



## FIRST THINGS FIRST

*Ready for School. Set for Life.*

### ***Navajo/Apache Regional Partnership Council Meeting Meeting Minutes***

A Regular Meeting open to the public, was held on Wednesday, November 12, 2014 beginning at 3:00 p.m. The meeting was held at Summit Healthcare Regional Medical Center, 2200 Show Low Lake Road, Show Low Arizona, 85901.

#### **Welcome and Roll Call of Regional Council Members/Call to Order**

Chair Mannis called the meeting to order at 3:24 p.m. He asked for a roll call of the members. Members present were Thia Ebert-Loomis, Claude Endfield, Byron Lewis, Chair Mannis, Vice Chair Meyer, Nestor Montoya, Kim Roberts and telephonically Kristalei Baskins and Vicki Schmitt. Member absent was Doug Harris.

#### **Member Report and Updates**

Chair Mannis asked for any reports or updates. Member Lewis reminded everyone that Affordable Healthcare Open Enrollment for 2015 begins on November 15, 2014.

DeAnn Davies with Summit Healthcare announced a Child Care Town Hall meeting to assess and address our regions' child care challenges; the Town Hall will be held at Licano's Restaurant at 5:00 p.m. December 16, 2014. RSVP to Heidi Robison with Summit Early Childhood Division required.

Regional Director Dobler-Allen informed the RPC that Member Harris' mother-in-law passed away today and asked for them to keep him, and his family, in their thoughts.

Chair Mannis announced that Sequoia Village School is having a Winter Bazaar on December 13, 2014 from 9:00 am to 3:00 p.m. and encouraged all to attend.

#### **Call to the Public**

There were no calls to the public at this time.

#### **Disclosure of Conflicts**

Chair Mannis asked the Regional Council members to determine if they have a conflict of interest with any of the items on today's agenda. Members Lewis, Ebert-Loomis, and Meyer declared conflicts.

#### **Approval of October 8, 2014 Regular Meeting Minutes**

Chair Mannis asked for a motion for the October 8, Regular Meeting Minutes. Member Meyer moved to approve the October 8, 2014 Regular Meeting Minutes as written. Member Montoya seconded. Motion passed.

#### **Presentation and Discussion of SFY 2016 College Scholarships for Early Childhood Professionals Standards of Practice**

Regional Director Dobler-Allen presented the Standard of Practice for the new College Scholarships for Early Childhood Professionals Strategy. She said that this strategy will replace the TEACH Scholarships, as well as the Scholarships non-TEACH strategies, as well as incorporating most of the work now being done through the Recruitment to the Field strategy. Regional Director Dobler-Allen said this strategy will take effect as of SFY2016, and it will be funded at the state level with \$1.9 million. Priority will be given to students who are currently receiving TEACH or non-TEACH scholarships, and are pursuing a CDA or Associates Degree, and they continue to meet the guidelines established in the SOP. Discussion was held related to service commitments for funded students; students will be required to conduct a Champion-level Community Outreach event, and they will have a work commitment in the region where they were funded that will be determined by the degree path they complete. Champion level commitments are expected once per year, and the work service commitment begins immediately following graduation, or upon earning their CDA.

#### **Presentation, Discussion and Possible Approval of SFY2016 Regional Funding Plan Strategy Allocations and Target Service Units**

Chair Mannis asked that Council Members declare Conflicts of Interest prior to discussion of each item, and asked members attending by phone to state their name and vote for clarity for the public and the minutes. Regional Director Dobler-Allen presented the proposed Funding Plan Summary for SFY2016 including the strategic plan for SFY17-18, along with the proposed Target Service Units for SFY2016. Each Strategy will be voted on separately. Item 7b was addressed prior to item 7a.

### **Community Based Professional Development for Early Care and Education Professionals**

Member Meyer declared a conflict of interest due to employment at Summit Healthcare. Member Ebert-Loomis declared a conflict of interest due to her employment at Summit Healthcare. Member Lewis moved to approve the Community Based Professional Development for Early Care and Education Professionals Strategy budget allotment for SFY2016 for \$225,000 with targeted service units of 20 participating professionals. Member Baskins seconded. Motion passed 5 aye: 1 nay: 1 abstain: 2 conflict of interest. Discussion followed and the Regional Council asked Regional Director Dobler-Allen to evaluate the financial impact of adding more centers to Quality First for SFY2017 and 2018.

### **College Scholarships for Early Childhood Professionals**

Regional Director Dobler-Allen explained that this proposed allocation will fund additional scholarships above those funded from the statewide \$1.9million pool. Member Meyer moved to approve the College Scholarships for Early Childhood Professionals Strategy budget allotment for SFY2016 for \$12,000 with targeted service units of 4 CDA/100/200. Member Schmitt seconded. Motion passed 8:1:0:0

### **Quality First**

Regional Director Dobler-Allen presented the proposed budget allotment and TSU for the Quality First Package. She said that beginning in SFY2016, Quality First Scholarships are completely separated from the Quality First coaching and incentive bundle. Member Endfield moved to approve the Quality First strategy for 3 Centers and 1 Home funding allotment of \$46,516 for SFY2016. The Quality First package includes the following strategies for enrolled providers: Quality First Academy, Coaching, Incentives, and Technical Support strategies. Member Meyer seconded. Motion passed 9:0:0:0

### **Child Care Health Consultation**

Regional Director Dobler-Allen presented the CCHC Strategy for SFY2016. Member Endfield moved to approve the Child Care Health Consultation Strategy for the 3 Centers and 1 Home enrolled in Quality First Package; and the funding for mileage and travel for service delivery in our region for Child Care Health Consultation. The total budget allotment for SFY2016 is \$11,880. Member Montoya seconded. Motion passed 9:0:0:0.

