



## FIRST THINGS FIRST

*Ready for School. Set for Life.*

### **Arizona Early Childhood Development & Health Board Navajo/Apache Regional Partnership Council Meeting Meeting Minutes**

A Regular Meeting open to the public was held on Wednesday, September 10, 2014 beginning at 3:00 p.m. The meeting was held at Apache County Health Department Annex Building, Conference Room, 309 South Mountain Avenue, Springerville, Arizona, 85938.

#### **Welcome and Roll Call of Regional Council Members/Call to Order**

Vice Chair Meyer called the meeting to order at 3:10 pm. Vice Chair asked for roll call. Members present were Kristalei Baskins, Claude Endfield, Doug Harris, Leslie Meyer, Kim Roberts and telephonically Vicki Schmitt. Member Mannis arrived late, and Members Loomis, Montoya, and Taylor were absent.

Vice Chair Meyer asked that Members attending by phone state their name when speaking and voting.

#### **Member Report and Updates**

Vice Chair Meyer asked for member updates. Member Endfield reported that REWARD\$ is now closed for applications. She also mentioned that Northland Pioneer College will be sponsoring several upcoming workshops and classes for Early Childcare Providers beginning in October.

#### **Call to the Public**

No calls to the public were received at this time.

#### **Disclosure of Conflicts**

No conflicts of interest were received at this time.

#### **Approval of August 13, 2014 Regular Meeting Minutes**

Vice Chair Meyer asked for a motion to approve the minutes. Member Endfield moved to approve the August 12, 2014 Regular Meeting Minutes as presented. Member Baskins seconded. Motion passed.

#### **Community Partner Presentations**

Regional Director Dobler-Allen noted that in order to provide information about who our community partners are, what's going on in the Region, how we can coordinate and not duplicate work and how we can provide support, she will be asking some of the Community Partners to introduce themselves and present a short summary of their organization and the work that they are doing in support of young children around the Region.

#### **Living Hope Women's Center**

Regional Director Dobler-Allen introduced Lynette Carter, CEO of the Living Hope Women's Center. Ms. Carter told the Regional Council there are three Living Hope Centers, in Springerville, Show Low and also in Whiteriver. She said that the LHWC provides a free pregnancy resource center. They also provide parenting classes, money management classes, job resources and skills classes for resumes and job interviewing for their clients. They have a full time child care center in Springerville and hire some of their clients to provide them with job skills and experience.

#### **Springerville Lions' Club**

Regional Director Dobler-Allen introduced Sharon Ashby-Robinson, President of the Springerville Lions' Club. Ms. Robinson gave a brief summary of the work of the Lion's Clubs locally. She said their primary focus is providing funding to help provide eye exams and glasses for those who cannot afford them, sending people to attend Camp Tayitee for mentally and physically disabled, hair cuts for Arizona homeless in cooperation with 20 other Lion's Clubs, and in cooperation with HOPI they are applying for funding to begin a tooth fairy program in Apache County.

## **Navajo/Apache Regional Grantee Program Updates**

### **Summit Healthcare Healthy Steps**

Sarah Nolan from Summit Healthcare Healthy Steps gave the program update. She reported that Nick Kasovack has left and Leslie Meyer has been hired to replace him as a full time Healthy Steps Specialist. She said that there have been some staff changes at Summit Pediatrics, and perhaps there may be a slight dip in number of children served this quarter, although she expects this to be temporary. She said that some of the Specialists will be attending Brazelton Institute Touchpoints Training in Boston in November.

### **North Country Healthy Steps Deborah Lewis**

Deborah Lewis, Program Manager with North Country Healthy Steps, provided a power point presentation that highlighted the clinic based program. She said that they have been providing Healthy Steps at North Country since 2009. The program has been involved with the Home Visiting Coalition to coordinate services and ensure a good fit for the families involved. There have been some changes in personnel in their program and they are currently recruiting for new staff. Ms. Lewis said that their program has been benefitted by weekly phone conferences and they have now extended to include Healthy Steps in Flagstaff, and hopefully further in the future.

