



FIRST THINGS FIRST

Ready for School. Set for Life.

Graham/Greenlee Regional Partnership Council Meeting Agenda

November 10, 2014
1:00 – 3:00 pm

Safford Public Library
808 South 7th Avenue
Safford, Arizona 85546

Pursuant to A.R.S. § 38-431.03(A) (1), A.R.S. § 38-431.03(A) (2) and A.R.S. § 38-431.03(A)(3), the Regional Partnership Council may vote to go into Executive Session, which will not be open to the public, to discuss personnel items, records exempt from public inspection and/or to obtain legal advice on any item on this agenda.

The Regional Partnership Council may hear items on the agenda out of order. The Regional Partnership Council may discuss, consider, or take action regarding any item on the agenda. The Regional Partnership Council may elect to solicit public comment on certain agenda items.

The agenda for the meeting is as follows:

1. Welcome, Introductions and Call to Order **Laurie Smith, Chair**

2. Roll Call and Declarations of Conflict of Interest **Laurie Smith, Chair**
Members will address potential conflicts of interest regarding items on this agenda.

3. Call to the Public **Laurie Smith, Chair**
This is the time for the public to comment. Members of the Council may not discuss or take legal action regarding matters that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

4. Discussion and Possible Approval of Meeting Minutes **Laurie Smith, Chair**
10-20-2014 Regular Meeting Minutes
(Attachment 01)

5. **Discussion and Possible Approval of SFY16-18 Strategic Direction and SFY2016 Funding Plan Strategy Allocation & TSU's**
(Attachment 02)
- A. Quality First
 - B. Quality First Additional Scholarships
 - C. Reward\$
 - D. Home Visitation
 - E. Parent Outreach & Awareness
 - F. Reach Out and Read
 - G. Community Awareness
 - H. Community Outreach
 - I. Media
 - J. Statewide Evaluation

Laurie Smith, Chair
Shari Elkins,
Regional Director

6. **Discussion and Possible Approval of Governance Policy**
(Attachment 03)

Laurie Smith, Chair

7. **Discussion and Possible Approval of Upcoming Regional Council Meeting Calendar**
(Attachment 04)

Laurie Smith, Chair

8. **Community Outreach Update**
(Attachment 05)

Paulette LeBlanc,
Outreach Coordinator

9. Regional Council Member Updates

Regional Council

The Council may engage in general discussion regarding items of possible interest as new business, and regarding the agency's missions, goals, initiatives, priorities, and strategies. The Council's discussion may include First Things First staff members. No official action will be taken at this time; any matters deemed appropriate for future action will be placed on a future agenda for deliberation and a possible vote.

10. **Next Meeting – January 12, 2015**
1:00 p.m. at the Safford City-Graham County Library

Laurie Smith, Chair

11. Adjournment

Laurie Smith, Chair

A person with a disability may request a reasonable accommodation such as a sign language interpreter by contacting Shari Elkins, Graham/Greenlee Regional Director, Graham/Greenlee Regional Partnership Council, 504 2nd Avenue, Safford, Arizona 85552. Telephone: Office (928)428-0193. Requests should be made as early as possible to allow time to arrange the accommodation.



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Arizona Early Childhood Development & Health Board
Graham/Greenlee Regional Partnership Council
October 20, 2014

Call to Order

The regular meeting of the First Things First – Graham/Greenlee Regional Partnership Council was held on October 20, 2014 in the Early Literacy Room at the Safford Public Library, 808 South Seventh Avenue, Safford, AZ 85546.

Chair Smith called the meeting to order at approximately 1:00 p.m.

Regional Council Members present in person:

Chair Laurie Smith, Vice Chair JoAnn Morales, Ryan Henry, Stacy Morris, Donna McGaughey, Kasey Ekman, Christie Rivera and Pam Patt,

Regional Council Members Absent:

Susan Norton

Call to the Public

Chair Smith announced Call to the Public. There was no response.

Consent Agenda

A motion to approve the minutes from the August 11, 2014 Regular Meeting was made by Member McGaughey, seconded by Member Patt. Motion carried (9-0-0).

Minutes from the September 8, 2014 Workgroup Meeting were presented for council information.

Read On Arizona Presentation

Kathy Hrabluk did a presentation on Read on Arizona and answered council member's questions. Council members were invited to attend the Early Childhood Coalition meeting if they were interested in learning more.

Declarations of Conflict of Interest

Member Rivera announced conflict of interest due to agency conflict with Quality First and REWARD\$. Member Rivera recused herself from the discussions.

Discussion of SFY16-18 Strategic Direction for Public Input

After a discussion around the needs and assets of the region, the regional priorities and a historical look at programs funded since 2010, Director Elkins presented a Proposed Funding Plan Summary for SFY2016-2018 for council member consideration. The proposed plan was based on workgroup recommendations which included the elimination of Oral Health, Food Security and REWARD\$. After council discussion, the council recommended minor revisions to be presented at the November council meeting including the possibility of not eliminating REWARD\$ for SFY2016-2018.

