept the minutes of the July 9, 2014 Regular Meeting as presented. Member Grugel seconded. Motion passed.

### **Program Updates**

Vice-Chair Meyer introduced Robin House who presented the **Oral Health and Fluoride Varnish Program**, Ms. House introduced the new fluoride program health manager Ryan Cluff who provided the council with his background experience and gave an update on the program.

Vice-Chair Meyer introduced Geneva Durkee who presented the **Parent Outreach and Awareness - Early Literacy Program**, Ms. Durkee passed out some handouts and gave an update on the program. Ms. Durkee passed out a book to the council members and public.

Vice-Chair Meyer introduced Margine Bawden, the nutrition education program educator for the First Things First Parent and Awareness strategy who presented the **Parent Outreach and Awareness - Nutrition Education Program**, Ms. Bawden gave an update on the program. Ms. Bawden gave the council members go-snack containers and infuser cups and explained how these are a new item for SFY 2015; these items are utilized in workshops with a focus on children's healthy snacks.

### **Presentation and Discussion of SFY2014 Quarter 4 Narrative Reports and SFY2014 Financial Reports**

Regional Director Dobler-Allen presented SFY2014 Quarter 4 Narrative Reports and SFY2014 Financial Reports. She provided a brief summary and explanation for Quarter 4, SFY 2014 for the Narrative Reports and Financial Reports. Ms. Dobler-Allen noted that all reimbursement requests for SFY 2014 are due by COB Friday 8-15-2014 in order to be processed for SFY 2014. No late submissions will be accepted.

### **Presentation and Discussion of FTF State Board Approved Fiscal Policy**

Regional Director Dobler-Allen presented and discussed the FTF State Board approved Fiscal Policy that will impact the utilization, and spend-down, of regional carry-forward dollars as regional council budgets are funded and planned for SFY 2016. Ms. Dobler-Allen recognized and welcomed Thia Ebert-Loomis formally to her first regional partnership council meeting.

**Presentation and Discussion of Quality First Coaching and Incentives, and Quality First Child Care Scholarship Strategy Changes**  
Regional Director Dobler-Allen presented and discussed the Quality First Coaching and Incentives, and the Quality First Child Care Scholarship Strategy changes that will be effective in SFY 2016.

**SFY2016 -2018 Strategic Planning Discussion and Possible Approval of Needs**

Regional Director Dobler-Allen presented SFY 2016-2018 Strategic Planning Discussion and Possible Approval of Regional Needs. Ms. Dobler-Allen had a brief discussion on the School Readiness Indicators and the FTF Priorities and Roles that the regional council selected during SFY 2013-2015 strategic planning that will continue to be in place for SFY 2016-2018. Ms. Dobler-Allen asked for discussion related to the current prioritized regional needs. After discussion, Regional Director Dobler-Allen gave a brief summary of the work of the BUILD Arizona Professional Development Workgroup and the Arizona Early Childhood Workforce Website and Registry, and offered suggested language that would address the desire of the regional council to address the larger workforce that engages with young children, their families, and programs that work on behalf of young children. Regional Director Dobler-Allen offered, with the permission of the regional council, that she would reword the first prioritized regional need to incorporate the language from the Arizona Early Childhood Workforce system and use the words "professional development" and "early childhood workforce" in this document.

Ms. Dobler-Allen noted the school readiness indicators or the prioritized goals are not changing. Ms. Dobler-Allen asked that the council approve the prioritized needs, with the addition of the Early Childhood Workforce System language around professional development and early childhood workforce. Member Grugel moved to approve the prioritized needs for SFY 2016-2018 in its current order but adding language about professional development and early childhood workforce. Member Schmitt seconded. Motion carried.

**Status Report: Community Outreach Strategic Plan Ad-hoc Committee**

Vice Chair Meyer turned the discussion for this agenda item to Michelle Pansulla, FTF Navajo/Apache Community Outreach Coordinator. Ms. Pansulla presented an update on the Regional Community Outreach Strategic Planning Ad-hoc Committee. Ms. Pansulla said the meeting will be on 8-21-14 from 5pm-7pm. It is expected that the completed Regional Plan will be presented at the September 10, 2014 regional council meeting.

**Regional Director's Report**

Regional Director Dobler-Allen presented her regional director report.

**Status Report: WMAT Community Outreach Agreement**

Regional Director Dobler-Allen reported that the White Mountain Apache Tribe Regional Partnership Council did approve the offer of Michelle Pansulla's time to support the work of the WMAT Regional Director. Collaborative work is beginning, and quarterly quantitative updates will be given to the regional council.

**Status Report: SFY2015 Community Awareness Budget**

Regional Director Dobler-Allen reported that the SFY 2015 Community Awareness Budget has been approved by the CEO, so the regional council has community awareness dollars available for sponsorships, ERI materials, etc. The Navajo/Apache Regional Council does not have a booth for the Navajo or Apache county fairs; however, FTF materials can be made available to partners who do have a booth. Please contact Michelle Pansulla. Ms. Dobler-Allen announced to Ms. Durkee that 4000 "Read to your child everyday" book stickers were bought through the community awareness budget for the Navajo County Libraries' Parent Outreach and Awareness Project.

**Monthly Report**

Regional Director Dobler-Allen presented a report of her activities for the months of August and September, 2014 for the Regional Councils' information.

**SFY15 Financial Reports**

Regional Director Dobler-Allen presented the SFY 2015 Financial Reports. Ms. Dobler-Allen noted there is a \$146.00 credit from the University of Arizona for the Nutrition & Obesity project from SFY 2010-11 contract year.

**Final FTF Summit details**

Lakeside Regional Office will be closed on 8/18-19 so staff may attend the FTF Early Childhood Summit.

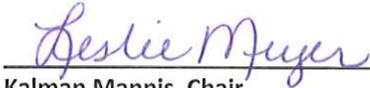
**Future Agenda Items and Announcements**

Member Grugel announced he is thrilled with public service announcements about FTF. Member Grugel said he is sad to hear about the resignation of Nick Kasovac from the Summit Healthcare Regional Medical Center's Healthy steps program. Member Grugel announced that he has retired, and his separation from the Navajo County happens on Thursday, August 15, 2014, and he wanted to thank everyone for the work they do for children. Michelle Pansulla presented a thank-you gift from the Navajo/Apache Regional Partnership Council and staff.

**Adjourn – next meeting scheduled for September 10, 2014 in Springerville.**

Member Grugel moved to adjourn. Member Meyer seconded. Motion passed and Vice-Chair Meyer adjourned the meeting at 4:59pm

**ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD  
NAVAJO/APACHE REGIONAL PARTNERSHIP COUNCIL**



Kalman Mannis, Chair

LESLIE MEYER, VICECHAIR



Kate Dobler-Allen, Regional Director