

FIRST THINGS FIRST

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White Mountain Apache Tribe Regional Partnership Council

Meeting Minutes

Call to Order

The regular meeting of the First Things First – White Mountain Apache Tribe Regional Partnership Council was held on September 14, 2010 at 3:00 p.m. at ABC Day Care, 422 S. 2nd Ave., Whiteriver, Arizona 85941.

Chair Endfield called the meeting to order at approximately 3:11 p.m.

Members Present:

C. Bradley Brock, Shine Burnette, Valerie Dehombreux, Laurel Endfield, Ranelda Hastings, Velma Kaytoggy, Dawnafe Whitesinger and Kathy Wynn

Members Absent: None

Other Attendees: Rachel Daffara, Krista Edge, Mona Eleando, Rhonda Etsitty, Rhian Evans Allvin, Suki Graves, Myrna Ivins, AdiShakti Khalsa, Rochelle Lacapa, Michelle Pansulla, Jill Stevens, and Maureen Theobald

Discussion and Possible Approval of the August 10, 2010 Meeting Minutes

Chair Endfield asked the members to review the minutes of the White Mountain Apache Tribe Regional Partnership Council regular meeting held on August 10, 2010.

Member Burnette moved that the White Mountain Apache Tribe Regional Partnership Council approve the minutes of the August 10, 2010 regular meeting as presented. Member Wynn seconded; the motion passed 8:0:0.

Call to the Public

Ms. Rhonda Etsitty, Association for Supported Child Care, Flagstaff, Arizona, introduced herself to the members.

Ms. Suki Graves, Child Care Bureau, San Francisco, California, introduced herself to the members.

Executive Director Update

Executive Director Rhian Evans Allvin introduced herself to the members and shared three main items on which she is focusing:

- a. Set a culture/tone for First Things First both externally and internally
- b. Establish a statewide vision, create a collective process and determine benchmarks
- c. Build a collective responsibility for a statewide movement toward early childhood development

Discussion and Possible Approval of Regional Governance Policy, Second Read

The members reviewed the possible changes/additions/deletions to the Regional Governance Policy and came to consensus on the following items:

- a. **Section 1-103 Meetings of the Regional Council, second paragraph:** Consensus was to leave in "and/or by videoconference" since this technology may become a possibility in the future.
- b. **Section 1-104 Meeting Procedures, item 4: Adoption of all consent agenda items:** Consensus was to remove this item because the members prefer to discuss all agenda items.
- c. **Section 1-105 Call to the Public Procedure, first paragraph, second bullet point:** the consensus was to leave the five-minute time limit. Within the **fifth paragraph**, related to members responding or not responding to Call to the Public issues, the members' consensus was that the members may respond to input during Call to the Public but they will not take action.
- d. **Section 1-107 Committees and Subcommittees**, related to forming or not forming a Nominating Committee for interviewing potential members: The consensus was that the preference of the members would be not to have a formal

nominating committee but to have available members partake in the interview process as was recently done in May 2010. A change in the language of this section will need to be drafted and presented to the members.

e. **Section 1-112 Conflict of Interest, sixth paragraph**, related to filing conflict of interest forms and an annual report of all conflicts of interest with the Arizona Early Childhood Development and Health Board: Consensus was to delete paragraphs six and seven because there has not been an established process to do this. Currently, the Administrative Assistant for this region is tracking all stated conflicts of interest by members of this Regional Partnership Council.

It was determined that clarification must be made related to item "c." above as to whether this can legally be changed. Coordinator Lacapa will seek clarification and prepare for a third read for the October 2010 meeting.

Discussion and Possible Approval of State Fiscal Year 2011 Family, Career and Community Leaders of America (FCCLA) Contract Renewal

Chair Endfield prepared a conflict of interest form because she is the Family, Career and Community Leaders of America (FCCLA) Chapter Advisor. Coordinator Lacapa noted that the budget matrix is being prepared and should be available for the October meeting.

Discussion of State Fiscal Year 2011 Revised Budget

Coordinator Lacapa reviewed the original versus the revised budget for State Fiscal Year 2011 and also reviewed the potential breakdown of this budget by strategy and funding source. Coordinator Lacapa revisited the budget amount slated for Communications and the Community Outreach Liaison as well as the Regional Evaluation budget to determine the interest of the members with proceeding as projected. Coordinator Lacapa noted that with these budget projections, there would be \$141,881.33 that would remain in Carry Forward money, which could be utilized in the upcoming year to sustain the current and projected shortfall of tobacco tax dollars.

