



FIRST THINGS FIRST

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Arizona Early Childhood Development and Health Board

Coconino Regional Partnership Council

Call to Order

The regular meeting of the First Things First Coconino Regional Partnership Council was held on January 25, 2010 at 4:00 p.m. The meeting was located at the United Way of Northern Arizona conference room, 1515 E. Cedar Ave. Suite D-1, Flagstaff, Arizona.

Julianne Hartzell, the Chairwoman for the Coconino Regional Partnership Council called the meeting to order at 4:10 p.m. and welcomed all in attendance.

Members Present:

Mary McLellan, Josh Allen (by phone), Julianne Hartzell, Seobaghn Arambula, Kerry Blume, Barbara Worgess

Members Absent:

Noreen Sakiestewa, Ken Edes, Tony Gonzales, Debbie Winlock, Agnes Chamberlain

Staff Present:

Ellen Majure: Administrative Assistant for the Northeast Region, Cristi Mallery: Coconino Administrative Assistant, and AdiShakti Khalsa: Northeast Regional Manager

Personnel Matter Briefing

Member Arambula moved to go into Executive Session at 4:12 p.m. Member McLellan seconded the motion. Motion approved.

Member McLellan moved to return from Executive Session at 4:31 p.m. Member Blume seconded the motion. Motion approved.

Ms. Khalsa updated the Coconino Council regarding Coconino Regional Coordinator, Trudy Rogers' leave of absence due to health issues and announced Ms. Majure as Coconino's temporary Acting Coordinator. First Things First will continue to assess with Ms. Rogers her ability to come back full time. Ms. Khalsa instructed the Coconino Council Members to contact Ms. Majure regarding any matters that they would otherwise contact Ms. Rodgers for.

Call to the Public

None

Consent Agenda

Member McLellan made a motion to approve the minutes from the December 14, 2009 meeting. Member Arambula seconded the motion. Member Worgess abstained. Motion approved 5 to 1.

Next Steps and Potential Dates for Work Session on Coordination and Collaboration

After much discussion and coordinating of schedules, the Coconino Council Members decided upon Thursday, February 18, 2010 at 2:00 p.m. for the next Coordination and Collaboration work session. An email will be sent to inform the Coconino Council Members of the meeting location.

Discussion and Possible Approval of Needs and Assets Vendor

Chair Hartzell spoke of the recommendations made by Member Allen, Member Arambula and herself regarding the Needs and Assets Vendor. There were two vendor application proposals submitted, Management of America and Applied Survey Research. Chair Hartzell, Member Allen and Member Arambula reviewed the vendor applications. They chose to recommend Applied Survey Research as the Needs and Assets Vendor to the Coconino Council Members due to the following reasons: their understanding of early childhood; they are a known entity to the region; their proposal was written specifically for the Coconino Council Members; it expressed the willingness to work closely with us and to form a partnership to address issues that are important to the Coconino Council; and they will be able to illicit from the Coconino Council the information most important to the Coconino Council.

Member Arambula moved to accept Applied Survey Research as the Vendor for the Needs and Assets work. Member Worgess seconded the motion. Member Blume abstained. Motion approved 5 to 1.

Presentation, Discussion and Possible Approval of Additional Funds for Child Care Study

The Coconino Council Members had requested information to compare the initial proposal with the latest proposal but no information was presently available regarding their request. The Navajo Apache Regional Partnership Council approved an amount not to exceed \$10,000 in additional funds for this study. More information will be shared with the Coconino Council regarding the most recent proposal once it has been obtained.

Council Member Updates

Member Blume updated the Coconino Council Members regarding a snow apparel drive held by United Way of Northern Arizona for county residents in need.

Member Blume also shared information about the study to educate parents of Head Start about health and the economic impact of improving the health literacy of parents. This may be a potential future agenda item. Member Arambula elaborated on this project, stating that it is a program designed to teach parents about how to use the Health Care Institute book on healthcare. Last year, the Dental Care Institute book was also piloted. Currently, there is dual training utilizing both books but research results are pending. This year, Head Start is partnering with United Way to offer the Healthcare Institute in Page, Fredonia and Flagstaff to parents. This project should commence at the end of March or the first part of April.

Chair Hartzell updated the group regarding the possible loan of \$260,000,000 -to the state in July by First Things First that would include a payback calendar and incur interest. Unfortunately, there is still talk of removing the voter protected proposition and taking voter protected funds instead of the loan.

Chair Hartzell informed the Coconino Council of the discussion to be held during the State Board Meeting around the fund balance currently held by the Coconino Region (and other regions) for 2010. The suggestion to the Board will be that the Councils could use any funds they are not expending this year and place them into strategies that have already been developed and approved, without having to go to the State Board to get permission to do that. This is an opportunity for Councils to look at the needs in their region to see if they can do anything further than what they are already doing.

Update on Operational Plan

Chair Hartzell informed the Coconino Council of the current progress made by First Things First to provide the Council with a reporting template on how to bring information to the Council on each strategy. This template will allow the Council to determine what information they want, how they would like that information and how often they would like to receive it. The completed report should be given to the Council during the next meeting.

Next Meeting Date

The next meeting will be held on Monday, February 22, 2010 at 4:00 p.m. at United Way of Northern Arizona.

Meeting Adjourned

There being no other business, Chair Hartzell adjourned the meeting at approximately 4:55 p.m.

SUBMITTED BY:

Cristi Mallery, Admin Asst II

APPROVED BY:

Julianne Hartzell, Chair