

Developmental Checklist for Young Children

Birth to 5 years

1 Month

- Able to raise head from surface when lying on tummy _____
- Pays attention to someone's face in his or her direct line of vision _____
- Moves arms and legs _____
- Responds to noises such as a bell _____

3 Months

- Able to hold head still when held in sitting position _____
- Babbles, laughs, squeals _____
- Brings hands together _____

5 Months

- Holds objects _____
- Stretches out arms to be picked up _____
- Looks at small objects _____
- Turns to a rattling sound _____
- Rolls over back to stomach _____



7 Months

- Can transfer object from one hand to the other _____
- Can sit for a few minutes without support _____
- Imitates speech sounds _____
- Looks for objects such as rattle _____

9 Months

- Waves bye-bye _____
- Can get to sitting position _____
- Jabbers _____
- Can pull self up to standing _____

2 Months

- Smiles and coos _____
- Says ooo and aah sounds _____
- Holds head up when lying on tummy _____

4 Months

- Grasps a rattle _____
- No head lag when pulled into a sitting position _____
- Follows moving object _____
- Bears weight on legs _____

6 Months

- Turns toward sounds or a voice _____
- Reaches for objects out of his or her reach _____
- Imitates speech sounds _____
- Feeds self finger food (cracker, cookie) _____

8 Months

- Combines syllables _____
- Takes two small objects _____
- Stands holding onto support _____
- Says Mama, Dada _____

10 Months

- Bangs two cubes held in hands _____
- Picks things up with thumb and finger _____



Developmental Checklist for Young Children

Birth to 5 years



11 Months

Plays pat-a-cake _____
Stands independently for 2 seconds _____
Indicates wants _____

18 Months

Can build a tower with two blocks _____
Can say three words _____
Drinks from cup held in both hands _____
Likes to help parent _____
Walks backwards _____
Runs _____

3 Years

Washes and dries hands _____
Names a friend _____
Puts on clothing with assistance _____
Knows the meaning of words like
hot, run, talk, hungry, sleepy _____
Brushes teeth with help _____
Speech is understandable half of the time _____

5 Years

Counts five blocks _____
Prepares own cereal _____
Plays board/card games _____
Names four colors _____
Defines simple words (ball, house, banana) _____
Draws person with three body parts _____

15 Months

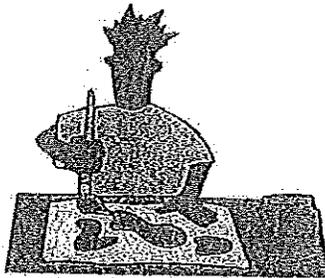
Walks by self _____
Scribbles on paper _____
Puts blocks in a cup _____
Stands alone _____
Uses one to two words _____
Imitates activities _____

2 Years

Points to six body parts _____
Removes clothes _____
Combines words _____
Throws ball overhead _____
Names one picture _____
Walks up and down stairs _____

