



FIRST THINGS FIRST

The right system for bright futures

Arizona Early Child Development and Health Board Yavapai Regional Partnership Council

DRAFT Minutes

Call to Order

A regular meeting of the First Things First – Yavapai Regional Partnership Council was held on August 26, 2009 at Yavapai County Cottonwood Annex, First Floor Boardroom, 10 S. Sixth St., Cottonwood, AZ 86326.

Anne Babinsky, Regional Council Chair, called the meeting to order at 9:05 a.m.

Members Present: Anne Babinsky, Barbara Jorgensen, Becky Ruffner, Ann Sult (telephonically), Kelly McCready, Tammy Linn, Ophelia Tewawina and Mica Williams

Members Absent: Margie Beach

Approve RPC Meeting Minutes

Member Barbara Jorgensen made a motion to approve the minutes of the July 22, 2009 Regular Meeting of the Yavapai Regional Partnership Council, as presented. The motion was seconded by Member Ruffner and passed unanimously.

Member Mica Williams made a motion to approve the minutes of the July 22, 2009 Executive Session Meeting of the Council, as presented. The motion was seconded by Member Jorgensen and passed unanimously.

Council Member Report / Updates

Member Ruffner reported on the opening of the DES Service Center in Prescott Valley and their need for donated children's books and toys for the waiting room. Member Jorgensen reported that the Newborn Intensive Care Program provided by Yavapai County Community Health Services has been notified of an additional forty per cent cut. Chair Babinsky announced that the Child Care Coalition is planning a workshop/conference for October 17, 2009.

Call to the Public

No members of the public addressed the Council during Call to the Public.

First Things First External Evaluation

Lawrence D. Gallagher, Ed.D., Chair, Educational Specialties, Northern Arizona University and Jennifer Prior, PhD, Associate Professor, Department of Teaching and Learning, Northern Arizona University provided the Council with information about the external evaluation to be accomplished for First Things First by a consortium of the three state universities.

Review and Discuss Timeline of Upcoming Activities

Coordinator Jacobson reviewed the timeline of upcoming activities provided as Attachment #3. The Funding Plan for SFY2011 is due the last week of October, 2009. Member Becky Ruffner made the motion to schedule a Special

Meeting on Tuesday, September 15, 2009 from 9:00 am to noon to work on the SFY2011 Funding Plan and to change the September 23, 2009 Regular Council meeting time to end at noon. The motion was seconded by Member Williams and passed unanimously.

Review, Discuss and Take Action Concerning SFY2010 Regional Operational Plan

Coordinator Marcia Jacobson reviewed the status of implementing all of the Yavapai Region's SFY2010 strategies, and identified decisions needed from the Council to continue to move strategies forward.

Action Regarding Funding Amount for Strategy 2a: Parenting Education

At their meeting on August 25, 2009, the State Board approved the Council's recommendation to award grants for parenting education programs in the amount of \$176,850. This exceeds the amount originally allocated to this strategy by \$10,050. Council Member Becky Ruffner made the motion to increase funding to Strategy 2a: Parenting Education by \$10,050 to \$176,850 by reducing the Fund Balance by \$10,050. The motion was seconded by Member McCready and passed unanimously.

Action Regarding Strategy Implementation for Strategy 8b: Public Information - Resource Information

Council members provided direction for implementation of strategy 8b: increasing access to resource information, indicating a desire to utilize up to \$7,500 of the amount allocated to work with a public relations expert to develop a plan that would include multiple options for publicizing services that are available to families in the Yavapai Region. Funding for implementation will be considered in the SFY2011 Funding Plan. It is understood that our efforts will need to dovetail with the Statewide Communication Plan.

Action Regarding Strategy Implementation for Strategy 4b: Scholarships to Address Child Care Affordability

Council Member Mica Williams made a motion that the Yavapai Regional Partnership Council request that the State Board amend their agreement with United Way to allow United Way to administer the Yavapai Region's Scholarship strategy with eligibility criteria and scholarship amounts to be determined by the Regional Partnership Council. The motion was seconded by Member Ruffner and passed unanimously.