### **Quality First Child Care Scholarships**

Regional Director Dobler-Allen explained again that the Quality First Child Care Scholarships Strategy for SFY2016 includes the base number of scholarships along with any additional scholarships the Region funds. Additional scholarships are not included in this plan. Member Endfield moved to approve the Quality First Child Care Scholarship Strategy funding allotment for SFY2016 for \$190,038 for the base model for 22 scholarships for 3 Centers and 1 home with 2-5 star ratings.

Member Roberts seconded. Motion passed 9:0:0:0

### **Care Coordination/Medical Home**

Member Lewis declared a conflict of interest due to his employment at North Country Healthcare, Member Meyer declared a conflict of interest due to her employment at Summit Healthcare. Member Ebert-Loomis declared a conflict of interest due to her employment at Summit Healthcare. Regional Director Dobler-Allen presented the proposed budget allotment and TSU for the Care Coordination/Medical Home strategy. She said that developmental and sensory screenings, and health insurance enrollment assistance, are required secondary strategies for SFY2016. Member Montoya moved to approve the Care Coordination/Medical Home Strategy budget allotment for SFY2016 of \$550,000 with target service units of 3000 children served and developmental sensory strategy, a required secondary strategy with 1000 developmental screenings conducted as the target service unit and 1000 families assisted with health insurance enrollment. It is expected that the Healthy Steps for Young Children national model be implemented. Member Endfield seconded. Motion passed 6:0:0:3.

### **Oral Health**

Regional Director Dobler-Allen presented the Oral Health strategy budget allotment. She said that the participating professionals TSU is for another participating pediatric dentist which should be attainable, and the participating adults refers to teachers, child care providers, parents and others who will receive Oral Health Education. Member Ebert-Loomis moved to approve the Oral Health strategy budget allotment for SFY2016 of \$136,000 with target service units of 1300 oral health screenings, and 1300 fluoride varnishes, 65 participating adults and 3 participating professionals. Additionally, the tele-dentistry component of this strategy will be continued and the expected number of events is 8 across the region. This information will be reported in the narrative report. Member Meyer seconded. Motion passed 9:0:0:0.

### **Parent Outreach and Awareness**

Regional Director Dobler-Allen presented the Parenting Outreach and Awareness strategy, which will also incorporate distribution of books, and will have a specific focus on nutrition education. Member Endfield moved to approve the Parent Outreach and Awareness strategy budget allotment for SFY2016 of \$102,000 with target service units of 2000 books distributed and 85 workshops held. The focus of this strategy will be on nutrition education. Member Lewis seconded. Motion passed 9:0:0:0.

### **Court Teams**

Regional Director Dobler-Allen included this strategy because she said that while funds are not available for SFY2016, she has included it in the SFY16-18 Strategic Plan, with possible funding in SFY2017.

**Community Awareness**

Regional Director Dobler-Allen said that funds have been reduced for this strategy from SFY2015. Member Meyer moved to approve the Community Awareness Strategy budget allotment for SFY2016 of \$10,000. Member Ebert-Loomis seconded. Motion passed 9:0:0:0.

**Community Outreach**

Regional Director Dobler-Allen said Community Outreach strategy funds the Full Time Employee in the Community Outreach Coordinator position. Member Meyer moved to approve the Community Outreach strategy budget allotment for SFY2016 of \$93,000. Member Endfield seconded. Motion passed 9:0:0:0.

**Media**

Regional Director Dobler-Allen proposed that the Media buys will remain the same as SFY2015 and level fund through SFY2018. Member Meyer moved to approve the Media strategy budget allotment for SFY2016 of \$10,000. Member Roberts seconded. Motion passed 9:0:0:0.

**Statewide Evaluation**

Regional Director Dobler-Allen reminded the Regional Council that Statewide Evaluation is a FTF-Board directed expense, although the amount has been reduced for SFY2016 and level funded through SFY2018. Member Meyer moved to approve the funding needed for statewide evaluation in SFY 2016 in the amount of \$78,633. Member Roberts seconded. Motion passed 8:1:0:0.

**Community Outreach Report**

Chair Mannis asked Michelle Pansulla, Community Outreach Coordinator to present her monthly report. Ms. Pansulla provided a recap of her activities for the months of October and November. She gave a brief presentation about the Arizona Parent Kit, the FTF Core Messages cards, and discussed the FTF Brain Science fact sheet.

**Regional Director's Report**

Regional Director Dobler-Allen provided a report of her monthly activities for October and November. Regional Director Dobler-Allen provided the Regional Council with the monthly Funding Plan Summary and Contract Detail Report. She said there are no unusual items and all contracts are expending as expected.

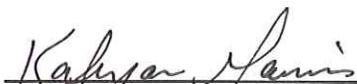
**Future Agenda Items and Announcements**

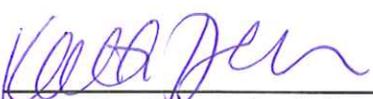
Chair Mannis asked if any Regional Council Members had requests for future agenda items or announcements. None were given.

**Adjourn – next meeting scheduled for December 10, 2014 in St. Johns**

Chair Mannis asked for a motion to adjourn. The December meeting will be at the Public Library in St. Johns. Member Meyer moved to adjourn. Member Lewis seconded. Motion passed. Meeting was adjourned at 5:56 p.m.

**ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD  
NAVAJO/APACHE REGIONAL PARTNERSHIP COUNCIL**

 12/10/14  
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Kalman Mannis, Chair

 12/10/14  
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Kate Dobler-Allen, Regional Director