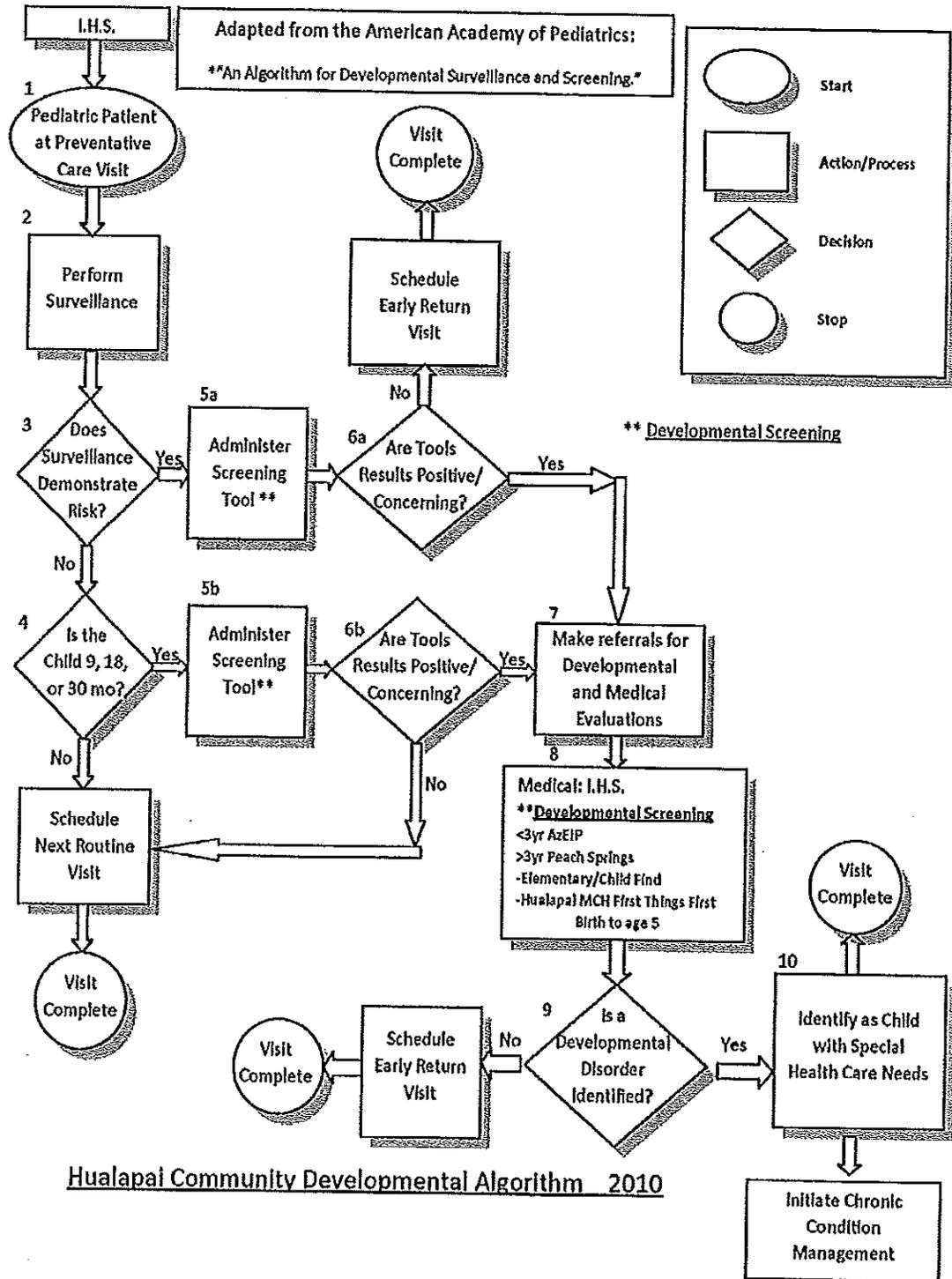
4 Years

Can copy a circle _____
Hops in place _____
Tells use of three objects _____
Names one color _____
Understands words like in, on, under _____



*The ADE does not require the use of this form. It is a sample of a best practice document to be used at the discretion of the PEA.

Community Developmental Algorithm, Hualapai Tribe



Source: Maternal and Child Health Nurse for the Hualapai Health Department, 2010.

Note: Items that are highlighted reflect changes made to the original Algorithm developed by the American Academy of Pediatrics.

- **Screening process for locating and identifying those children in need of services (Birth – 5)**
 - Public Relations Efforts
 - *Activities such as advertising in newspapers, sending brochures to physicians and childcare facilities located within district boundaries, publishing notices in school newsletters, menus, websites, flyers and brochures in school offices;*
 - *Provide community education fairs (2 x yearly) that would include booths to enhance parenting skills, healthy child care, etc., as well as free screenings (by appointment)*
 - *I.H.S. – Pediatric Patient at Preventative Care Visit*
 - Make available Developmental Checklist for Young Children (Birth to 5 years)
 - Refer to enclosed checklists

- **Referral of (Birth to 3) children to AzEIP**
 - Who is AzEIP provider?
 - What is the AzEIP referral procedure?

- **Referral of Children ages 2.10 to 5 years of age who are NOT in early intervention program**
 - Refer to page 36 from the HELP Manual

- **Transition Planning Conference**
 - Refer to "The Transition Process" on page 187 of the HELP Manual

A parent or agency referral goes to the school district of a child that IS NOT in early intervention program and is ages 2.10 to 5 years old. If the child is in early intervention, a transition planning conference is scheduled by the early intervention service coordinator using the Invitation to Participate in a Transition Planning Conference form. The meeting is held up to 3-6 months prior to the child's 3rd birthday. A Transition Planning Conference Summary form is completed and copies distributed to all in attendance. Provide Procedural Safeguards Notice (PSN) to parent(s). Complete a Prior Written Notice (PWN) for referral.

Has the child been screened or evaluated in all of the following areas: vision, hearing, cognitive development, motor development, communication, adaptive development, and social or emotional development?

YES

NO

Multidisciplinary evaluation team (MET) reviews existing data and determines:

School district team conducts a developmental screening within 45 days of referral (addressing all 5 areas of development and vision/hearing)

No additional data is needed to determine eligibility and the need for special education services. Provide PWN.