### **Recruitment into the Field Kate Dobler-Allen**

Regional Director Dobler-Allen read a brief summary of the Recruitment into the Field program and a presented a video that highlighted some of the current students and their experience with the program.

### **Quality First ASCC Staff**

Regional Director Dobler-Allen presented a brief update of the Quality First Assessment Program.

### **Presentation and Discussion of SFY 2014 Quarter 4 Programmatic Data and SFY 2014 Year-end Financial Reports**

Regional Director Dobler-Allen presented the Data report for the last quarter of SFY2014. She said that all of the programs have met, exceeded or performed as expected for SFY2014. The financial reports provide a reasonable expectation of the year end and estimated carry forward.

### **SFY 2015-16 Community Outreach Strategic Plan Presentation and Discussion**

Regional Director Dobler-Allen said that Michelle Pansulla, Community Outreach Coordinator was tasked with developing a Regional Community Outreach Strategic Implementation Plan that would align with the FTF State Communications Plan. In order to do this Chair Mannis formed an ad hoc committee to discuss and gather community based information. Ms. Pansulla provided a review of the committee discussion and requested that the Regional Council members as Champions help by identifying contacts in three target areas, Faith, Business and Parents.

### **Discussion of SFY 2015 Regional Funding Plan Progress, Timeline of Potential SFY 2016 Continuing Contracts**

Regional Director Dobler-Allen provided information about the strategies that are currently proposed for SFY2016, currently funded contracts with available renewals in SFY2016, the planned funding mechanisms needed for all included strategies and the impacts of the July 2014 FTF State Board decision related fiscal policy and Quality First.

### **Presentation and Discussion of Early Childhood System Partners and Funding Streams**

Regional Director Dobler-Allen provided visual maps that were previously provided, with requested changes incorporated. These maps depict the partners across the Navajo/Apache Region who are providing services and supports for young children and their families. The maps show that many of the partners are not funded by FTF, and shows how these partners and their services relate to or coordinate with other partners.

### **Presentation and Discussion of Current Unfunded Regional Approaches**

Regional Director Dobler-Allen said that beginning with SFY2016-18, work to build relationships with community partners and others that she is doing throughout the Region will be reflected as Unfunded Regional Approaches on her monthly Director's Report.

### **Regional Director's Report**

#### **Arizona BUILD Initiative Professional Development Subcommittee Update**

Regional Director Dobler-Allen provided a report on the Arizona BUILD Initiative Professional Development Subcommittee progress for the Regional Council member's information. Regional Director Dobler-Allen is a member of this Subcommittee.

#### **Monthly Report**

Regional Director Dobler-Allen provided the report of her activities for the month of August and upcoming events in September and October.

**SFY 2015 Financial Reports**

Regional Director Dobler-Allen presented the Financial Reports for SFY2015 which began July 1, 2014. She said that the strategies are expending as expected and no unusual expenditures.

**SFY 2015 Fall and Spring Media Flights**

Regional Director Dobler-Allen gave the Regional Council the plan and rationale for media coverage for Fall and Spring SFY2015. The media plan includes radio, Theater, Online and Social Media advertising.

**Future Agenda Items and Announcements**

Regional Director Dobler-Allen reminded the Regional Council Members that the October and November meetings will be very important for all to attend, in person if possible, as the main topic will be the SFY2016 Funding Plan process.

**Adjourn – next meeting scheduled for October 8, 2014 in Snowflake**

Chair Mannis asked for a motion to adjourn. Member Meyer moved to adjourn, Member Endfield seconded, motion passed.

**ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD  
NAVAJO/APACHE REGIONAL PARTNERSHIP COUNCIL**

 10/8/14  
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Kalmah Mannis, Chair

  
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Kate Dobler-Allen, Regional Director