



FIRST THINGS FIRST

Ready for School. Set for Life.

**Arizona Early Childhood Development & Health Board
Hualapai Tribe Regional Partnership Council
Meeting Minutes**

Call to Order

The meeting of the First Things First – Hualapai Tribe Regional Partnership Council was held on **May 9, 2012**, at 9:00 a.m., at Peach Springs Elementary School, located at 403 Diamond Creek Road, Peach Springs, Arizona, 86434.

Chair Irwin called the meeting to order at 9:13 a.m.

Members Present: Sandra Irwin, Chair; Pete Imus, Vice Chair; Madelena Cesspooch; Joyce Holgate; Scott Dunsmore; Candida Hunter; Helen J. Watahomigie

Members Excused: Charlene Imus

Members Absent: Lucille Watahomigie

Approval of Regional Partnership Council Meeting Minutes

Vice Chair Imus made a motion to accept the March 14, 2012, Meeting Minutes. Member Holgate seconded the motion. The Regional Partnership Council unanimously approved the meeting minutes.

Declaration of Potential Conflicts of Interest Regarding Items on the Agenda

No Regional Council Member expressed a conflict of interest regarding items on the agenda.

Call to the Public

There were no responses for the Call to the Public.

Regional Partnership Council Member Updates and Announcements

Chair Irwin informed the Regional Partnership Council of the information gained at the Smart Start Conference in North Carolina. Chair Irwin explained the changes that are being made to the Mental Health department to utilize the knowledge learned during the Smart Start Conference. Chair Irwin also explained the concept of Self-Regulation and how the counselors from the health department will be focusing on teaching others to use Self-Regulation. Chair Irwin also shared the names of some speakers from the Smart Start Conference whom she hopes to bring to the community to speak.

2012 Needs and Assets Assessment

a. Review Timeline and Discuss Process for Feedback – Regional Director Ashley Pascual gave an introduction to the University of Arizona Norton School staff, Dr. Michelle Walsh and Violeta Dominguez. Director Pascual reminded the Regional Partnership Council of the Needs and Assets timeline, and informed the Regional Partnership Council the Needs and Assets process is occurring on time.

b. Presentation and Discussion of First Draft –Dr. Michelle Walsh and Violetta Dominguez, University of Arizona-Norton School, gave an overview of the first draft of the Needs and Assets report. Dr. Walsh explained the different interviews and data collection methods that have been utilized to gather the information included in the Needs and Assets’ first draft. Dr. Walsh also gave a summary of the information and data still being collected and the ongoing work for that collection. Dr. Walsh explained the formatting issues still present in the first draft and explained those formatting issues will not be in the final draft. Member Hunter asked for clarification on “Linguistically Isolated Homes.” Dr. Walsh explained those are homes where no one over the age of 14 years speaks English or speaks English well. Dr. Walsh explained the purpose of the Needs and Assets report and clarified the type of feedback needed. Member Hunter inquired about the timeframe for sending feedback. Director Pascual replied that the first draft with feedback is due to the Norton School staff by May 31, 2012, so feedback from Regional Partnership Council is requested to be received before then.

Recommendations for SFY2013 Grant Agreements Discussion and Possible Action

a. Grant Agreement Renewal - Director Pascual explained the funding cycle and that the grant agreement renewal with St. Mary’s Food Bank Alliance will be in its’ third and final year. Director Pascual gave an overview of the data presented by St. Mary’s Food Bank Alliance for SFY2012, thus far. St. Mary’s Food Bank Alliance has expended 25% of the funds, which is low, but the number of food boxes and children served is on target. Director Pascual reminded the Regional Partnership Council that last year the same pattern emerged and at the end of the Fiscal Year, the data matched and monies were fully expended. Member Dunsmore made a motion to approve the grant agreement renewal for St. Mary’s Food Bank Alliance. Vice Chair Imus seconded the motion. All Regional Partnership Council members present voted in favor of the motion. The motion passed.

B. New Grant Agreement –Director Pascual dispersed the line item budget submitted by the Maternal Child Health program to members of the Regional Partnership Council. Director Pascual informed the Regional Partnership Council the Maternal Child Health Program is still finalizing the government to government grant agreement and it is recommended that a special meeting be held to approve the grant agreement. The Regional Partnership Council decided to have a special meeting via teleconference on May 14, 2012, at 9:00 a.m.

Review and Possible Adoption of SFY2013 Meeting Schedule

Director Pascual gave an overview of the projected meeting schedule for SFY3013. Member Hunter recommended that the Regional Partnership Council meetings do not deviate from the second Wednesday of the month at 9:00 a.m. Director Pascual further clarified there will be no meeting in July 2012 or February 2013. Vice Chair Imus made a motion to accept the SFY2013 Meeting Schedule with all meetings being on the second Wednesday of the month, and no meeting in July 2012 or February 2013. Member Hunter seconded the motion. All Regional Partnership Council members present voted in favor of the motion. The motion passed.

Hualapai Tribe Regional Partnership Council Officer Elections

a. Nominations and Election of SFY2013 Chair – Chair Irwin made a motion to nominate Pete Imus for Chair for SFY2013. Member Hunter seconded the motion. All Regional Partnership Council members present voted in favor of the motion. Motion passed.

b. Nominations and Election of SFY2013 Vice Chair – Member Dunsmore made a motion to nominate Candida Hunter for Vice Chair for SFY2013. Chair Irwin seconded the motion. All Regional Partnership Council members present voted in favor the motion. Motion passed.

Regional Director Update

a. Regional Update

i. FY2012 Financial Expenditure Report – Director Pascual gave an overview of the data presented on the FY2012 Financial Expenditure report which was printed on April 27, 2012. Director Pascual explained that since that date a large reimbursement request was made under the home visitation strategy, so it is not reflected in the total expenditures to date.

ii. Upcoming Events – Director Pascual discussed the upcoming events. Director Pascual reminded the Regional Partnership Council about the decision to present the Needs and Assets Draft to the Tribal Council at their June 2012 meeting. Member Hunter stated she would check on the date for the June 2012 Tribal Council meeting and let Director Pascual know the date. Director Pascual informed the Regional Partnership Council there will be a forum to discuss the benchmarks held in conjunction with the June 13, 2012, Regional Partnership Council meeting.

iii. Community Outreach – Community Outreach Coordinator Della Gray gave an explanation of the educational reinforcement materials provided to the Regional Partnership Council members. Member Hunter invited Coordinator Gray to be a part of a career day being held on May 17, 2012 at 1:00 p.m.

b. FTF State Board Update – Director Pascual informed the Regional Partnership Council members of the meeting dates for the State Board for SFY2013.

c. Arizona Early Childhood Summit – Director Pascual reminded the Regional Partnership Council members of the upcoming Early Childhood Summit in August 2012 and invited the Regional Partnership Council members to attend.

d. Regional Partnership Council Member Recognition – Director Pascual recognized Members H. Watahomigie, L. Watahomigie, and Chair Irwin for four years of service with the Regional Partnership Council.

Next Meeting

The next regular meeting is to take place at 9:00 a.m. on June 13, 2012, and the Regional Forum will take place directly after the meeting.

Adjourn

Vice Chair Imus made a motion to adjourn the meeting. Member Hunter seconded the motion. All members present voted in favor of adjournment. Chair Irwin adjourned the meeting at 10:17 a.m.

SUBMITTED BY:

Approved by:

Julia Cosmano, Administrative Assistant II

Sandra Irwin, Chair