



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

## Arizona Early Child Development and Health Board Navajo Nation Regional Partnership Council MINUTES

### Call to Order/Welcome

A Regular Meeting of the First Things First – Navajo Nation Regional Partnership Council was held on September 11, 2012 at 10:00 a.m. (Daylight Savings Time). The meeting was located at the Quality Inn Restaurant, Coral Room, 48 West Highway 264, Window Rock, Arizona 86515.

The meeting was called to order by Chair Martin at approximately 10:23 a.m. followed by the introduction of members of the Council, staff, and guests.

Members Present: Harry Martin, Amelia Black, Valonia Hardy, Paula Seanez, and Jeannette Yazzie. Rhonda Etsitty attended telephonically.

Members Absent: Martin Ashley, Grace Boyne, and Byrde Nez

FTF Staff Present: Melissa Begay, Elyse Dempsey, Ann Kaskel, Julie Lubisi, Karen Peifer, Charlene Surber, Memarie Tsosie and Virginia Turner. Dr. Amy Kemp attended telephonically.

### Call to the Public

Sharon Brady and Vikki Shirley of Reach Out and Read reported operational advancements and expressed gratitude for the assistance of First Things First Navajo Nation Regional Partnership Council.

### Approval of the September 11, 2012 Regular Meeting Minutes

Council Member Seanez made a motion to approve the minutes of the September 11, 2012 Regular Meeting of the Navajo Nation Regional Partnership Council, as presented. The motion was seconded by Council Member Yazzie and passed unanimously. There being no discussion, Chair Martin elected to move Agenda Item #6 to be discussed after Agenda Item #3.

### Discussion and Possible Action on 2012 Regional Needs and Assets Report

Regional Director Begay and Dr. Amy Kemp, Senior Director of Research and Evaluation, provided updates for the 2012 Needs and Assets Report including the status of Navajo Nation Human Research Review Board (NNHRRB) approval for the use and inclusion of primary data to be determined on September 18<sup>th</sup>, 2012. With consideration of the pending decision from the Navajo Nation Human Research Review Board and a passed statutory requirement date of September 1<sup>st</sup>, 2012 for the completion of the 2012 Needs and Assets Report, Director Begay recommended to the Regional Council a request for a four-month extension from the First Things First State Board to submit a final 2012 Needs and Assets Report. There being no further discussion, Council Member Black moved that the Navajo Nation Regional Partnership Council approve an extension of time for the submission of the 2012 Regional Needs and Assets Report to January 31<sup>st</sup>, 2013. The motion was seconded by Council Member Hardy and passed unanimously.

### **Review and Discussion on SFY2012 Quarter 4 Data and Narrative Reports**

Regional Director Begay reported data and narrative reports for regional grantee service performance in for quarter four of SFY2012. Additionally, Regional Director Begay will look to ensure the refactoring process of data templates as well as the inclusion of qualitative and narrative data in future reports.

### **Presentation on First Things First Quality Assurance**

Ms. Julie Lubisi, First Things First Quality Assurance Specialist, introduced the development of a new Quality Assurance system – Targeted Quality Assurance. Ms. Lubisi also reported that the Targeted Quality Assurance system will benefit from the recent hiring of three quality assurance specialists for health, family support and literacy, and early learning. Implementation plans include working with regional grantees in order to evaluate the effectiveness of implementation of standards of practice as well as to offer technical support.

### **Review of SFY2013 Operational Plan**

Regional Director Begay reported updates for the FY2013-2014 Navajo Nation Funding Plan Summary including the possibility of funds being moved to Carry Forward.

### **Discussion and Possible Action on SFY2014 Funding Plan Timeline**

Regional Director Begay presented the SFY2014 Funding Plan Timeline for review. Being further discussion needed, Council Member Seanez made a motion that the Navajo Nation Regional Partnership Council convene a Work Group session on October 9<sup>th</sup>, 2012 from 9 a.m. to 11 a.m. followed by the Regular Meeting from 11 a.m. to 1 p.m. The motion was seconded by Council Member Black and passed unanimously.

### **Presentation of Community Outreach Coordinator Report**

Community Outreach Coordinator Tsosie presented updates for Community Outreach for the month of August and announced a promotion to team leader with the Community Outreach Division.

### **Presentation of Regional Director Update**

Regional Director Begay reported updates including the delay in the opening of Pre-K classrooms of the Chinle Unified School District, and encouraged Members to attend the Early Childhood Research and Evaluation Panel Webinars available on September 11, 2012 from 2:00 p.m. to 3:30 p.m. and on September 12, 2012 from 10:30 a.m. to 12:00 p.m.

### **Regional Council Member Announcements**

- a. Chair and Vice Chair Meeting
- b. First Things First Summit

Chair Martin elected to move Agenda Item #11 (a) and (b) to the October Navajo Nation Regional Partnership Council meeting agenda. Council Member Seanez reported the positive completion of the Early Literacy Conference; Council Member Black announced the development of the Introduction to Early Childhood class beginning September 28<sup>th</sup>, 2012 and invited Community Outreach Coordinator Tsosie to the Miss Dine College Pageant on September 26<sup>th</sup>, 2012 at 6:00 p.m.; and Council Member Yazzie reported that the Breast Feeding Hospital Initiative celebrated Rosebud Indian Hospital as the first certified IHS facility to be Baby Friendly.

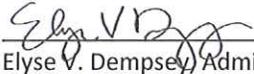
### **Adjournment**

Council Member Seanez moved to adjourn the meeting. The motion was seconded by Council Member Hardy and passed unanimously. Chair Martin adjourned the meeting at approximately 12:13 p.m.

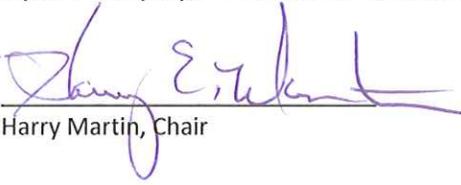
The next Navajo Nation Regional Partnership Council meeting will be on October 9<sup>th</sup>, 2012 including a Work Session from 9:00 a.m. to 11:00 a.m. followed by the Regular Meeting from 11: a.m. to 1:00 p.m.

Dated this 14<sup>th</sup> day of September, 2012

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD  
Navajo Nation Regional Partnership Council



Elyse V. Dempsey, Administrative Assistant II



Harry Martin, Chair