Outreach Update

Outreach Coordinator, Paulette LeBlanc, reported on her activities for August and September. Ms. LeBlanc highlighted her upcoming Graham/Greenlee Early Childhood Coalition Meeting which was organized to set up a network of educational advocates who focus on building a strong foundation for young children. Ms. LeBlanc also discussed the upcoming site visit to Morenci's Early Learning Center. She stated that hosting a site visit is one of the most influential ways to recruit champions for education.

Next Meeting Date, Time and Location

The next regular meeting will be held on November 10, 2014 at 1:00 p.m. at the Safford Library.

Adjournment

Chair Smith adjourned the meeting at approximately 2:25 p.m.

SUBMITTED BY:

**Shari Elkins,
Graham/Greenlee Regional Director**

Approved:

**Laurie Smith,
Graham/Greenlee Regional Partnership Council Chair**



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Graham/Greenlee Funding Plan Summary SFY2016-2018 Proposed Strategic Direction SFY2016 Proposed Allotments & TSU's

FY16: 4 QF centers with 20 additional scholarships, 50 total scholarships

FY17: 4 QF centers with 14 additional scholarships = 49 total scholarships (projected)

FY18: 4 QF centers with 10 additional scholarships = 48 total scholarships (projected)

Allocations and Funding Sources	2016 Proposed	2016 Proposed	2016 Proposed	2017 Projected	2018 Projected
FY Allocation	\$850,766			\$850,766	\$850,766
Carry Forward	\$53,208			\$53,208	\$53,208
Total Funds Available	\$903,974			\$903,974	\$903,974
Strategies	Allotment	TSU's	Funding Mechanism	Allotment	Allotment
Quality First Package	\$103,652	4 Centers 3 Homes	Statewide	\$95,137	\$91,197
Quality First Scholarships	\$428,000	20 Additional Scholarships	Statewide	\$443,359	\$440,834
FTF Professional REWARD\$	\$27,000	20 Scholars	Statewide	\$27,000	\$27,000
Home Visitation	\$120,000	20 Families	RFGA	\$120,000	\$120,000
Parent Outreach & Awareness	\$130,000	500 Adults 2,000 Children 24,000 Books	Grant Agreement	\$130,000	\$130,000
Reach Out and Read	\$10,675	1,750 Books	Multi Region	\$10,675	\$10,675
Food Security	-	-	-	-	-
Oral Health	-	-	-	-	-
Community Awareness	\$12,000	-	-	\$11,000	\$12,500
Community Outreach	\$16,080	-	-	\$16,080	\$16,080
Media	\$11,000	-	-	\$5,000	\$10,000
Statewide Evaluation	\$45,552	-	-	\$45,552	\$45,552
Total	\$903,959	-	-	\$903,803	\$903,838



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Graham/Greenlee Funding Plan Summary SFY2016-2018 Proposed Strategic Direction SFY2016 Proposed Allotments & TSU's

FY16: 6 QF centers with 6 additional scholarships, 58 total scholarships

FY17: 6 QF centers with 0 additional scholarships = 57 total scholarships (projected)

FY18: 6 QF centers with 0 additional scholarships = 56 total scholarships (projected)

Allocations and Funding Sources	2016 Proposed	2016 Proposed	2016 Proposed	2017 Projected	2018 Projected
FY Allocation	\$850,766			\$850,766	\$850,766
Carry Forward	\$53,208			\$53,208	\$53,208
Total Funds Available	\$903,974			\$903,974	\$903,974
Strategies	Allotment	TSU's	Funding Mechanism	Allotment	Allotment
Quality First Package	\$149,348	6 Centers 3 Homes	Statewide	\$140,833	\$136,893
Quality First Scholarships	\$378,896	6 Additional Scholarships	Statewide	\$394,255	\$397,541
FTF Professional REWARD\$	\$27,000	20 Scholars	Statewide	\$24,300	\$27,000
Home Visitation	\$120,000	20 Families	RFGA	\$120,000	\$120,000
Parent Outreach & Awareness	\$130,000	500 Adults 2,000 Children 24,000 Books	Grant Agreement	\$130,000	\$130,000
Reach Out and Read	\$10,675	1,750 Books	Multi Region	\$10,675	\$10,675
Food Security	-	-	-	-	-
Oral Health	-	-	-	-	-
Community Awareness	\$11,000	-	-	\$12,000	\$10,000
Community Outreach	\$16,080	-	-	\$16,080	\$16,080
Media	\$15,000	-	-	\$10,000	\$10,000
Statewide Evaluation	\$45,552	-	-	\$45,552	\$45,552
Total	\$903,871	-	-	\$903,695	\$903,741

First Things First
Graham/Greenlee Regional Partnership Council
Governance Policy Manual

PREFACE

This document, initially adopted by the Graham/Greenlee Regional Partnership Council on May 15, 2008 and updated periodically thereafter, constitutes the complete and official body of policies for the governance and operation of the Graham/Greenlee Regional Partnership Council.

