



FIRST THINGS FIRST

The right system for bright futures

Arizona Early Childhood Development and Health Board

Coconino Regional Partnership Council

Call to Order

The regular meeting of the First Things First Coconino Regional Partnership Council was held on August 23, 2010 at 4:00 p.m. The meeting was located at the United Way of Northern Arizona Conference Room, 1515 E. Cedar Ave. Suite D-1, Flagstaff, Arizona.

Julianne Hartzell, the Chairwoman for the Coconino Regional Partnership Council called the meeting to order at 4:08 p.m. and welcomed all in attendance.

Members Present:

Julianne Hartzell, Mary McLellan, Beth Johndrow, Samantha Cowan, Seobaghn Arambula, Noreen Sakiestewa, Barbara Worgess, Debbie Winlock (arrived at 4:36 p.m.)

Members Present by Phone: Tony Gonzales

Members Absent:

Collette Cox, Agnes Chamberlain

First Things First Staff Present:

Coconino Regional Coordinator Ellen Majure, Northeast Regional Manager AdiShakti Khalsa, Coconino Administrative Assistant Cristi Mallery, Northeast Administrative Assistant Amanda Kristinat, First Things First Executive Director, Rhian Allvin

Call to the Public

Jennifer Hernandez of Reach Out and Read addressed the Coconino Regional Council regarding this organization's work with pediatric and community health care clinics in Flagstaff, Arizona. This program offers these clinics literacy-rich waiting rooms and encourages parents to read to their child during their doctor visit. Each child takes home a total of ten quality books by the time they enter Kindergarten.

Matt Capalby, the Regional Director for the No on 302 campaign addressed the Coconino Regional Council regarding the significant amount of grassroots coordination taking place for the campaign in Coconino County. From now until November, the campaign is focusing on voter registration and permanent early voting cards to track voters.

Disclosure of Conflicts

There were no conflicts declared by the Coconino Regional Council Members at this time.

Consent Agenda

Chair Hartzell pulled the item of Meeting Minutes of the June 26, 2010 Coconino Regional Partnership Council Meeting because the date was listed incorrectly on the Meeting Notice. The correct date was June 28, 2010.

Member McLellan moved to approve the Meeting Minutes of August 10, 2010. Member Arambula seconded the motion. Member Worgess abstained. Motion approved.

Discussion and Possible Approval of Needs and Assets Report

Chair Hartzell thanked the Director of Education Innovation and Results for United Way of Northern Arizona, Allison Mitkowski, Coconino Regional Council Members, Applied Survey Research Staff and First Things First Staff for their assistance with the 2010 Needs and Assets Report.

Abigail Stevens of Applied Survey Research thanked everyone for their collaboration of work on the 2010 Needs and Assets Report and went over the layout and methodology of the report to include the Executive Summary, Face-to-Face Survey information, Arizona First Things First Community Survey information.

Tracy Keenan of Applied Survey Research reported on the highlights of the report including the assets and needs of the Coconino Region.

Member Winlock joined the meeting.

Ms. Keenan also informed the Coconino Regional Council of the barriers they encountered when collecting data including the inability to obtain approval from the Havasupai Tribe to include information about the Havasupai hub.

After much discussion, Chair Hartzell proposed a motion to approve the 2010 Needs and Assets Report and Executive Summaries with changes to include removing the section regarding Head Start wages in the Executive Summary and replacing it with a full explanation of Head Start wages within the body of the report; include an explanation of the use of Hopi language within the Hopi hub in Figure 13; and include an explanation of why the number of preschools is zero in Figure 79. Member McLellan moved to accept the proposed motion. Member Cowan seconded the motion. Member Worgess abstained. Motion approved.

Member Arambula took a moment to inform the Coconino Regional Council regarding the Head Start Face-to-Face survey team in Winslow who donated their survey funds towards the Head Start Parent Emergency Fund.

Discussion and Possible Approval on Access and Affordability FY11 Grant- Quality Improvement Parameters

Ms. Majure summarized the history of the Access and Affordability Grant during the past Fiscal Year. There were 21 scholarships awarded last year and 14 scholarships to be awarded this year. There were 10 quality improvement grants in the amount of \$2,500 awarded to child care centers and homes last year and 10 quality improvement grants in the same amount will be awarded this year.

A. Awarding All Quality Improvement Grants to New Recipients

After much discussion, Member McLellan moved "that when awarding Quality Improvement grant scholarships, there be a priority system for new recipients but that repeat applicants be awarded when compelling reasons are required. Member Sakiestewa seconded the motion. Motion approved.

B. Changing the Age Requirements from children ages 0 to 3 years to children ages 0 to 5 years.

To date, scholarships have been awarded to young children ages zero to three years, but the original Request for Grant Proposal granted permission to award scholarships for young children birth to five years.

After much discussion, Member Winlock moved "that we open up child care scholarships to include children ages zero to five years. Member Worgess seconded the motion. Motion approved.

Discussion of Revised SFY2011 Regional Budget

Ms. Majure reviewed the State Fiscal Year 2011 Coconino Funding Spreadsheet and explained that the budget shifts would be explained further through a PowerPoint presentation during the Forum following the meeting. She went on to explain the other Board Allocation which is based on carryover of unexpended funds by the Grantees during Fiscal Year 2010. The exact amount of carryover funds will not be determined until after the final reimbursement requests are submitted and calculated, around October.

Discussion of Access and Affordability Strategy- Child Care Scholarships

Chair Hartzell requested that Ms. Mitkowski speak to the Coconino Regional Council regarding Access and Affordability Child Care Scholarships. Ms. Mitkowski expressed the need for more child care scholarships and asked the Coconino Regional Council if there was any way to expand the amount of scholarships offered. Member Worgess brought up the topic of regional allocations and stated that state agencies often make the mistake of basing everything on population and that funding needs to be based on needs and other factors. Ms. Khalsa explained that the State Board does factor in other issues besides just population related to the region when they award the discretionary allocations to the Regions. There was no further discussion regarding child care scholarships at this time.

Review of Coconino Regional Partnership Council Governance Policy

Ms. Majure presented a revised version of the Coconino Governance Policy to the Coconino Regional Council and explained that two separate readings of this document will occur, the first reading will take place during this meeting and the second reading and final decision will take place during the September meeting. Ms. Majure also mentioned that this document should be reviewed and revised by the Coconino Regional Council annually.

Ms. Majure walked the Coconino Regional Council through the edits and obtained their input regarding the changes they would like make to the Governance document. Due to time constraints, the Council was not able to review the entire policy and so further discussion of edits was tabled for September's meeting with a pending approval of the Governance document scheduled for October.

Executive Director Update

Director Allvin introduced herself to the Coconino Regional Council Members and provided updates. First, she encouraged all Coconino Regional Council Members to attend the Summit on August 30 and 31, 2010 in Mesa Arizona. She then updated the Coconino Regional Council Members regarding First Things First's technology progress. She also expressed her intent to focus on establishing a shared governance model across regions. Finally, Director Allvin expressed her optimism around the political situation and thanked the Coconino Regional Council for their time.

Coordinator Report

Ms. Majure requested that the Coconino Regional Council Members who wish to attend the Summit on August 30 and 31, 2010 inform staff of their attendance so accommodations could be made.

Meeting Adjourned

There being no other business, Chair Hartzell adjourned the meeting at approximately 6:07 p.m.

SUBMITTED BY:

Ellen Majure, Coconino Coordinator

APPROVED BY:

Julianne Hartzell, Chair