Additional data is needed. Obtain written parental consent. Provide PWN.

Child fails screening in ANY area. Provide PWN for referral.

Child passes screening

Collect additional data including a comprehensive developmental assessment (CDA).

No special education process initiated. Screening team may monitor child's progress or re-screen at a later date.

Hold MET meeting to determine child's eligibility and need for special education services. Complete eligibility and evaluation report. Provide copies to parents along with PWN. This is required to be completed within 60 days of receiving written parental consent for assessment.

Child is eligible and parent provides written consent for initial placement into special education. Conduct meeting to develop IEP. Provide PWN. IEP must be developed and implemented within 30 days of eligibility determination.

Child is not eligible and does not need special education. Provide PWN.

The Transition Process

1. The AzEIP Service Coordinator facilitates an IFSP meeting closest to the child's 2nd birthday (before or after), such as at an annual or 6 month review with the IFSP team members to update the IFSP, as appropriate, and discuss with the family:
 - A. All early childhood options available to the family in their community, including preschool special education services, Head Start, private preschools, and child care settings.
 - B. The parent's interest in a Transition Conference, which must be held between the child's age of 2 years, 6 months and 2 year, 9 months (and, at the discretion of all parties, as early as 2 years, 3 months of age) **at a place and time convenient for the family;**
 - C. The Transition Planning Meeting may be combined with the Transition Conference;
 - D. The AzEIP Service Coordinator's requirement to make an automatic referral using the PEA Notification/Referral Form of all children potentially eligible for preschool special education services (IDEA, Part B), to the PEA and a copy to ADE, which includes the child's name, date of birth, and the parents' names, address, and phone number(s); and
 - E. The parent's right to opt-out of the automatic referral to the PEA no later than the date when the child is 2 years, 8 months of age. If the parent stops the transition process by opting out before age 2.8 and later decides to opt in after age 2.8 the child is no longer considered an AzEIP transition. If the parents opt back in before age 2.9, the district is required to meet the In-By-3 requirement and the child is counted as a child transitioning from AzEIP. If a parent opts-out of the automatic referral to the PEA (PEA Referral/notification), it must be in writing and therefore the PEA would never be aware of this family unless they later self-refer, a self-referral would then be considered a child find referral.
2. If the parent chooses to have a Transition Conference, the AzEIP Service Coordinator schedules a meeting with the PEA and other programs the parents may be considering. The Transition Conference must be held between the child's age of 2 years, 6 months and 2 years, 9 months (and, at the discretion of all parties, as early as 2 years, 3 months of age) **at a place and time convenient for the family.**
3. The Transition Conference must take place for children who were found eligible for Part C services before the age of 2 years, 9 months. If children are found eligible for Part C between the ages of 2 years, 9 months and 2 years 10 ½ months they are considered late referrals to AzEIP and Transition Conferences are not required, but are certainly allowable.
4. PEA Notification/Referral date requirements under Part C are based on the date the child is found eligible for AzEIP services. Children found eligible for AzEIP services between

the time the child reaches 2 years, 9 months and 2 years, 10 ½ months are considered late referrals to Part C for transition purposes. A transition conference is not required, but you should still receive a PEA Notification/Referral Form. If, you are unable to have an IEP in place or ineligibility determined on or before the child's third birthday, these late referrals to AzEIP can be deducted on the special education data collection report.

5. For children found eligible for Part C on or before the child is 2 years 9 months old, the PEA should receive a PEA Notification/Referral Form by the time the child is 2 years 9 months old (whether or not school is in session at the time), unless the parent opted out of the notification. You may receive these forms over winter, spring and summer breaks. PEA Notification/Referral forms are also being copied to the Arizona Department of Education by the AzEIP Service Coordinators as per Part C requirements.
6. Children referred to or eligible for Part C services between the time the child is 2 years 10 ½ months and 3 years old are also considered late referrals. However no PEA Notification/Referral Forms will be sent from AzEIP to your District. The AzEIP Service Coordinator will assist the family in locating the school district of residence and refer the family to the district. Districts should follow the process for a Child Find referral in this situation as this is not considered an AzEIP referral.

No PEA Notification/Referral Form means it is not considered an AzEIP referral!

If you have any questions about transition from Part C to Part B contact the ADE Early Childhood Special Education unit. (See item 4 in this section.)

If you are finding an ongoing barrier to the 100% compliance requirement for In-By-3, issue an AzEIP Alert by e-mailing the Early Childhood Special Education Unit at C2BInbox@azed.gov with "AzEIP Alert" – and your district's name in the subject line.

Problem-Solving Cycle Activity

