



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

## Arizona Early Childhood Development & Health Board Cochise Regional Partnership Council

### Meeting Minutes October 15, 2014

#### Call to Order/Pledge of Allegiance/Introductions

The Special Meeting of the First Things First Cochise Regional Partnership Council was held on Wednesday, October 15, 2014, at the Sierra Vista Police Department, 911 North Coronado Drive, Sierra Vista, Arizona, 85635.

Chair Hoyack welcomed everyone, and called the meeting to order at approximately 1:12 p.m. Chair Hoyack lead the Regional Council Members and those present in the Pledge of Allegiance.

#### Roll Call

Council Members Present: Danielle Brownrigg, Marge Dailey, Chuck Hoyack, Laura Killberg, Thomas Reardon, Anthony Reed (arrived at 1:40 p.m.), Jane Strain, Kathleen Vedock, and Nancy-Jean Welker

Council Members Absent: Rev. Shawn Buckhanan and Telly Stanger

#### Declarations of Conflicts of Interest

Chair Hoyack explained to the Regional Council Members that they could declare their Conflicts of Interests at this time or wait until the specified agenda item. Two conflicts were declared.

Member Killberg declared a Conflict of Interest with agenda item #6 stating that she is an employe of the City of Sierra Vista Leisure Services Department which conducts the event being considered.

Member Reardon declared a Conflict of Interest with agenda item #6 stating that he is a member of the City of Sierra Vista City Council and that he wants to avoid the appearance of a conflict.

#### Call to the Public

Chair Hoyack clarified the rules regarding public participation during the meeting and made a Call to the Public. There were four Calls to Public at this time.

Christina Riddle, Easter Seals Blake Foundation Parents as Teachers, spoke about her attendance at the 30<sup>th</sup> annual Parents as Teachers conference, the importance of home visitation and gave information regarding Parents as Teachers and how their program is different from other home visitation programs.

Faith Eidson, Easter Seals Blake Foundation New Visions for Families, spoke about duplication of home visitation programs and how clients that don't meet the criteria at some of the other home visitation programs can get help from Parents as Teachers.

Lesley Kirk Cayce, Parent Community Member, spoke about the benefits of the Parents as Teachers program and how changes may affect the workers and families involved in the Parents as Teachers program.

Kimberlee Jones, Child and Family Resources, introduced herself and spoke about how impressed she is with the Cochise County collaborations and what Cochise County is doing for families.

**Discussion and Possible Approval of Minutes**

**A. September 18, 2014 Regular Minutes**

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the September 18, 2014 Regular Meeting minutes.

A motion was made by Member Killberg to approve the September 18, 2014 Regular Meeting Minutes; seconded by Member Strain. Motion carried by a roll call vote (6-0-2). Member Brownrigg and Member Reardon abstained from the vote.

Member Brownrigg	Abstained	Member Strain	Yes
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Abstained	Vice Chair Buckhanan	Absent
Member Reed	Absent	Chair Hoyack	Yes
Member Stanger	Absent		

**B. August 25, 2014 Work Session Minutes**

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the August 25, 2014 Work Session minutes.

A motion was made by Member Dailey to approve the August 25, 2014 Work Session Minutes; seconded by Member Reardon. Motion carried by a roll call vote (8-0-0).

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Yes	Vice Chair Buckhanan	Absent
Member Reed	Absent	Chair Hoyack	Yes
Member Stanger	Absent		

**Discussion and Possible Approval of Sponsorship**

**A. City of Sierra Vista: Children's Holiday Party**

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the sponsorship to the City of Sierra Vista for the Children's Holiday Party in the amount of \$2,000 through the Community Awareness Line Item Budget.

A motion was made by Member Brownrigg to approve the sponsorship to the City of Sierra Vista for the Children’s Holiday Party in the amount of \$2,000 through the Community Awareness Line Item Budget; seconded by Member Vedock. Motion carried by a roll call vote (6-0-2). Member Killberg and Member Reardon declared a Conflict of Interest and abstained from the vote.

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Abstained-COI	Member Welker	Yes
Member Reardon	Abstained - COI	Vice Chair Buckhanan	Absent
Member Reed	Absent	Chair Hoyack	Yes
Member Stanger	Absent		

**Discussion of Governance Policy – First Read**

Chair Hoyack gave a brief explanation of the Governance Policy with emphasis on the attendance portion. Chair Hoyack recognized Melissa Avant, Regional Director First Things First, who explained a few changes that are to be made to the document.

Member Reed arrived at 1:40 p.m.

**Review of Regional Council Perception Survey**

Chair Hoyack recognized Ms. Avant who explained the Perception Survey and the process of calculating the results. There was a lengthy discussion between Ms. Avant and the Regional Council Members regarding the results.

**Strategic Planning FY16-18 – Prioritization of Needs Activity**

Chair Hoyack recognized Ms. Avant who explained the information provided and how to complete the activity. All Regional Council Members participated in the discussion.

- A. Prioritize Needs
- B. Align Needs with School Readiness Indicators and Priority Roles
- C. Identify Approaches to Needs – Funded/ Unfunded

Meeting took a break at 3:10 p.m. Chair Hoyack requested the Regional Council take a break at 3:10 p.m.; Chair Hoyack reconvened the meeting at 3:27 p.m.

Member Reed left the meeting at 3:13 p.m.

Meeting resumed at 3:27 p.m.

**Regional Director’s Report**

Chair Hoyack recognized Ms. Avant who announced a Special Meeting to be held on Wednesday, November 5, 2014 at 2:00 p.m. in Sierra Vista, Arizona.

**Recommended Future Agenda Items**

Chair Hoyack explained to the Regional Council Members that they could recommend future agenda items at this time. No future agenda items at this time.

**Announcements**

- A. Next Regular Meeting: Thursday, November 20, 2014 –1:00 p.m. in Benson, Arizona.

B. Council Member Summary of Events:

Member Killberg – there will be a family gathering for the community at the Sierra Vista City Park on Friday, October 31, 2014.

Member Strain – Will be attending the National Association for the Education of Young Children meeting on Friday, October 17, 2014.

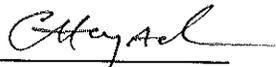
Member Welker – announced that the San Simone Valley Literacy Program got their 501c3 nonprofit status and that the Bowie unified School District is looking for an intern superintendent.

**Adjournment**

With no further business before the Regional Council, Chair Hoyack adjourned the meeting at 3:43 p.m.

Dated this 5<sup>th</sup> day of November, 2014.

Submitted By: Sarah Furnas  
Administrative Assistant II

Approved By:   
Chair, Chuck Hoyack