



FIRST THINGS FIRST

Ready for School. Set for Life.

Meeting Minutes

#1. Call to Order/Welcome

The Regular Meeting of the First Things First Santa Cruz Regional Partnership Council was held on Monday November 04, 2013 at the San Cayetano Elementary School Reading Room 1412 West Frontage Road, Rio Rico, Arizona 85648. Chair William Kirkpatrick welcomed everyone and called the meeting to order at 3:39 p.m. He welcomed and thanked Senior Director Erin Lyons and Fiscal Specialist Michael Strawther for attending. He asked each member to introduce themselves, identifying their seat.

Members Present

Chair William Kirkpatrick, Veronica Santillo, Anna Lepa, David Verdugo, Karen Guilmette and Lee Vellom.

Members Attending Telephonically

Dr. Melisa Lunderville (4:10 – 4:40 p.m.) and Vice-Chair Karen Woodford (4:20-4:40 p.m.)

Members Absent

Danna Gallardo

#2. Approval of Minutes

Chair Kirkpatrick directed everyone to the draft of the minutes of October 07, 2013 and asked if there was a motion to approve. Member Santillo so moved, Member Vellom seconded the motion. Motion carried.

#3. Call to the Public

None

#4. Discussion and Possible Action: Fiscal Year 2015 Santa Cruz Strategic Planning

Chair Kirkpatrick turned the agenda item over to Regional Director Francisco Padilla. He explained that the Regional Council set their strategic direction for three years, fiscal years 2013 – 2015. At this time they need to determine their FY2015 allocations. The funding consists of the region's allocation and the carry-forward amount for a total of \$1,842,129. He explained that last year, for FY2014, the Regional Council maintained the strategies selected the previous year. Regional Director Padilla referenced the 2 funding plan scenarios provided to them on Attachment 2C and then advised that as they moved through the existing strategies, a roll call for Conflicts of Interest would be required for certain strategies. He also explained that Target Service Units for Home Visitation have been expanded on a statewide basis. There is now a requirement for Number of Children screened set at 75, Number of Hearing Screenings at 75, Number of Vision Screenings at 75 and Number of Developmental Screenings at 75. At 4:05 p.m., Member Lepa left the room and quorum was lost, Director Padilla ceased his explanations. At 4:08 p.m. Member Lepa rejoined, quorum was re-established and Director Padilla answered any questions.

Member Vellom requested clarity on the rate of tobacco tax income, whether it was following initial projections or had deviated. Senior Director Lyons explained that the deviation was less than 10%, but assured him that budgets were based solely on actual income not projections.

Member Santillo made a motion that that the Santa Cruz Regional Partnership Council approve the Family Resource Centers strategy for Fiscal Year 2015 with a funding level of \$555,000 to serve approximately 250 families through the funding mechanism of a Request for Grant Application Renewal. A Roll Call for Conflicts of Interest was taken, no conflicts were noted. The motion was seconded by Member Guilmette, there was no discussion. Motion carried.

Member Santillo made a motion that the Santa Cruz Regional Partnership Council approve the Home Visitation strategy for Fiscal Year 2015 in the amount of \$300,000 to serve approximately 75 families through the funding mechanism of a Request for Grant Application Renewal. A Roll Call for Conflicts of Interest was taken, no conflicts were noted. The motion was seconded by Member Guilmette, there was no discussion. Motion carried.

Member Santillo made a motion that the Santa Cruz Regional Partnership Council approve the Oral Health strategy for Fiscal Year 2015 in the amount of \$74,800 to provide approximately 2,000 fluoride varnishes, provide approximately 2,000 children with oral health screenings, and to provide approximately 200 prenatal women oral health screenings through the funding mechanism of a Request for Grant Application Renewal. A Roll Call for Conflicts of Interest was taken, no conflicts were noted. The motion was seconded by Member Verdugo, there was no discussion. Motion carried.

Member Santillo made a motion that the Santa Cruz Regional Partnership Council approve the Recruitment into the Field strategy for Fiscal Year 2015 with a funding level of \$42,000 to support 15 participating professionals in the Santa Cruz region through the funding mechanism of government agreement renewal. A Roll Call for Conflicts of Interest was taken, no conflicts were noted. The motion was seconded by Member Lepa, there was no discussion. Motion carried.

Member Guilmette made a motion that the Santa Cruz Regional Partnership Council approve the Quality First Strategy package for 3 centers and 4 homes, with estimated funding allotments of \$98,645 through an amendment to the statewide contract. Furthermore, the Quality First package includes an estimate of 30 Quality First Child Care Scholarships for estimated budget allotment of \$189,729. A Roll Call for Conflicts of Interest was taken, no conflicts were noted, Members Guilmette and Santillo made a declaration of a remote interest. The motion was seconded by Member Vellom, there was no discussion. Motion carried.

Member Guilmette made a motion that the Santa Cruz Regional Partnership Council approve the Child Care Health Consultation Strategy for the programs enrolled in Quality First package and an addition of 6 centers and 41 homes. The total budget allotment for the strategy is \$133,380. through an amendment to the statewide contract. The motion was seconded by Member Verdugo, there was no discussion. Motion carried.

A motion was made by Member Guilmette that the Santa Cruz Regional Partnership Council approve the Community Awareness strategy for Fiscal Year 2015 in the amount of \$20,000. The motion was seconded by Member Santillo, there was no discussion. Motion carried.

A motion was made by Member Guilmette that the Santa Cruz Regional Partnership Council approve the Media strategy in Fiscal Year 2015 in the amount of \$25,000. The motion was seconded by Member Santillo, there was no discussion. Motion carried.

A motion was made by Member Santillo that the Santa Cruz Regional Partnership Council approve \$88,157 for Evaluation in Fiscal Year 2015. The motion was seconded by Member Verdugo, there was no discussion. Motion carried.

#5. Regional Director's Report

Regional Director Padilla referenced the provided Expenditure Report and explained that since the date it was printed for the packets the expenditures are closer to 19% at this time and we have entered the second quarter of State Fiscal Year 2014. He reviewed the statewide Chair/Vice-Chair meeting of October 10th. He advised that University of Arizona Norton School continues to work on the Needs and Assets Report and makes timely submissions. He spoke of the Healthy Families Fall Festival that he attended, hosted by Child & Family Resources, the Home Visiting grantee. He shared that over 50 families attended this afternoon in the park where games and food were offered. He updated everyone on the First Things First Celebrates the Young Child Event; invitations will go out this week and the final contract should be signed. He added that the Race to the Top decisions should be made by the end of December and that Santa Cruz was one of the four "focus" regions. He explained that there had been issues related to the reporting of Community based Parent Education classes that are being worked on, It was determined that credit would be extended only if the entire series of classes were completed and more effort to distinguish duplicated from unduplicated numbers is being made.

#6. Regional Council and Staff Announcements

Director Padilla welcomed and thanked Member Verdugo for participating in his first official meeting. Member Verdugo said that he enjoyed it very much.

#7. General Discussion

None

#8. Meeting Reminder/Adjourn

Chair Kirkpatrick reminded everyone that the next meeting would be held on January 06, 2014 at 3:30 p.m., at the Santa Cruz County Public Works Building, 275 Rio Rico Drive, Rio Rico, AZ 85648 and he made a motion to adjourn seconded by Member Santillo, motion carried, the time was 4:40 p.m.

Submitted by Susan Faubion

Approved by 

Dated this 6 day of January, 2013