FIRST THINGS FIRST

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Arizona Early Childhood Development & Health Board
Navajo/Apache Regional Partnership Council Meeting
Meeting Minutes

A Regular Meeting open to the public, was held on Wednesday, October 9, 2013 beginning at 3:00 p.m. The meeting was held at Apache County Health Department Annex, 309 South Mountain, Springerville, Arizona 85938.

Welcome/Introductions/Call to Order

Chair Mannis called the meeting to order at 3:21 p.m. Members present were Chair Mannis, Vice Chair Meyer, Kristalei Baskins, Claude Endfield, Kirk Grugel, Nestor Montoya, Jeffrey Northup, Betsy Peck, Margie Tapia, Cathy Taylor and Linda Thompson.

Member Report and Updates

Member Grugel introduced the new CASA coordinator for Apache County Stephanie King. Member Endfield reported that the Early Childhood Fair was a success. She congratulated Member Thompson for receiving the Lifetime Achievement Award. She said there were over 250 people who attended. She thanked First Things First for sponsoring; funds went toward scholarships for the conference and supplies. Member Tapia said Head Start is having a resource fair October 25, 2013 from 10 to 12. Member Peck said that she and Member Endfield attended a creating connections training in Tempe. There were a lot of FTF people there and it was a good training. Chair Mannis announced the White Mountain Science Festival will be on October 12, 2013 at the White Mountain Nature Center from 10 to 3, outside. It will be geared toward children. Vice Chair Meyer reported that she will attend the First Things First Chair – Vice Chair meeting in Phoenix. Member Thompson reported that the NAOMI house has doubled their numbers and is now at full capacity.

Call to the Public

Chair Mannis asked for calls to the public. There were none.

Disclosure of Conflicts

Chair Mannis asked the Members to refer to the agenda and provide conflict of interest forms for those agenda items they may have a conflict with. Members Meyer, Northup, Peck and Endfield provided conflict of interest forms.

Presentation, Discussion and Approval of September 11, 2013 Regular Meeting Minutes

Chair Mannis asked for a motion for approval for the September 11, 2013 Regular Meeting minutes. Member Grugel moved to approve the minutes for the September 11, 2013 Regular Meeting as presented. Member Taylor seconded. Motion passed.

Presentation, Discussion and Approval of August 14, 2013 Executive Session Minutes

Executive Session minutes were distributed to the members who did not provide a conflict of interest. Member Grugel moved to approve the minutes for the August 14, 2013 Executive Session as presented. Member Thompson seconded. Motion passed.

Review, Discussion and Possible Approval of Reporting Questions for Community-Based Development Early Care Education ProfessionalsSFY14 Strategy

Charlene Surber, Fiscal Specialist with First Things First reviewed the responses to the additional questions provided by the Grantee for September, 2013. She then asked the Council for possible questions for the Grantee for their October through December monthly reports that could provide the Council with more details of the progress the Grantee is making with the strategy. After discussion, the members provided Ms. Surber with some questions they felt would provide sufficient information to assess the Grantee's progress. No approval is required; Ms. Surber will review the reporting for October with the Council at the November meeting.

Review and Discussion SFY2013 Quarter 4 Data Report

Virginia Turner, Northeast Region Senior Director reviewed the Data Reports for Quarter 4, SFY2013 with the Council. She provided information regarding some of the Strategies and the Target Service Units for some of the newer members. Senior Director Turner noted that Healthy Steps has exceeded their target service and recommended increasing for SFY2015. She also highlighted

Professional Rewards, they have served 33 professionals, 23 over their contract. She reported that Newborn Follow-up was in a ramp up period for SFY13, they should have more numbers in the 1st Quarter of SFY14.

Presentation and Discussion of State Fiscal Year 2015 Strategies and Funding Plan

Senior Director Turner explained the Funding Plan process to the Council and lead a discussion of the proposed Funding allocations and Target Service Units for each of the following strategies for SFY2015.

a. **Community Based Early Care Education Professionals**
b. **Recruitment into the Field**
c. **Scholarships non-TEACH**
d. **Quality First**
e. **Child Care Health Consultation**
f. **Quality First Child Care Scholarships**
g. **FTF Professional REWARD$**
h. **Care Coordination/Medical Home**
i. **Oral Health**
j. **Parent Outreach and Awareness**
k. **Community Awareness**
l. **Community Outreach**
m. **Media**
n. **Statewide Evaluation**

After discussion the Council directed staff to prepare the funding plan for the Council's approval for the November 13, 2013 regular meeting using the proposed budget allocations and target service units as discussed. Senior Director Turner said that the Council will go through the budget allocations and approve each one. She mentioned that it will be very important for all of the members to be present to ensure quorum is maintained as each item is addressed.

Regional Director's Report

Financial Reports

Senior Director Turner provided the monthly financial reports for the Council's information. She mentioned that the Fall Media buy is being placed now.

Community Outreach Report

The community outreach report for the last month was provided by Michelle Pansulla, Community Outreach Coordinator for the Council's information.

General Discussion

Chair Mannis asked for general discussion items. Member Thompson said that the Heber Lion's Club Tooth Fairy visited the NAOMI house and she was enchanting.

Adjourn – next meeting scheduled for November 13, 2013 in Holbrook

Chair Mannis asked for a motion to adjourn. Member Taylor moved to adjourn, Member Peck seconded, motion passed. The meeting was adjourned at 5:42 p.m.

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD
NAVAJO/APACHE REGIONAL PARTNERSHIP COUNCIL

Leslie Meyer - VICE CHAIR

Kalman Mannis, Chair

Kate Dobler-Allen, Regional Director