Discussion and Possible Re-allotment of State Fiscal Year 2011 Strategies

a. **Communications: Community Outreach:** Coordinator Lacapa noted there have been only two applicants to date, one who meets the qualifications of the Community Outreach Liaison Consultant and one who does not. Coordinator Lacapa asked if the members wished to receive input from the Community Outreach Liaison for the Navajo/Apache Regional Partnership Council; the members agreed, therefore, Mrs. Michelle Pansulla gave a brief description of her role in community outreach. The members remain interested in going forward with the role of a Community Outreach Liaison; Coordinator Lacapa will set up an interview for next week.

b. **Regional Evaluation:** Discussion was held regarding what this strategy entails and whether the members wished to see this funding spent elsewhere. Coordinator Lacapa gave an update of current strategies and the spending status as well as presented possible options of areas where the funding is nearly depleted; i.e., children's books.

Because the next agenda item involved an update on possible government-to-government agreements, the members requested to hear that update prior to making a determination on this agenda item.

Update on Possible Government-to-Government Agreements

a. **State Fiscal Year 2011 Early Literacy Strategy:** Coordinator Lacapa is scheduled to meet with Dr. Yost at the Indian Health Services on September 17, 2010. The State contract with the Arizona Academy of Pediatrics related to Reach Out and Read would have to be amended to include the White Mountain Apache Tribe Region to proceed with this. Coordinator Lacapa was hopeful that this contract could be approved by the State Board and be implemented by January 1, 2011. Related to the Early Literacy Nights and Resource Centers portion of this strategy, Coordinator Lacapa is meeting with representatives from Whiteriver Unified School District on September 24, 2010, to discuss this further.

b. **State Fiscal Year 2011 Parent Coaching Strategy:** Due to current administrative or financial issues, the potential grantees of this strategy are not able to consider a contract at this time. Coordinator Lacapa stated she will revisit this strategy with the Child Find Program in January 2011.

Discussion and Possible Approval of Next Quarter's Meeting Dates, Times and Locations

After discussion, Vice Chair Whitesinger moved that the White Mountain Apache Tribe Regional Partnership Council adopt the following dates, times and locations for the next quarter's meetings:

- a. Tuesday, October 5, 2010, 3:00 p.m., ABC Day Care, Whiteriver, Arizona
- b. Tuesday, November 2, 2010, 3:00 p.m., ABC Day Care, Whiteriver, Arizona
- c. Tuesday, December 7, 2010, 3:00 p.m., ABC Day Care, Whiteriver, Arizona

Member Wynn seconded; the motion passed 8:0:0.

Chair Endfield had to leave the meeting at 4:45 p.m.; the members moved back to the discussion of re-allocating the budget.

Discussion and Possible Re-allotment of State Fiscal Year 2011 Strategies (continued)

Discussion was held regarding funding for each of the strategies, where strategies needed more funding or were under-spending. It was determined that the members wished to re-allot the funding for the Regional Evaluation strategy (\$25,000). Of the \$25,000, \$13,000 would be moved to Carry Forward until data could be provided to support re-allotting funds to existing strategies.

Member Brock moved that the White Mountain Apache Tribe Regional Partnership Council re-allot the Regional Evaluation funding (\$25,000) as follows:

- a. \$10,000 to supplement the funding for the Community Outreach Liaison Consultant
- b. \$2,000 for purchasing additional children's books
- c. \$13,000 to Carry Forward

Member Burnette seconded; the motion passed 7:0:0

Coordinator's Report

Coordinator Lacapa reviewed the list of meetings in the community and the newspaper articles submitted to *The Apache Scout* during the month of August 2010. Coordinator Lacapa noted that the float in the parade was very successful; the students worked hard and did a nice job. Coordinator Lacapa also noted that she is meeting with the Women's Conference Planning Committee and that it is important to participate in this conference. Coordinator Lacapa then introduced Ms. Jill Stevens, Senior Policy Analyst, Early Education, for this region. Coordinator Lacapa asked the members to become a First Things First Champion for this region.

Items for the Good of the Order

None

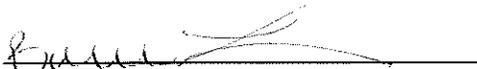
Adjourn

Having no further business, Vice Chair Whitesinger, adjourned the meeting at approximately 5:15 p.m.

Approved:



Laurel Endfield, Chair



Rochelle Lacapa, Regional Coordinator