

La Paz/Mohave Regional Partnership Council
Transition Plan for La Paz/Mohave Pre-Kindergarten Programs

Activity	Date	Responsibility
Incorporate Pre-Kindergarten Start-Up for Ed. Options in Quartzsite and Salome School District in Salome into ADE contract for SFY13.*	Sept/Oct 2012	Merritt, Sandy, Ginger & Lindsay work with ADE to amend contract
ADE to meet with Ed. Options in Quartzsite and Salome School District in Salome to develop plan and budget for start-up, including dates that children would be enrolled to receive scholarships.*	Oct 2012	ADE and Merritt
Ensure that all Pre-Kindergarten sites are selected and/or enrolled in Quality First and receive an assessment for rating.	Sept – Dec 2012	Ginger & Merritt
Make preliminary estimate of ratings for Pre-Kindergarten sites already enrolled in Quality First to determine which will qualify for Pre-K scholarships in SFY14.	Oct/Nov 2012	Ginger
Complete SFY14 Funding Plan sections for Pre-Kindergarten Scholarships and Quality First based on estimated rating scores.	November 2012	Merritt and Council
Hold meeting in La Paz/Mohave Region with Pre-Kindergarten administrators to overview changes, including requirement that all currently operating programs be rated 3-5 stars on the Quality First rating scale and timeline/procedures for SFY14 funding.	January 2013	Merritt, ADE & VSUW
Determine sites continuing to receive Pre-Kindergarten Scholarships and sites moving to Quality First Full Participation with scholarships.	March 2013	Merritt, Ginger and Lindsay
Attend mandatory information meeting with ADE.	March/April 2013	Current and Potential Pre-K Applicants – public school and private providers
Submit proposals via email for Pre-K Scholarship program participation in SFY14 to ADE, including # children to be served and part day/full day options.	April 2013	Eligible school districts and private providers
Complete and submit the agreement with Valley of the Sun United Way (VSUW) monthly for scholarship payments, including tax documents, direct deposit form (if applicable) and program budget form for fiscal year.	June 2013	Participating school districts and private providers
Attend meeting on monthly data reporting to VSUW for reimbursement payments and quarterly narrative reporting to ADE.	June 2013	Participating school districts and private providers VSUW & ADE
Assign ADE Pre-Kindergarten Mentor to sites.	June 2013	ADE
Schedule and hold first on-site visit to review <i>SFY14 First Things First Pre-Kindergarten Scholarship Guidance Manual</i> and create a plan for continued consultation.	July/August 2013	ADE Mentors
Determine ongoing participation in Quality First – either in “rating only” or “full participation.”	July/August 2013	Participant, Quality First Coach and ADE Mentor

***Please note:** The first two items are specific to Pre-Kindergarten Expansion/Start-Up in Salome and Quartzsite under the Arizona Department of Education (ADE) contract in SFY 2013. The remainder relate to the transition of all Pre-Kindergarten sites into Quality First and ADE/VSUW contracts for SFY14.