DISCLAIMER

All policies found in this Governance Policy Manual are subject to change from time to time as approved by the Regional Partnership Council. Copies of the Manual are available from the First Things First regional office and online at <http://www.aztf.gov>. Prior to acting in reliance upon a specific policy as it appears in any copy of the Manual, please check to make sure that the Council has not recently approved any additions or revisions to that specific policy.

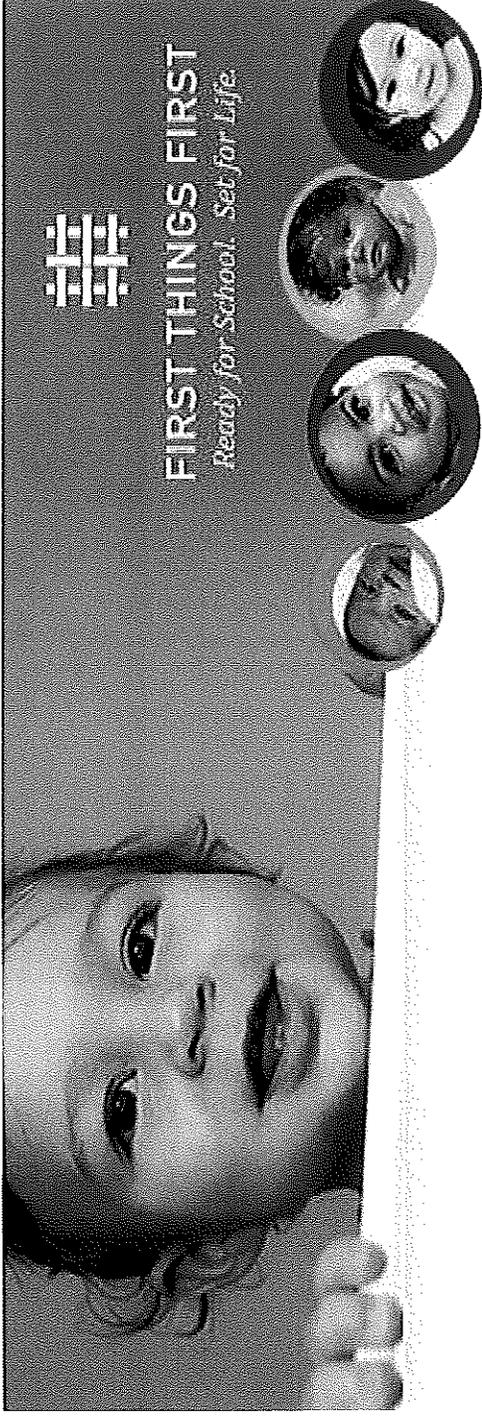
Contact us:
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Graham/Greenlee Regional Partnership Council
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Safford, AZ 85552
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Graham/Greenlee Regional Partnership Council Timeline 2015

Month	Tasks
January	<ul style="list-style-type: none"> • Regional Council Meeting (January 12th) • Funding Plan Summary and Presentation to State Board • Grantee Data Reports – 1st Quarter Data
February	<ul style="list-style-type: none"> • Meeting if Needed (February 9th)
March	<ul style="list-style-type: none"> • Regional Council Meeting (March 9th) • Grantee Data Reports – 2nd Quarter Data • Renewals
April	<ul style="list-style-type: none"> • Regional Council Meeting (April 13th) • Renewals/RFGA's
May	<ul style="list-style-type: none"> • Meeting if Needed (May 11th) • Renewals/RFGA's
June	<ul style="list-style-type: none"> • Regional Council Meeting (June 8th) • Grantee Data Reports – 3rd Quarter Data • Chair/Vice Chair Elections
July	<ul style="list-style-type: none"> • Meeting if Needed (July 13th) • Start of SFY2016
August	<ul style="list-style-type: none"> • Regional Council Meeting (August 10th) • SFY2015 Grantee Reports • Grantee Data Reports – 4th Quarter Data
September	<ul style="list-style-type: none"> • Meeting if Needed (September 7th) • Grantee Orientation
October	<ul style="list-style-type: none"> • Regional Council Meeting (October 19th) • SFY2017 Regional Allocations Announced by State Board • SFY2017 Funding Plan Discussions
November	<ul style="list-style-type: none"> • Regional Council Meeting (November 9th) • Approval of Strategies, Allocations and TSU's for SFY2017 Funding Plan • Grantee Data Reports – 1st Quarter Data
December	<ul style="list-style-type: none"> • Meeting if Needed (December 7th)



