



FIRST THINGS FIRST
The right system for bright futures

Arizona Early Childhood Development & Health Board

Central Maricopa Regional Partnership Council

Meeting Minutes

Call to Order

The regular meeting of the First Things First Central Maricopa Regional Partnership Council was held on August 19, 2009 at Chandler School District Offices Governing Board Room, 1525 W. Frye Rd., Chandler AZ 85224.

Jackie Garner, Council Chair, called the meeting to order at 3:40 p.m.

Members Present

Andrea Colby, Genoveva Acosta-Bueno, Glenn Waterkotte, Hope Dillon, Jackie Garner, Kathy Halter, Maureen Duane, Trinity Donovan

Members Absent

Angela Capone
Karen Emery

Guests

Wendy Sabatini, First Things First Manager for Maricopa Regions
Lyra Contreras, First Things First Grants and Contracts Specialist
Four members from the public

Approval of Minutes

Member Colby motioned to approve the July 15, 2009 regular meeting minutes, seconded by Vice Chair Dillon. Motion carried. The minutes of the July 15 Executive Session are tabled.

Call to the Public

Genevieve Remus (Southwest Human Development), provided a pamphlet on their Healthy Families Program and gave an update on the program. Ms. Remus also thanked the Council for the First Things First Home Visiting Scholarships their organization received.

Needs and Assets/Evaluation

First Things First released an RFP for needs and assets. The Council has \$80,000 set aside for the Needs and Assets Report/Evaluation and the Council must determine how much of the \$80,000 to allocate towards each. The Council will also want to consider if there is additional information they would like to capture in the reports. Needs and Assets Reports capture and analyze the regional needs and assets within a region. The report does not provide specific information regarding programs or grantees that First Things First is funding. The Council is asked to refer any possible bidders to the First Things First Procurement website at www.spirit.az.gov. Early October is the deadline for this information.

Conclusion:

A subcommittee was formed consisting of Chair Garner, Vice Chair Dillon and Members Duane and Halter to provide recommendations regarding how much of the \$80,000 to allocate towards needs and

assets/evaluation and if there is additional information they would like to capture in the reports. Please provide Member Duane with any feedback or suggestions prior to the September 16 Council Meeting.

Discussion and Possible Adoption of Review Committee Recommendations for Infant and Toddler Expansion and Community-based Parent Education Strategies

Chair Garner disclosed a potential conflict regarding Infant and Toddler Expansion, agenda item #5a, and will therefore recuse herself from any discussion during the Executive Session.

Vice Chair Dillon and Member Colby disclosed a potential conflict regarding Community-based Parent Education, agenda item #5b, and will therefore recuse themselves from any discussion during the Executive Session.

Vice Chair Dillon called for a motion to move into Executive Session for the purposes of Agenda Item #5, discussion of confidential information regarding Infant and Toddler Expansion and Community-based Parent Education. Member Halter seconded the motion. Motion carried.

Infant and Toddler Expansion: Coordinator Floth asked Council Members who recused themselves and all members of the public to step out of the room. After discussion of this agenda item, Chair Garner rejoined the meeting.

Community-based Parent Education: Coordinator Floth asked Council Members who recused themselves to step out of the room.

The Council reconvened the regular meeting at 4:38 p.m.

Infant and Toddler Expansion: Member Acosta-Bueno motioned to accept the review committee's recommendation that was discussed in the Executive Session, seconded by Member Waterkotte.

Roll Call: Andrea Colby, Genoveva Acosta-Bueno, Glenn Waterkotte, Hope Dillon, Kathy Halter, Maureen Duane, Trinity Donovan. Motion carried.

Community-based Parent Education: Member Waterkotte motioned to accept the review committee's recommendation that was discussed in the Executive Session, seconded by Member Acosta-Bueno.

Roll Call: Genoveva Acosta-Bueno, Glenn Waterkotte, Jackie Garner, Kathy Halter, Maureen Duane, Trinity Donovan. Motion carried.

Operational Plan Review

Coordinator Floth explained that there may be funds that were allocated for strategies that have not been fully spent. Coordinator Floth asked the Council to consider what to do with the leftover funds and to reflect back on their strategic plan to the areas for which they may designate further funding considering the affects of today's economy. Suggestions included new RFGA's based upon the same strategies; move funds from one strategy to another; create a brand new strategy or carry funds forward into the next fiscal year.

Conclusion:

Member Donovan will collaborate with Coordinator Floth to set up a retreat (extended Council meeting) at which time the Council will determine the next steps for the unexpedited funds.

Review of Regional Boundaries Recommendations

Zip code 85042, currently residing within the boundaries of Central Maricopa, will be reallocated to the South Phoenix Region. The move will not affect either Council's funding. In addition, service areas will not change through this funding year.

SY 2011 Funding Plan Discussion

This topic will be discussed in depth at the September Council Meeting.

Coordinator Floth

- Emergency childcare scholarships will close September 11.
- T.E.A.C.H. scholarship recruitment is ongoing for the regionally funded scholarships. If you know of entities that might want information, let Coordinator Floth know and she will forward fliers for Council Members to distribute.
- Reminder regarding the University Consortium’s evaluation process: There will be a telephone conference on September 2. Council members are welcome to participate in the conference call. The physical location for this event is in the First Things First Board Room, 4000 N. Central, 8th floor, Phoenix.
- Council Members will receive a survey from the First Things First Evaluation Team regarding their experience on the Council. The survey will be via email; however, a hard copy is available upon request to Coordinator Floth.

Next Meeting

September 16, 2009 – Barness Family Jewish Community Center

Adjournment

There being no further business, Vice Chair Dillon adjourned the meeting at 5:10 p.m.

SUBMITTED BY:

Sharon Smith, Administrative Assistant III

Approved:

Jacqueline F. Garner, Regional Council Chair