



FIRST THINGS FIRST

The right system for bright futures

Proposed Revision to FTF Funding Plan Guidance Construction and Purchases of Real Property September 11, 2009

It is not generally the intent of the Board to allow funds for capital expenditures such as, vehicles, existing building renovation, new construction, and equipment. However, with strong justification to support the needs of children within a region, and in the case for facilities where matching funds are committed, the Board will consider Funding Plans that include costs for purchases of real property or construction, or reconstruction of real property. The Board will also consider other capital requests, under certain circumstances or for certain purchases, even if no matching funds are committed. Should a Council determine capital expenditures are necessary and an identified priority for the benefit of the children of the region, the Funding Plan submitted must include:

- Evidence of strong on-going support from the community for the capital improvement;
- How funding such capital improvement will enable the region to reach their pre-determined measurable outcomes;
- What funds will be available to sustain the benefits from the capital request if approved;
- A description of other attempts to meet this need and narrative that describes how no other resources exist (other than any necessary matching funds) in the community to meet this need;
- A description of the anticipated possible ownership and maintenance for the capital asset should the entity no longer utilize the asset for the purpose for which funding support was approved by the Board;
- Notification in the RFGA that all grantees will be required to submit to First Things First a copy of an annual independent audit review;
- The amount and source of 50% matching funds for specific capital requests submitted to the Board of First Things First after 8/25/09 that include the purchase of property or new construction, major renovation or remodeling to existing property; and
- An understanding that the Board may require a deed or title restriction requiring repayment of any funds used for a capital expenditure in the event of the disposal of the asset.

For purposes of these Guidelines, the following definitions apply:

“New Construction” means designing or erecting a new structure or installation of a pre-fabricated building either on land owned or not owned.

“Property” means land, land improvements, and structures, excluding movable machinery and equipment.

“Major renovation or remodeling” means:

- 1) Structural changes to the foundation, roof, floor, exterior or load-bearing walls of a facility, or the extension of a facility to increase its floor area.
- 2) Extensive alteration of a facility such as to significantly change its function and purpose, even if the renovation does not include any structural change

Improvements or upgrades to a facility which do not meet the criteria under the definition of major renovation or remodeling, may be considered a minor renovation and not subject to the matching requirement by the Board after considering all of the characteristics and costs of the planned renovation.