**Graham/Greenlee Regional Partnership Council
SFY2015 Meeting Calendar**

Date	Time/Location
November 10 th	1:00 Safford City-Graham County Library
December 8 th (if needed)	1:00 Safford City-Graham County Library
January 12 th	1:00 Safford City-Graham County Library
February 9 th (if needed)	1:00 Safford City-Graham County Library
March 9 th	1:00 Safford City-Graham County Library
April 13 th	1:00 Safford City-Graham County Library
May 11 th (if needed)	1:00 Safford City-Graham County Library
June 8 th	1:00 Safford City-Graham County Library



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GRAHAM/GREENLEE REGION COMMUNITY OUTREACH ACTIVITIES October 2014

Highlighted sections are facilitated by FTF Supporters or Champions.

Date	Description	# of Partic.	Comments
Oct 1	Published article in the Graham County Schools Newsletter, <i>Obesity Epidemic Can Start – and Stop – in Early Childhood.</i>		This article was submitted in recognition of Childhood Obesity Month. Thanks for the space, Donna!
Oct 2	Published story, <i>A Family Affair</i> , of the Moir family (4 generations) and Imagination Library.	2	Shari has included this story in the G/G Annual Report. I also took the time to talk with the mom and great-grandma about FTF. Dollie Moir is a big supporter of FTF.
Oct 10	Sent Coalition invitations to Birth – 5 providers.		This Coalition meeting will focus on early literacy via Read on Arizona. It is important to attract the birth-5 providers.
Oct 16	Attended the Graham County Community Networking Meeting.	13	I shared information from the FTF 2014 Annual Report and distributed copies to interested attendees.
Oct 20	Attended the FTF Regional Council Meeting.		I reviewed activities of the past two months, invited members to attend the Early Childhood Coalition Meeting, and reviewed upcoming activities.
Oct 20	Attended the G/G Early Childhood Coalition Meeting.	15	This meeting focused on early literacy with a presentation from Kathy Hrabluk on becoming a Read On AZ community. I led an activity to create a tag line for the Coalition: <i>Start Early. Finish Strong.</i>
Oct 21	Phone meeting with Angela Mussi		Angela reviewed the September Learning Session with me. I brought her up-to-date with my outreach activities in G/G.
Oct 28	Hosted a Site Visit at the Morenci Early Learning Center.	15	This site visit focused on the benefits of Quality First. Our attendees were interested and engaged. They are definitely ambassadors of early care and education. Wonderful group of people.
Oct 29	Shari and I met with the Site Director and CEO of Canyonlands.		We talked about the possibility of Canyonlands taking over the oral health strategy. Very positive outcome.
Oct 30	Offered <i>The Write Way</i> training at Child and Family Resources.	2	This small group allowed ample time for discussion. Attendees were given an assignment to write a success story for home visitation this month. I am looking forward to their final product.
	Total	47	

Cumulative Report (July – October 2014):

Earned Media: 7 *Countdown to Kindergarten* Series in the *Courier* and *Copper Era*.

Newsletter Articles: 4 -- *Seize the Summer* (kindergarten prep); *Tips for Easing Kindergarten Jitters*; *Save the Date (Coalition)*; *Childhood Obesity*

Stories: 1

9 presentations/events to 85 people

Site Visits: 1

Respectfully submitted,
Paulette LeBlanc
Community Outreach Coordinator

A FAMILY AFFAIR

“1-2-3-A-B-C.” Thus is the call of Emma, a precocious 2-year-old, when she wants an adult to read to her. And, that is not a difficult request because Emma lives in a 4-generation household. “We are all readers in this family,” remarks Kaightie, Emma’s mom. “Emma has just joined the crowd!”

Emma loves her books,” notes great grandma, Dollie. “She loves *Cat in the Hat* and any books about animals. Her recent favorite is Dolly Parton’s *I am a Rainbow*. The colors really catch her eye.”

First Things First provides support for parents to promote language acquisition, literacy, and school readiness and to increase parent involvement in family literacy through such programs as the monthly book distribution of Imagination Library. Dollie is a long-time supporter of First Things First. “These are such important years. It has to start from birth,” she adds. “I can see the difference it has made in Emma. She has quite a vocabulary. It’s all connected.”

It is clear that reading is part of the culture of Emma’s household. She has no idea she is carrying on the traditions of her family. She just enjoys pictures, words, and sharing her books. And, that is just fine with great grandma, grandma and mom!

By funding programs like Imagination Library, First Things First is making sure all young children in Arizona are ready for school and set for life. To learn more about First Things First, please visit azfff.gov.