

Dear Regional Partnership Council Members,

As mentioned in the new member orientation for Regional Partnership Council Members, all Regional Partnership Council Members are required to complete the Public Service Orientation. Under A.R.S. § 38-592 all appointees to a State board or commission must complete the course within six months of their appointment date.

Since Regional Partnership Council Members are appointed by the Board of the Early Childhood Development and Health Board or First Things First, all Regional Partnership Council Members must complete the Public Service Orientation. This includes Regional Partnership Council Members who have been reappointed if they have not taken the course or a similar course required previously.

For more information and to access frequently answered questions, go to http://www.azgu.gov/PHI1002_1.0/.

To complete the training, go to the following website: <http://azgovernor.gov/bc/> and click on [Public Service Orientation Online Course](#) or use the following link: http://www.azgu.gov/PHI1002_1.0/. Print three copies of the certificate. Keep one for your files, give the second to your Regional Coordinator, and send the third one to the state at the address provided at the end of the course.

The training is comprehensive and could take an hour or so to complete. There are good instructions and assistance online. Here are the topics covered:

- State of Arizona Standards of Conduct:
- Bribery
- Conflicts of Interest
- Contracting with the Government
- Disclosure of Confidential Information
- Discrimination
- Nepotism
- Financial Disclosure
- Gifts and Extra Compensation
- Incompatible Employment
- Misuse of Public Resources for Personal Gain
- Political Activity by Public Employees
- Public Access to Records
- Open Meeting Laws
- Conduct After Leaving One's position with the Government

If you have any questions or concerns, please contact Holly Adkins, Leadership Development Manager for assistance. She can be reached at 602-771-5019.

Thank you,
Lori Deutsch
Yavapai Regional Coordinator