Action Regarding Strategy Implementation for Strategy 13: Mental Health Consultation

Council Member Barbara Jorgensen made a motion that the Yavapai Regional Partnership Council participate in the statewide Mental Health Consultation Administrative Home effort with an allocation of \$100,000 for two mental health consultants for the region. The motion was seconded by Member Linn and passed unanimously.

Action Regarding Formation of Sub-Committees

Council Member Mica Williams made a motion for the Yavapai Regional Partnership Council to appoint an Access and Affordability Sub-Committee for the purpose of making a recommendation to the Council about 1) how to proceed with implementation of Strategy 3: expansion of infant and toddler care and 2) scholarship amounts and criteria. Members of the sub-committee will be Kelly McCready, Mica Williams, Vickey LaMotte, Katie Delafield and Sherrie Burch. The sub-committee will make their recommendations to the Council at their Sept. 15, 2009 meeting. The motion was seconded by Member Jorgensen and passed unanimously.

Council Member Becky Ruffner made a motion for the Yavapai Regional Partnership Council to appoint a Needs and Assets Sub-Committee for the purpose of identifying the information, in addition to the standard Needs and Assets report data, the Council would like included in the 2010 Needs and Assets report, to be completed by the Consultant. Members of the sub-committee will be Tammy Linn, Becky Ruffner, Sherie Gifford and Marta Stuart. The sub-committee will make their recommendations to the Council at their Sept. 23, 2009 meeting. Additionally, the Sub-Committee will review, when available, the list of qualified Contractors and recommend who the Council should select as the consultant to complete the 2010 Yavapai Needs and Assets report. The motion was seconded

by Member Linn and passed unanimously. Discussion of additional information to be included in the Needs and Assets Report will include a review of options to obtain information about child care in the region.

Council Member Ruffner made a motion for the Yavapai Regional Partnership Council to appoint a Family Support Collaborative Sub-Committee for the purpose of identifying and recommending next steps in implementation of the Family Support Collaborative strategy, to include procedure for providing financial support to Coalitions. Members of the sub-committee will be Ann Sult, Anne Babinsky, and Becky Ruffner. The sub-committee will make their recommendations to the Council at their Sept. 23, 2009 meeting. The motion was seconded by Member McCready and passed unanimously.

Review, Discuss and Take Action on Recommendation of the Diaper Drive Sub-Committee

The Diaper Drive Sub-Committee of Margie Beach, Barbara Jorgensen and Mica Williams met on August 10, 2009. Their recommendation for implementing the Diaper Drive as presented in Attachment #5 was presented to the Council. Council Member Mica Williams made a motion to approve the recommendation of the Diaper Drive Sub-Committee and authorize staff to proceed with implementation in accordance with the Implementation Plan. The motion was seconded by Member Tewawina and passed unanimously.

Coordinator's Report

Coordinator Jacobson provided information on items of interest to the Council. The SFY2011 Regional Allocation for the Yavapai Region is \$3,899,633. The VISTA Volunteer, Claire Louge, will begin work on September 16, 2009. New information has been received concerning the number of votes needed to pass a motion. While in the past the Council was advised that each motion needed at least six votes to pass, clarification has been received that the number of votes required for legal action is a simple majority of a quorum of the Council. Two vacancies currently exist on the Council, one for the faith-based representative and a second for a school administrator. Coordinator Jacobson is working to recruit these new members. An orientation for new grantees will be held on August 27, 2009 at the First Things First office. The State Board approved the attendance policy at their August 25, 2009 meeting. The attendance requirements will apply to regular meetings of the Council and not special meetings. Council members were reminded to complete the regional council survey by this Friday. Current information indicates that emergency scholarships for our region may last through the end of September. State Board Member Nadine Mathis Basha and Coordinator Jacobson will be presenting on First Things First at the League of Women Voters meeting on September 12, 2009 in Prescott.

Next Meeting

The next meetings of the Regional Partnership Council are September 15, and September 23, 2009, 9:00 am to noon. The meetings will be held in Prescott.

Adjourn

The meeting adjourned at 11:18 a.m.

Marcia M. Jacobson

Marcia M. Jacobson, Regional Coordinator

Approved:

Anne Babinsky, Chair

September 15, 2009